

**VILLAGE OF LAKEWOOD
BOARD MEETING MINUTES
DECEMBER 12, 2023**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 Redtail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, and Director of Public Works Gary Zickuhr.

Additional in-person attendance included Village staff Deputy Village Clerk Lisa Harenza, RedTail Project Manager Jen Gatti, Sgt. Doherty, and Planning and Zoning Chairman John O'Hara.

Total in-person public attendance were 11 participants.

Zoom attendance averaged seven participants throughout the evening.

PLEDGE OF ALLEGIANCE

President Stavropoulos led in the reciting of the Pledge of Allegiance.

PRESIDENT'S OPENING REMARKS

Opening Remarks were not discussed.

PUBLIC COMMENT

No Public Comment was made.

APPROVAL OF CONSENT AGENDA

The following were considered and enacted on a single motion by Trustee Wayne, seconded by Trustee Jeschke as presented:

A. Request Approval of Meeting Minutes

1. November 28, 2023 Village Board Meeting

B. Request Approval of Bill Lists

1. Accounts Payable Prepaid Invoices Dated December 12, 2023 in the Amount of \$7,885.26
2. Accounts Payable Invoices Dated December 13, 2023 in the Amount of \$371,116.50

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda.

CONSIDERATION OF HUNTLEY ROAD CROSSWALK

Chief Roth reviewed findings of a speed and volume study conducted with the assistance of the McHenry County Sheriff's Department regarding Huntley Road.

He discussed proactive actions taken by the police department concerning the increased volume of vehicle and pedestrian traffic relative to the location.

Attorney Puma confirmed the addition and location of crosswalks are the discretion of the police department.

Public Comment

Andrew Rosulek, who resides on Huntley Road, shared his comments and concerns addressing the traffic patterns of Huntley Road and locations of potential crosswalks.

Trustee Babischkin, seconded by Trustee Wayne moved to approve the installation of a crosswalk relative to the area of Huntley Road near Oakwood Drive; with the final location as determined by Chief Roth and his staff.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF AGREEMENT WITH LIGHT SPEED FOR REDTAIL GOLF COURSE

General Manager Goodwin and Village Manager Heckman reviewed the research conducted in regards to service provide by Lightspeed.

They highlighted the benefits of the service; many of which would improve financial reporting and streamline operations.

Public Comment

No Public Comment was made.

Trustee Wayne, seconded by Trustee Jeschke moved to approve Village Manager Heckman to execute the Lightspeed Service Agreement as presented; hardware purchase in an amount not to exceed \$6,395.99 with funds from Capital Improvement Equipment 94-50-8620 and software fees of \$2,427.50 monthly/\$29,130.00 yearly with funds from Computer Services 94-45-8430, payments beginning March, 2024.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF ORDINANCE NO. 2023 – 26 ADOPTING PAID LEAVE BENEFITS

Village Manager Heckman reviewed the State mandated Paid Leave for All Workers Act that takes effect January 1, 2024.

RedTail Golf Course is the department most effected by the mandate. The liability will be addressed in the budget.

Public Comment

No Public Comment was made.

Trustee Fischer, seconded by Trustee Babischkin moved to approve Ordinance No. 2023-26, an ordinance adopting Paid Leave Benefits for All Workers; and adding the update to the Village Personnel Manual, Section V.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF IRRIGATION UPDATES TO LAKE 2

Director Zickuhr presented the proposal for the scope of work for the purpose of obtaining water from Well 5; replenishing water to Turnberry Lake 2 as used for irrigation at RedTail Golf Course.

The work necessary to complete the project is a collaboration of a vendor providing directional boring services, contracted electrical services, and staff installation.

Onset of the project is dependent of weather conditions.

Public Comment

Don Foster questioned “why now” for the project consideration. He also asked for verification of using water from Well 5 will cause no harm to fish and wildlife.

Trustee Wayne, seconded by Trustee Jeschke moved to approve the scope of work as presented, authorizing Western Utility to complete the directional boring, and an electrical service provider to be determined; in an amount not to exceed \$157,915 with funds from GL 94-50-8686.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

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CONSIDERATION OF SERVICES PROVIDED BY WATER WELL SOLUTIONS

Director Zickuhr reviewed the proposed treatment for the bacteria issue presenting in Well 3.

Baxter & Woodman has reviewed the proposed treatment scope and agrees with the recommendation.

Public Comment

No Public Comment was made.

Trustee Fischer, seconded by Trustee Babischkin moved to authorize Water Well Solutions to perform the work as presented for treatment to Well 3; in an amount not to exceed \$32,260.00; utilizing a budget amendment to Well Maintenance GL 62-00-8660

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES

Village Manager Heckman continues to pursue a meeting schedule with the authorities of Crystal Lake Fire Department. The return response has been stalled.

PRESENTATION OF REDTAIL ONGOING MATTERS

President Stavropoulos reported he has meeting or spoken individually with trustees to provide updates as to the matters of the construction project. In addition, he was on a call for a scope review with the Construction Manager. He also stated the Perma Columns for the RedTail Clubhouse are scheduled to begin installation the week of January 8, 2024.

PRESENTATION OF TURNBERRY LAKES AND PARK MATTERS

President Stavropoulos stated he anticipates a Town Hall Meeting to be scheduled in Spring 2024 to continue dialog of the Turnberry Lakes and Park Matters.

PRESENTATION OF FINANCIALS

1. Village Financial Statements for the Periods of May 1, 2023 through June 30, 2023
2. RedTail Golf Club Financial Statements for the Periods of May 1, 2023 through June 30, 2023

President Stavropoulos admitted the lead time is not a desirable timeframe. He believes the turnaround will decrease as the new software is implemented at RedTail Golf Course; along with a greater data product.

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OTHER

President Stavropoulos thanked the trustees for their time and patience as they continue to address the matters of the Village.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS

Director Zickuhr reported staff will be doing an exploratory dig at RedTail in order to verify the depth of the existing sanitary sewer and prepare for the new clubhouse construction.

He also verified the “pipe in a pipe” repair project is complete and believes will have successful results.

General Manager Goodwin reported calls are still being received inquiring to next season league play and outing requests.

He is preparing to present updated golf rates in January.

Village Manager Heckman reported the final bills for the 2022 and 2023 Road Projects have been received; and came in under budget for a total of about \$75,000.

She announced the position of Benefits Coordinator/Accounts Payable has been filled internally by Lisa Harenza; creating an opening for a part-time Utility Billing Clerk, which has also been filled by an external applicant.

The Audit is in final review with the senior partners of the Village’s auditors, with an anticipated presentation in January.

EXECUTIVE SESSION

Executive Session was not called.

With nothing further to discuss, Trustee Wayne, seconded by Trustee Jeschke moved to adjourn the meeting.


Voice vote: All Ayes.

Nays: None.

Absent: None.

Motion declared carried.

The meeting adjourned at 8:38 p.m.


Jeanette LoBosco
Village Clerk

January 23, 2024