



## VILLAGE OF LAKEWOOD BUILDING DEPARTMENT

2500 LAKE AVENUE • VILLAGE OF LAKEWOOD, IL 60014  
815 / 459 – 4671 • FAX 815 / 459 – 3156

### **GUIDELINES FOR IRRIGATION SYSTEMS**

Please submit 1 electronic PDF of the following documents by USB thumb drive or by email to [building@village.lakewood.il.us](mailto:building@village.lakewood.il.us). All documents listed below shall be submitted as one comprehensive submission. Incomplete submissions will not be accepted. Documents will not be distributed for review until all listed items and payment are received. Lead time is 10 business days for the first review and each subsequent review. Additional plan reviews and inspections will incur additional fees.

#### **SUBMIT PDF via EMAIL or USB**

- Building Permit Application
- Irrigation plans represented on plat of survey
  - **(No heads/equipment in easements or right of way)**
- RPZ Specification/Cut Sheet
- Copy of proposal, signed by the property owner
- Submit Plumber's Letter of Intent on Plumber's Letterhead with a copy of the Plumber Registration from the State of Illinois Health Department
- A General Contractor's Surety bond (License & Permit Bond) from the Contractor's insurance company made to the Village of Lakewood in the amount of \$10,000
- All plans submitted shall meet all Village Codes, but specifically the requirements as set forth by Chapter 19 of the Village of Lakewood Building Code.

#### **IN-PERSON or ONLINE PAYMENTS:**

- Payment at time of application for \$130 [Chapter 19 Fees]
- The Final Permit fee is calculated once plans are reviewed and approved [Chapter 19.15F fees]
- A \$100 Cash Performance Bond will be added to the permit fee above and refunded upon written request given completion of permit requirements. The Cash Performance Bond shall be forfeited if the permit requirements are not met or the Bond Release Request is not received within 30 days of project completion.

#### **BUILDING DEPARTMENT REQUIREMENTS**

- Contact JULIE before you dig, dial 811 or 1-800-892-0123
- Drain required adjacent to interior RPZ location
- RPZ shall have a current inspection tag prior to Final Inspection
- All inspections are scheduled the prior business day

- Permit Expires in 6 months if no inspection scheduled- 1 year otherwise. Permit Extension: ½ original fee (2 max). Permit Reinstatement: ½ original fee, but only ½ the time. Permits Expired without work completed are closed and not refundable.
- Any changes to the plans require resubmittal and review. Additional reviews and/or inspections shall incur additional fees.