

VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
September 14, 2021

The Village Board Meeting was held in person at RedTail Golf Club along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at RedTail Golf Club were Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and a few members of the public. Also In attendance was Jason Fluhr, from Baxter and Woodman, Inc.

**It should be noted that at approximately 7:39 p.m. the audio portion of Zoom lost connection and was not able to become reconnected. Full audio would be available on the Village website Wednesday, September 15th.*

PRESIDENT'S OPENING REMARKS: President Stavropoulos stated the next Board Meeting being held on Tuesday, September 28th will be at an off-site location; Crosspoint Lutheran Church, from 6:00 p.m. until 9 p.m. The first hour will feature the Departmental Meeting for the Police Department.

Volunteers are sought for Saturday, September 25th to help staff paint the exterior of Village Hall. Supplies will be provided, with a start time to be announced in the future.

Clarification and direction was asked by President Stavropoulos to Attorney Scott Puma regarding an email received earlier today from Executive Director Brad Cole of the Illinois Municipal League regarding the expected Afghan refugees to Illinois.

PUBLIC COMMENTS: Andy Knapp, President of Turnberry Property Association addressed the Board regarding continued concerns of fishing at Turnberry Lakes as well as previously discussed issues at Turnberry Country Club.

Public Works Director Gary Zickuhr confirmed new signage will be posted before week's end at the park location.

CONSENT AGENDA. The following were considered and enacted on a single motion by Trustee Babischkin, seconded by Trustee Fischer:

A. Approval of Minutes

1. August 24, 2021 Village Board Meeting.

B. Bill Lists:

1. Accounts Payable Invoices Dated September 15, 2021 in the Amount of \$182,354.51
2. Accounts Pre-Paid Invoices Dated August 31, 2021 in the Amount of \$6,884.34

C. Request Approval of Financial Statements: None

D. Request Approval of the Village of Lakewood's Recommended Halloween Trick or Treat Hours for Sunday, October 31, 2021 from 2 p.m. to 7 p.m.

Trustee Berman requested going forward, payments made to Amazon provide more detail description.

Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Absent: None. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

DISCUSSION AND CONSIDERATION OF BAXTER & WOODMAN PROPOSED FIVE YEAR ROAD PROGRAM: Village Manager Jean Heckman discussed the proposal for creating a comprehensive roadway plan addressing all the roads within the Village. A plan to include prolonging life expectancy of a road rather than addressing it at a time of non-repairable deterioration was sought.

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Jason Fluhr, from Baxter & Woodman addressed the Board with a grading system that allowed for a more objective way to rate the roads. The program rates each street and in turn creates a strategy plan along with associated cost. It also incorporates photos along with GIS mapping. Proposed would be a five year plan based on an agreed budget amount.

Trustee Runge questioned the possibility for each road to be addressed within a 5-10 year time frame might be unlikely. However, the funds being spent utilizing the proposed plan are more efficient.

Trustee Augustine clarified technology drives the decision process rather than solely being dependent of a human factoring plan.

Trustee Berman had confirmed that the product of the GIS photos would be property of the Village.

Clarification in finalizing the proposed project would be a dynamic process not only including data derived from Baxter & Woodman, but also feedback from presentations to residents and Board Member input.

Public Comment: None.

Trustee Runge, seconded by Trustee Augustine moved to approve the five year road program plan from Baxter & Woodman, with a cost not to exceed \$15,982.00 using the Motor Fuel Tax (MFT) funds. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Absent: None. Motion declared carried.

DISCUSSION AND CONSIDERATION FOR SERVICES TO UPDATE THE ELECTRICAL SERVICE AND CONTROLS TO THE WEST BEACH LIFT STATION: Public Works Director Gary Zickuhr reported the proposed request is the last step in completing the upgrade to the Lift Station. Not only will the control panel provide protection from elements of the weather, there will be an electrical disconnect allowing protection to staff completing any work while inside.

Funds received recently from The American Rescue Plan will be available to be used for the project.

Public Comment: None.

Trustee Babischkin, seconded by Trustee Augustine moved to approve the submitted proposal from Ron Jones Electric to upgrade the electric service and controls as outlined at a cost not to exceed \$17,388.00. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Absent: None. Motion declared carried.

DISCUSSION OF BAXTER & WOODMAN SPILLWAY INSPECTION, LAKE NO. 2: President Stavropoulos briefly addressed the inspection to the concrete spillway located at Turnberry Lake #2 done by Baxter & Woodman. A full report will be presented once a final report is received.

Trustee Babischkin expressed concern regarding the wet condition of the spillway and backside of the earthen dam even during times of drought.

Although he was not the engineer conducting the inspection, Jason Fluhr felt confident the structural integrity of the spillway was not a concern.

Public Works Director Gary Zickuhr recapped the inspection performed as he was present during the time. He also confirmed vegetation along the earthen dam is an issue that needs to be addressed.

Public Comment: None.

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OTHER BUSINESS: President Stavropoulos took time to address the following items in order to bring the Board current to events within the Village:

1. Approximately \$82,000 is outstanding to Utility Billing. Letters were sent to those residents in default. The Village Website will feature a link to the McHenry County Assistance Program for help in obtaining payment assistance. Payment plans can also be arranged by contacting the Utility Department.
2. Concern of dead and dying trees was brought to the attention of Public Works. Over thirty letters, along with a copy of the code referencing the violation and a Permit Request were sent to residents identified with violations.
3. Payment to IMRF for approximately \$11,000 needs to be made. This is due to Todd Richardson being terminated, while at a higher rate of pay. No indication that this was expected to be due was anticipated prior to his return.
4. HR Green has not provided feedback regarding the review status of road deterioration at Beaver Pond/Bard Road. This is a project in which they were Project Engineers.
5. The developer of the Oasis Project at Rt 47/176 requested assistance from the Village pertaining to design approval in relation to a right in entrance with a right out exit on Route 47. With guidance provided by Baxter & Woodman, a letter was drafted to IDOT.
6. Soil samples taken by the Crystal Lake Park District for the proposed site for a new park came back in favor of moving forward. The Crystal Lake Park District will be making arrangements to conduct Town Hall meetings to develop a design. The Village will request an appraisal to be done on the donated land.
7. Various items that are of issue relative to Building Codes and permit processing were reviewed. Extensive time will be required to reconcile discrepancies.

Public Comment: None.

Trustee Berman requested that prior to painting being done to the outside of Village Hall, the exterior be tested for the presence of lead-base paint.

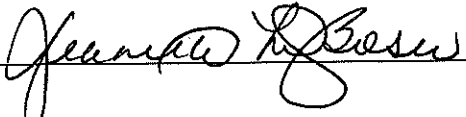
Resident Andy Knapp suggested power washing of the exterior not be done due to the siding being cedar wood.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS

Village Manager Jean Heckman presented update regarding plans for Blocktober Fest. The event will be held at RedTail Golf Club, Saturday, October 2nd from 4:00 p.m. to approximately 7:30 p.m.

With nothing further to discuss, Trustee Runge, seconded by Trustee Berman, moved to adjourn the meeting. Voice Vote: All Ayes: Voting Nay: None. Motion declared carried. The meeting adjourned at 8:08 p.m.

Respectfully Submitted,
Jeanette LoBosco
Village Clerk

Approved:  Dated: September 28, 2021