

**VILLAGE OF LAKEWOOD
MINUTES OF THE BOARD MEETING
NOVEMBER 8, 2022**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 RedTail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Church were Trustees Babischkin, Barron, Berman, Fischer, and Runge. Absent was Trustee Augustine. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Director of Public Works Gary Zickuhr, and a few members of the public.

PRESIDENT’S OPENING REMARKS: None.

PUBLIC COMMENTS: John Schrauf addressed the rising cost of street repairs. He inquired if staff has sought financial assistance from either Federal or State programs. He also questioned if the recently contracted grant writing service can assist in obtaining funding.

Cal Skinner asked for clarification of the response received to the most recent FOIA request he submitted.

APPROVAL OF CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Barron, seconded by Trustee Babischkin:

A. Request Approval of Meeting Minutes

1. October 25, 2022 Village Board Meeting

B. Request Approval of Bill Lists

1. Accounts Payable Invoices Dated November 9, 2022 in the Amount of \$636,466.96
2. Accounts Payable Prepaid Invoices Dated October 31, 2022 in the Amount of \$25,524.80

C. Request Approval of 2023 Village Board of Trustees Meeting Schedule

D. Request Approval of 2023 Planning and Zoning Commission Meeting Schedule

Roll call vote: Ayes: Trustees Babischkin, Barron, Berman, Fischer, and Runge.

Nays: None.

Absent: Trustee Augustine.

Motion declared carried.

ITEMS REMOVED FROM CONSENT AGENDA: None.

CONSIDERATION OF 2023 STREET IMPROVEMENTS DESIGN AND CONSTRUCTION SERVICES, BAXTER & WOODMAN ENGINEER’S PROJECT NO. 222250.00:

Director Zickuhr outlined the benefit in addressing an early schedule of the bid process for the 2023 Road Program. There is an available balance in the MFT account. Clarification was discussed of the project location and scope.

Village Manager Heckman stated work is underway with Baxter and Woodman to permanently adjust the time schedule; going to bid in January, creating a project start time to begin May 1st.

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Director Zickuhr provided a brief update to the status of the 2022 Road Program. It is unlikely to not be completed this year but will be scheduled for the next season following the guidelines that have been approved.

Public Comment: None.

Trustee Babischkin, seconded by Trustee Runge moved to approve Village Manager Heckman to execute the Baxter and Woodman Work Order, Engineer's Project No. 222250.00 for services relative to those outlined for the 2023 Road Program, in an amount not to exceed \$24,700.00; using funds from GL #50-00-8435 (MFT Engineering Services)

Roll call vote: Ayes: Trustees Babischkin, Barron, Berman, Fischer, and Runge.

Nays: None.

Absent: Trustee Augustine.

Motion declared carried.

CONSIDERATION OF PERFORMANCE BONUS FOR SGT. MATT WIEGEL:

President Stavropoulos identified that the Village has no ordinance addressing approval of a performance bonus. In keeping with transparency, requests for such will be done with Board consideration.

Director Zickuhr outlined Sgt. Wiegel's interest and efforts made in obtaining a CDL all the while not being compensated. Sgt. Wiegel's contribution was a true asset to the department during this time.

Village Manager Heckman added Sgt. Wiegel is in charge of the Truck Enforcement Program and is often called upon to assist other departments. Obtaining a CDL increases his knowledge during court testimony and helps in creating a perspective relative to the truck driver.

Public Comment: None.

Trustee Runge, seconded by Trustee Fischer moved to approve the \$500 performance bonus request for Sgt. Matt Wiegel; using funds from GL # 10-21-8103 (Public Works Hourly Wages)

Roll call vote: Ayes: Trustees Babischkin, Barron, Berman, Fischer, and Runge.

Nays: None.

Absent: Trustee Augustine.

Motion declared carried.

PRESENTATION OF FISCAL 2021/2022 VILLAGE AUDIT: Jen Martinson, representative for Lauterbach and Amen, LLC, presented the Fiscal 2021/2022 Village Audit. The audit was conducted following standards set by the industry and with an objective to provide opinion of the financial statements presented. The Village received an unmodified, clean audit opinion; the highest opinion a village can receive. She provided an overview of the audit, highlighting changes from the previous year.

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She discussed the Management Letter, stating there were no areas of concern that needed to be addressed.

Ms. Martinson responded to questions and comments that were presented.

Village Manager Heckman briefly spoke regarding a water rate study conducted by Illinois Rural Water Association. Results will be presented at a later date. This may reflect activities posted to Lakewood Utilities Expense and Revenue in a future audit.

Also discussed were two bank accounts that currently are only bearing interest and have no other activity. Consideration to move the funds will be presented at a later date.

Public Comment: None.

PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES: President Stavropoulos reported the shipping container appears to be moved. The Top Tracer structure has been partially painted. Both are positive steps forward.

Attorney Puma is still waiting for a response communication from the owner's attorneys regarding court matters.

Public Comment: None.

OTHER BUSINESS: None.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS: **Village Manager Heckman** provided an update of a kick-off meeting held regarding the grant writing services. Movement has already begun on applications. In addition, an administrative project service will be utilized to complete the Emergency Operations Plan for the police department.

Village Manager Heckman provided an update of the status of ARPA funds available through McHenry County for the water and sewer extension up to Routes 47 and 176. A response may not be received until a new McHenry County Budget is approved, most likely after January.

She anticipates a Draft Budget discussion during the next board meeting.

She stated 13 RFP's for the RedTail Clubhouse were distributed.

Director Zickuhr stated final road patching will be completed and a culvert replacement is scheduled while the weather permits.

Staff has planted 19 trees in the past few weeks. He will be mapping locations of trees removed in the last two years throughout the village in order to help with obtaining a grant for tree replacement.

Director Zickuhr reported the departure of a staff member due to an out-of-state opportunity. He is happy to announce an offer has been accepted to fill the open position.

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Sergeant McGrath reported 20 pounds of medication was collected during the Drug Take Back Event along with the collection box located at Village Hall for disposal.

The Truck or Treat event held by the Crystal Lake Park District at Main Beach was a huge success. Over 1,100 Tootsie Pops were handed out!

He also invited those present to take a moment after the meeting to see the newly delivered police truck.

With nothing further to discuss, Trustee Babischkin, seconded by Trustee Barron moved to adjourn the meeting.

Roll call vote: Ayes: Trustees Babischkin, Barron, Berman, Fischer, and Runge.

Nays: None.

Absent: Trustee Augustine.

Motion declared carried.

The meeting adjourned at 7:36 p.m.

Respectfully Submitted,



Jeanette LoBosco
Village Clerk

Dated: November 22, 2022