

**VILLAGE OF LAKEWOOD  
MINUTES OF THE BOARD MEETING  
SEPTEMBER 13, 2022**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 RedTail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Church were Trustees Augustine, Barron, Berman, and Runge. Absent were Trustees Babischkin and Fischer. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Director of Public Works Gary Zickuhr, and a few members of the public.

**PRESIDENT'S OPENING REMARKS:** President Stavropoulos provided updates to issues effecting the State of Illinois. First, an email received from McHenry County officials stating a request for contact information of county mayors and presidents be provided to IEMA (Illinois Emergency Management Agency). The request is believed to be in reference to the Venezuelan immigration issues stemming in Texas and now effecting the Chicagoland area.

In addition, he spoke of the proposed SAFE-T Act that is to become effective beginning January 2023. He shared some issues that residents may not be aware of and that in turn may change the dynamics of police response.

**PUBLIC COMMENTS:** None.

**APPROVAL OF CONSENT AGENDA:** Prior to action being called, President Stavropoulos requested clarification relative to the requirement of Certificate of Liability Insurance found within the Special Event Permit Application request, Agenda Item 6.D.

The following were considered and enacted on a single motion by Trustee Augustine, seconded by Trustee Barron:

**A. Request Approval of Meeting Minutes**

1. August 23 2022 Village Board Meeting

**B. Request Approval of Bill Lists**

1. Accounts Payable Invoices Dated September 14, 2022 in the Amount of \$209,494.24
2. Accounts Payable Prepaid Invoices Dated August 31, 2022 in the Amount of \$12,617.40
3. Accounts Payable RedTail Manual Checks Dated June 30, 2022 in the Amount of \$20,953.06
4. Village Hall Debit Card Activity for Dated June 30, 2022 in the Amount of \$7,717.02
5. RedTail Debit Card Activity for Dated June 30, 2022 in the Amount of \$1,675.58
6. Accounts Payable RedTail Manual Checks Dated July 31, 2022 in the Amount of \$10,221.21
7. Village Hall Debit Card Activity for Dated July 31, 2022 in the Amount of \$14,771.66

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8. RedTail Debit Card Activity for Dated July 31, 2022 in the Amount of \$23,989.28

**C. Request Approval for RedTail Golf Course Extension Request for Special Use Permit – Event Tent**

**ITEMS REMOVED FROM CONSENT AGENDA:** Trustee Berman asked for Agenda Item 6.D., Request for Special Event Permit Application from Krupal Patel removed from the Consent Agenda.

Discussion relative to the requirement of Certificate of Liability Insurance followed. Village Manager Heckman will solicit advice from the current Village Insurance Brokers as to the handling of coverage and will report her findings at the next meeting.

*Public Comment:* Liz Delzell inquired if a fee is required for a Special Event Permit.

Trustee Runge, seconded by Trustee Berman moved to approve the Request for Special Event Permit Application from Krupal Patel.

Roll call vote: Ayes: Trustees Augustine, Barron, Berman, and Runge.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**CONSIDERATION OF ORDINANCE NO. 2022 – 30 AN ORDINANCE**

**APPROVING A CABLE FRANCHISE AGREEMENT:** Village Manager Heckman presented the agreement. Noted items: it allows for the cable to run in the village easement; revenue share from residents using the service is 5% (an estimate of \$78,000 was received last year into the General Fund); any future cable installation should a new subdivision be developed with be placed underground; the agreement expired in 2020 (Comcast continued to honor the agreement); and the current term is 10 years rather than the previous 5.

*Public Comment:* None.

Trustee Berman, seconded by Trustee Runge moved to approve Village Manager Heckman to execute the Cable Franchise Agreement with Comcast of Northern Illinois for a term of ten (10) years.

Roll call vote: Ayes: Trustees Augustine, Barron, Berman, and Runge.

Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

**PRESENTATION OF UPDATE REGARDING STATUS OF BARD ROAD**

**PROJECT ISSUES:** Director Zickuhr confirmed the project is complete and no further updates will be needed.

*Public Comment:* None.

**PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES:** President Stavropoulos spoke of a meeting held this day with himself, Village Manager Heckman, and Attorney Puma with representatives from Turnberry Golf Club. Issues that have been presented during previous board meetings were discussed. A consensus among those present is optimistic towards a direction of resolution of the items addressed.

*Public Comment:* None.

**PRESENTATION OF PLANNING AND ZONING COMMISSIONER VACANCY:** President Stavropoulos confirmed a commissioner position remains vacant in the Planning and Zoning Commission. Attorney Puma stated business may continue as long as the required quorum is achieved.

*Public Comment:* None.

**PRESENTATION OF CUL-DE-SAC MAINTENANCE OPTIONS:** Village Manager Heckman addressed recent resident comments and concerns relative to the responsibility of cul de sac maintenance.

Discussion of possible maintenance options were presented.

Further research will be presented to clarify if any maintenance responsibility has been outlined in subdivision HOA (Homeowner Association), CCR (Covenants, Conditions, and Restrictions) or SSA (Special Service Area) documents.

*Public Comment:* None.

**PRESENTATION OF FINANCIALS:**

1. Village Financial Statements for the Periods of May 1, 2022 through June 30, 2022
2. RedTail Golf Club Financial Statements for the Periods of May 1, 2022 through June 30, 2022
3. Lake Patrol Financial statements for the Periods of May 1, 2022 through June 30, 2022

*Public Comment:* None

**OTHER BUSINESS:** None.

**REPORTS AND COMMENTS FROM DEPARTMENT HEADS:** Director Zickuhr reported repair is underway at Village Hall to the sanitary service. A slight delay is experienced due to damage to a Nicor line. Once completed, staff will continue with fire hydrant maintenance, mowing, and pothole repair.

Trustee Barron provided update following the discussion from last meeting regarding water tower maintenance. A possible solution other than a frequent wash cycle may be painting the lower portion a different color.

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Village Manager Heckman stated the on-site visit portion of the audit has been completed and the presentation is scheduled for the end of October.

Currently, staff is working on the payroll conversion project. A goal of total conversion is end of October.

Blocktober Fest promoting is in full swing – mobile electronic signs will be on loan from McHenry County, Crystal Lake Chamber of Commerce and the Village of Lake In The Hills will be display messages on their electronic message boards. In addition, an ad is placed with Facebook marketing an area within a five-mile radius of RedTail Golf Club. Volunteers are needed for the day of the event and are invited to contact Village Hall.

With nothing further to discuss, Trustee Barron, seconded by Trustee Augustine moved to adjourn the meeting.

Voice vote: All Ayes.


Nays: None.

Absent: Trustees Babischkin and Fischer.

Motion declared carried.

The meeting adjourned at 7:55 p.m.

Respectfully Submitted,



Jeanette LoBosco  
Village Clerk

Dated: September 27, 2022