

**VILLAGE OF LAKEWOOD  
BOARD MEETING MINUTES  
FEBRUARY 13, 2024**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 Redtail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Delzell, Jeschke, and Wayne. Absent were Trustees Babischkin and Fischer. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Director of Public Works Gary Zickuhr, and RedTail Golf Club General Manager Kenny Goodwin.

Village staff attendance included Sgts. Kevin Doherty and Sean McGrath, Planning and Zoning Chairman John O'Hara, Deputy Clerk Lisa Harenza, and RedTail Pro Shop Assistant Manager Jake Hausch.

Total in-person public attendance were two participants.

Zoom attendance averaged four participants throughout the evening, including Trustee Babischkin.

**PLEDGE OF ALLEGIANCE**

President Stavropoulos led in the reciting of the Pledge of Allegiance.

**ADMINISTER OATH OF OFFICE TO TRUSTEE JASON MCMAHON**

President Stavropoulos administered the Oath of Office to Trustee McMahon. Following the oath, Trustee McMahon took his place on the dais.

**PRESIDENT'S OPENING REMARKS**

Opening Remarks were not discussed.

**PUBLIC COMMENTS**

Public Comments were not made.

**APPROVAL OF CONSENT AGENDA**

The following were considered and enacted on a single motion by Trustee Jeschke, seconded by Trustee Wayne as presented:

- A. Request Approval of Meeting Minutes
  1. January 23, 2024 Special Village Board Meeting
  2. January 23, 2024 Village Board Meeting
- B. Request Approval of Bill Lists
  1. Accounts Payable Prepaid Invoices Dated January 31, 2024 in the Amount of \$39,671.43
  2. Accounts Payable Invoices Dated February 14, 2024 in the Amount of \$104,823.15
  3. Village Hall Debit Card Activity Dated November 30, 2023 in the Amount of \$3,450.30
  4. Village Hall Debit Card Activity Dated December 31, 2023 in the Amount of \$6,364.46
  5. RedTail Golf Club Debit Card Activity Dated January 31, 2024 in the Amount of \$3,383.94

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Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahon, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the Consent Agenda

**PRESENTATION OF FISCAL 2022/2023 VILLAGE AUDIT**

Joe Laudont, Audit Manager from Lauterbach & Amen presented the audit for the Village's fiscal year ending April 30, 2023. He briefly reviewed the three required communications by the State of Illinois. He also addressed comments and concerns.

*Public Comment*

No Public Comment was made.

**PRESENTATION OF MANAGER FORM OF GOVERNMENT**

President Stavropoulos discussed the origin of the presentation item.

Following an inquiry for information, Village Attorney Puma provided a memorandum and led the dialog in sharing the information with the entire board.

*Public Comment*

No Public Comment was made.

**PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES**

Village Manager Heckman reported the Crystal Lake Fire Department's attorney is reviewing an affidavit. Once received by the Village, it will be forward to the Village's prosecutor.

*Public Comment*

No Public Comment was made.

**PRESENTATION OF REDTAIL ONGOING MATTERS**

President Stavropoulos reported that it appears more meaningful activity seems to be happening at the construction site of the clubhouse.

A project schedule was received the previous afternoon but has not been reviewed in detail by the Village's representatives. Delinquent Weekly Meeting Minutes were received and distributed prior to the evening's meeting.

Director Zickuhr confirmed Public Works staff will begin their portion of the construction responsibility once the current work performed by subcontractors using heavy equipment, such as a crane, is completed.

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*Public Comment*

No Public Comment was made.

**PRESENTATION OF TURNBERRY LAKES AND PARK MATTERS**

President Stavropoulos stated there are no new updates to report.

*Public Comment*

No Public Comment was made.

**PRESENTATION OF FINANCIALS**

1. Village Financial Statements for the Periods of May 1, 2023 through September 30, 2023
2. RedTail Golf Club Financial Statements for the Periods of May 1, 2023 through September 30, 2023

Village Manager Heckman noted a correction to the RedTail Golf Club Financial Statements and provided the amended report.

*Public Comment*

No Public Comment was made.

**CONSIDERATION OF RESOLUTION NO. 2024 – 04R FOR THE CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP)**

Village Manager Heckman reviewed a request from McHenry County Council of Government to participate in supporting of the resolution.

*Public Comment*

No Public Comment was made.

Trustee Wayne, seconded by Trustee Jeschke moved to approve Resolution 2024 – 04R, a Resolution regarding CMAP's Report Entitled PLAN OF ACTION FOR REGIONAL TRANSIT (PART) as presented.

Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahan, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**CONSIDERATION OF ORDINANCE NO. 2024 - 05, AN ORDINANCE REGARDING 2024 REDTAIL GOLF RATES**

RedTail Golf Club General Manager Goodwin provided an updated comparative rate sheet and reviewed the proposed rates for the 2024 golf season and season pass options.

President Stavropoulos reviewed a meeting held together with Village Manager Heckman and the RedTail Golf Club management team.

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Village Manager Heckman reviewed the potential revenue gain with the implementation of the new software provided by Lightspeed.

*Public Comment*

No Public Comment was made.

Trustee Jeschke, seconded by Trustee Wayne moved to approve Ordinance 2024 – 05, an Ordinance Amending Chapter 8, 2024 Golf Rates, RedTail Golf Club of the Lakewood Municipal Code as presented.

Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahon, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**CONSIDERATION OF 2024 STREET IMPROVEMENTS DESIGN AND CONSTRUCTION SERVICES**

Village Manager Heckman reviewed the previously approved five-year plan outlining the 2024 schedule for improvements.

An additional option was provided should funds be received from the awarded infrastructure grant from State Representative Ness.

*Public Comment*

No Public Comment was made.

Trustee McMahon, seconded by Trustee Jeschke moved to authorize Village Manager Heckman to execute the Baxter & Woodman 2024 Street Improvements Design Services Work Order, Engineer's Project No. 2325937.00 as presented; in an amount not to exceed \$24,500.00 using funds in MFT Account 50-00-8435

Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahon, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**CONSIDERATION OF FLOCK CAMERA AGREEMENT EXTENSION**

Sgt. Doherty reviewed the request prepared by Chief Roth for the five-year extension agreement offered by Flock Group, Inc.

In addition, Sgt. Doherty provided a brief review of the successful activity the department has had since the implementation of the system.

Village Manager confirmed a termination option clause was included in the agreement, resulting from the review by Attorney Puma.

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*Public Comment*

No Public Comment was made.

Trustee Wayne, seconded by Trustee Jeschke moved to approve the five-year extension agreement as presented; in an amount not to exceed \$2,500.00 yearly per camera using funds in Capital Equipment 30-00-8352.

Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahon, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**CONSIDERATION OF FIRST AMENDMENT TO 2022 FARM RENTAL LEASE AGREEMENT**

Village Manager reviewed the request for a name change to the lease agreement due to the passing of tenant, Dan Fruin.

The request is strictly a name change , all remaining conditions continue as originally agreed upon.

*Public Comment*

No Public Comment was made.

Trustee Wayne, seconded by Trustee Jeschke moved to approve the First Amendment to the 2022 Farm Rental Lease Agreement as presented.

Roll call vote: Ayes: Trustees Delzell, Jeschke, McMahon, and Wayne.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**OTHER BUSINESS**

Trustee Jeschke voiced his concerns and frustration relative to the construction project at RedTail Golf Club

**REPORTS AND COMMENTS FROM DEPARTMENT HEADS**

**General Manager Goodwin** reviewed the undertaking staff is currently doing to accomplish the implementation of the new software program.

He also discussed future development of a business plan.

**Director Zickuhr** reviewed a list of projects Public Works staff is currently working on: construction of a monument sign to be located near Dean Street and Route 176; Well 3 to be put back in-service; in-house work performed on the tank at the treatment plant; and anticipating to begin work of the Well 5 project.

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**Sgt. Doherty** addressed neighboring communities experiencing recent residential burglaries. Lakewood officers continue to patrol proactively.

He briefly reviewed the call activity of the department of the prior month.

**Village Manager Heckman** announced vehicle stickers are currently available for purchase. A current vehicle sticker will need to be displayed by residents wanting to participate in Village provided services such as electronic recycling and for the ability to park at Lakes 1 and 3.

She reviewed the required filing of the Statement of Economic Interest.

She announced Village Hall will be closed Monday, February 19<sup>th</sup> in observance of President's Day.

**EXECUTIVE SESSION**

Executive Session was not called.

With nothing further to discuss, Trustee Wayne, seconded by Trustee Jeschke moved to adjourn the meeting.

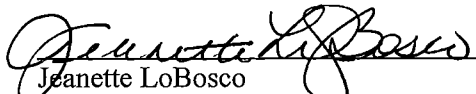
Voice vote: All Ayes.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

The meeting adjourned at 8:20 p.m.

  
Jeanette LoBosco  
Village Clerk

February 27, 2024