

**VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
SEPTEMBER 12, 2017**

The Village Board Meeting was called to order at 7:00 p.m. at RedTail Golf Club by President Serwatka. Present were Trustees Odom, Rexroat, Ritchie, and Stephan. Trustees Davis and McMahon were absent. Also present were Village Clerk Janice Hansen, Village Attorney Michael Smoron, Chief of Police Michael Roth, Gary Zickuhr, Water/Wastewater Operator, Jason Fluhr and Caroline Grieves from Baxter & Woodman, and many members of the public.

PUBLIC COMMENTS: Kevin Kovarik of 6875 Longmoor Drive, President of the HOA, commented on a high level of traffic and speeding issues through the subdivision. Chief Roth will place more police presence throughout the subdivision to ensure the safety of the residents. Longmoor Drive seems to be a cut through road for Crystal Lake and Lakewood residents. Vehicles need to slow down for the well being of those who reside in the Woods of Turnberry.

Cheryl Lockwood of 9517 Lenox Lane commented that the residents of Georgetown are impressed with Chief Roth and his Officers; they are a credit to the Village's Police Department.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Stephan, seconded by Trustee Ritchie:

APPROVAL OF MINUTES: August 22, 2017 Regular Village Board Meeting

APPROVAL OF BILL LISTS: Accounts Payable Pre-Paid Invoices for August, 2017 in the Amount of \$5,455.64; RedTail Golf Club Accounts Payable for August 31, 2017 in the Amount of \$42,209.70; and Accounts Payable Invoices Dated September 13, 2017 in the Amount of \$213,645.35

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2017 through June 30, 2017; RedTail Golf Club Financial Statements for the Periods May 1, 2017 through June 30, 2017; and Lake Patrol Financial Statements for the Periods May 1, 2017 through June 30, 2017

Voting Aye: Trustees Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee Davis and McMahon. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None

APPROVAL OF THE APPOINTMENT OF JEAN HECKMAN AS VILLAGE TREASURER: President Serwatka commented that Jean Heckman is a Lakewood resident for 18 years. She has a degree in Computer Science and Business Administration. She is the CEO and Proprietor of Clarity Consulting Services, Inc. for the past 14 years. She has been responsible for many businesses accounts payable, accounts receivable, general ledger and financial reports.

Village Board Meeting Minutes
September 12, 2017
Page Two of Three

Trustee Stephan, seconded by Trustee Rexroat, moved to approve the appointment of Jean Heckman as Village Treasurer. Voting Aye: Trustees Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee Davis and McMahan. Motion declared carried.

PRESENTATION OF THE VILLAGE OF LAKEWOOD'S ANNUAL AUDIT FOR FISCAL YEAR ENDING APRIL 30, 2017: Tony Michelotti, CPA from Eder, Casella & Co. highlighted the Village's Fiscal Year 2016/2017 Audit. He commented that staff is responsible in the use of applicable accounting policies. Financial statements are impartial, consistent and well-defined. There were no difficulties in dealing with management in performing and completing the audit. There were no unusual audit findings or issues and all fund balances are sufficient within auditing standards. For another year, there is no management letter due to good work from Village staff.

APPROVAL OF THE PURCHASE OF NINE (9) TASERS FROM AXON ENTERPRISE, INC. IN AN AMOUNT NOT TO EXCEED \$12,669.13 OVER FIVE (5) YEARS: Chief Roth commented that this purchase will give the Village's Police Officers a tool to protect themselves while lowering the possibility of injuries to offenders and reducing worker's compensation claims as a result of physical altercation. The Police Department will enter a five year payment plan for this purchase. The first year there is a discount of \$626.49 or a payment of \$2,354. The remaining four years will cost \$2,376 per year with a total of \$12,669.13 over the five year plan.

Chief Roth stated that the Officers will receive free Taser training from a representative at McHenry County College.

Trustee Stephan, seconded by Trustee Ritchie, moved to approve the purchase of nine (9) Tasers from Axon Enterprise, Inc. in an amount not to exceed \$12,669.13. Voting Aye: Trustees Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee Davis and McMahan. Motion declared carried.

APPROVAL OF A WORK ORDER FROM BAXTER & WOODMAN FOR THE WATER AND SANITARY SEWER RATE STUDY IN AN AMOUNT NOT TO EXCEED \$16,700: Jason Fluhr, Village Engineer from Baxter & Woodman, commented that this work order is for the water and sanitary sewer rate study which will help provide justification for either the current rate structure or a change in the Village's rates. It will consider annual maintenance costs, debt servicing for the treatment plant and east side sewer project, and a five year capital improvement plan for needed projects such as televising sewers on the east side and through Turnberry, and making improvements such as lining the sanitary sewer, replacing water main on Inverway.

Village Board Meeting Minutes
September 12, 2017
Page Three of Three

It was the general consensus of the Board of Trustees to obtain a breakdown of fees and services for this study. Jason Fluhr and Caroline Greives will provide more information in an effort to be transparent with Village's utility fees and the need to develop a five year capital improvement plan.

Trustee Stephan, seconded by Trustee Rexroat, moved to table a Work Order from Baxter & Woodman for the water and sanitary sewer rate study in an amount not to exceed \$16,700 until further data is received. Voting Aye: Trustees Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee Davis and McMahon. Motion declared carried.

REPORTS: Chief Roth apologized to the residents for traffic issues and promises to address these issues.

Trustee Stephan commented that the Stormwater Task Force had met and have come up with many good suggestions and solutions for the Village's east side water issues.

NEW BUSINESS: Gary Zickuhr, Water/Wastewater Operator, summarized the proposed salary compensation for the Village's vacant Water Maintenance Operator. This positions proposed salary will stay within the Village's current budget guidelines. He commented that this open position needs a qualified operator and this salary will meet its requirements.

The general consensus of the Board of Trustees was to proceed with the hiring of the proposed Water Maintenance Operator with the suggested salary.

With nothing further to discuss, Trustee Stephan, seconded by Trustee Rexroat, moved to adjourn the meeting. Voting Aye: Trustees Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee Davis and McMahon. Motion declared carried. The Meeting adjourned at 8:02 p.m.

Janice S. Hansen
Village Clerk

Approved: _____ Dated: September 26, 2017