

**VILLAGE OF LAKEWOOD
BOARD MEETING MINUTES
OCTOBER 10, 2023**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 Redtail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne. Absent was Trustee Fischer. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and RedTail Golf Club General Manager Kenny Goodwin.

Total in-person public attendance were approximately 12 participants, which included members of the Village staff.

Zoom attendance averaged 3 participants throughout the evening.

PLEDGE OF ALLEGIANCE

President Stavropoulos led in the reciting of the Pledge of Allegiance.

PRESIDENT'S OPENING REMARKS

President Stavropoulos expressed his thanks and appreciation to all that attended the RedTail groundbreaking ceremony the prior week.

PUBLIC COMMENTS

No Public Comment was made.

APPROVAL OF CONSENT AGENDA

President Stavropoulos identified two corrections to the September 26, 2023 Minutes: Page 4, regarding the vote tally for the RedTail Toro Reelmaster, Trustee Delzell voted Aye; Page 5, Paragraph 1, Line 2, "s" is corrected to read "resources."

The following were considered and enacted on a single motion by Trustee Wayne, seconded by Trustee Jeschke:

A. Request Approval of Meeting Minutes

1. September 26, 2023 Village Board Meeting *as corrected*

B. Request Approval of Bill Lists

1. Accounts Payable Prepaid Invoices Dated September 30, 2023 in the Amount of \$18,573.64
2. Accounts Payable Invoices Dated October 11, 2023 in the Amount of \$188,951.94

C. Request Approval of 2023 Village Board of Trustees Meeting Schedule

D. Request Approval of 2023 Planning and Zoning Commission Meeting Schedule

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Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda.

CONSIDERATION OF ORDINANCE NO. 2023 – 19, AMENDING CHAPTER 3, SECTION 3.01 OF THE VILLAGE CODE RELATED TO CONTRACT CHANGE ORDERS

Village Manager Heckman reviewed the request to establish limitation of project change order approval.

Public Comment

No Public Comment was made.

Trustee Jeschke, seconded by Trustee Babischkin moved to include the following in subparagraph K:

The Board will receive weekly updates of any change orders by the Village Manager and a project spreadsheet will be updated.

Attorney Puma will incorporate the appropriate language and an amendment be presented at the next meeting, therefore the motion was tabled.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

Trustee Babischkin, seconded by Trustee Runge moved to approve Ordinance No. 2023-19, amending Chapter 3, Section 3.01 of the Village Code related to contract change orders, striking Section 4 of the presented consideration.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

CONSIDERATION OF ORDINANCE NO. 2023 – 20 ESTABLISHING DEBT CERTIFICATE FUNDING FOR REDTAIL GOLF COURSE CONSTRUCTION PROJECT WITH CRYSTAL LAKE BANK AND TRUST - WINTRUST

The ordinance was formally read on record by President Stavropoulos.

Public Comment

No Public Comment was made.

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Trustee Babischkin, seconded by Trustee Wayne moved to approve Ordinance No. 2023-20, establishing debt certificate funding for RedTail Golf Course Construction Project with Crystal Lake Bank and Trust – Wintrust Bank as presented.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

CONSIDERATION AND APPROVAL OF REDTAIL TORO REELMASTER 3555 MOWER

Village Manager Heckman reviewed the updated loan offer received from Wintrust Bank per a request made at the last meeting.

Public Comment

No Public Comment was made.

Trustee Babischkin, seconded by Trustee Wayne moved to approve the five-year financing agreement with Wintrust Bank for the lease-to-own purchase of the Toro ReelMaster 3555 Mower; for an amount not to exceed \$73,167.68 using funds from Capital Equipment Lease 94-50-8706-000 with the first quarterly payment of \$3,023.03 beginning January 11, 2024.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

CONSIDERATION FOR SERVICES PROVIDED BY WATER WELL SOLUTIONS REGARDING VILLAGE WELL 3

Director Zickuhr discussed the current condition of Village Well #3 and steps taken by staff that have had unsuccessful results with what is believed to be an iron bacteria issue.

Public Comment

No Public Comment was made.

Trustee Runge, seconded by Trustee Delzell moved to approve services provided by Water Well Solutions to locate the source and provide a recommendation of treatment to remedy the negative condition of Well #3 in an amount not to exceed \$7,050; requiring a Budget Amendment to 60-25-8419 Water System O/M/R.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

**CONSIDERATION AND APPROVAL OF REDTAIL CONSTRUCTION PROJECT
2 BIDS:**

- 10. Asphalt Paving**
- 11. Masonry**
- 13. Rough Carpentry/Drywall**
- 14. Sectional Overhead Doors**
- 15. Aluminum Doors/Glazing**
- 16. Residential Windows**
- 17. Resilient Flooring & Base Installation**
- 18. Painting & Wall Coverings**

Laub Construction representatives, Jason Laub and Diana Book, were present to address comments and concerns relative to the award recommendations provided for Bid #2.

Identification and clarification relative to the Alternates listed for Item 13 – Rough Carpentry/Drywall were reviewed.

President Stavropoulos encouraged Laub Construction to review cost saving alternatives with awarded contractors.

Public Comment

No Public Comment was made.

Trustee Wayne, seconded by Trustee Jeschke moved to approve the recommendations provided by Laub Construction as presented for Bid #2, Items 10, 11, 14-18 and Item 13 amended to only include Alternates 1, 2, 3D, and 3E.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Jeschke, Runge, and Wayne.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

PRESENTATION OF WEBSITE RESEARCH

Trustee Babischkin presented her research and review relative to providers available for the Village's website design and data storage services.

Discussion continued addressing the pros and cons of each provider.

Staff will begin to conduct more comprehensive evaluations beginning February 2024 and provide a recommendation by June 2024.

PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES

President Stavropoulos stated there are no new updates to report.

PRESENTATION OF REDTAIL ONGOING MATTERS

President Stavropoulos reviewed the results of soil samples taken from the location where

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the clubhouse was originally located. Plans will be reviewed to determine the action needed to maintain suitable building conditions.

Village Manager Heckman recognized Jason Laub, Diana Book, General Manager Goodwin, and Director Zickuhr for their ingenuity in relocating dirt removed during excavation.

PRESENTATION OF TURNBERRY LAKES AND PARK MATTERS

President Stavropoulos stated there are no new updates to report.

OTHER

Trustee Runge announced due to a change in her travel schedule, she will be unable to regularly attend meetings and making it difficult to fulfill her duties as a Trustee. Her resignation is effective at the close of the November 14, 2023 meeting.

She expressed the honor and privilege she feels for the time allowed to her for serving the Village of Lakewood and for continued success of the Village.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS

Prior to providing update, all Department Heads expressed thanks, appreciation, and gratitude to Trustee Runge for her service to the community.

Chief Roth had no updates to report.

General Manager Goodwin stated feedback received relative to the construction activity at the golf club has been positive from both staff and golfers.

He reported Huntley Middle School is an addition to the school relationships at RedTail.

He also spoke of recent after-hour activity on the golf course. When the incidents were reported to the proper responsible parties, all were responsive to addressing the behavior.

Director Zickuhr stated staff continues with road patching and is preparing for the following week brush pick-up program.

He reported renting equipment through Grafton Township to aid in relocating excess dirt, and making a berm on the course near the southwest back corner of the driving range.

Village Manager Heckman reported the first electronic recycling event was utilized by approximately 60 residents and thanked Dylan Stern and Dan Morrison for the smooth process.

She confirmed a Planning and Zoning Meeting will be held on October 30th at the Public Works Maintenance Building to address the plat consolidation of the property where the RedTail maintenance barn is located.

She also identified a recent discovery of three properties that are in unincorporated McHenry County, showing that a portion of Lakewood Road extends in their property line. The Village is in the process of resolving the issue.

Together with Director Zickuhr, she will be meeting with Baxter and Woodman to begin the review process for the 2024 Road Project. Village Manager Heckman will reach out to

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Representative Ness for a status update of the funds awarded to the Village earlier in the year.

In addition, they met with representatives from Crystal Lake to review their plans regarding the Crystal Creek project.

She has identified at least nine software bug issues currently being experienced with GolfNow effecting accurate RedTail reporting. GolfNow is working to resolve the issues; four are believed to be resolved.

EXECUTIVE SESSION

Executive Session was not called.

With nothing further to discuss, Trustee Runge, seconded by Trustee Delzell moved to adjourn the meeting.


Voice vote: All Ayes.

Nays: None.

Absent: Trustee Fischer.

Motion declared carried.

The meeting adjourned at 9:05 p.m.



Jeanette LoBosco
Village Clerk
October 24, 2023