

**VILLAGE OF LAKEWOOD
MINUTES OF VILLAGE BOARD MEETING
NOVEMBER 8, 2016**

The Village Board Meeting was called to order at 7:02 p.m. at RedTail Golf Club by President Smith. Present were Trustees Davis, Furey, Iden, Santowski, and Serwatka. Trustee Thomas was absent. Also present were Interim Village Manager Shannon Andrews; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Village Treasurer George Roach; Chief of Police Leigh Rawson; and many members of the public.

PUBLIC COMMENTS: Judy Minsley of 436 Wiltshire Lane commented that Broadway has always been a beautiful east side asset. She expressed her concern regarding the control panel, median flooding, the possibility of losing trees along the median, and road safety during the winter months.

Nick Backe of 430 Oxford Lane commented that he has received no follow up from the October 25, 2016 Special Board Meeting. The recent rain has flooded Broadway and he is concerned about road safety during the winter months. Also, the median along Broadway looks awful and no one has addressed his issue.

President Smith commented that there will be an update regarding these issues shortly.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Furey; seconded by Trustee Davis:

APPROVAL OF MINUTES: October 11, 2016 Regular Village Board Meeting; and October 25, 2016 Special Village Board Meeting

APPROVAL OF BILL LISTS: Accounts Payable Dated October 26, 2016 in the Amount of \$29,430.01; Accounts Payable for RedTail Golf Club Dated October 31, 2016 in the Amount of \$4,830.11; Accounts Payable Pre-Paid Invoices Dated October, 2016 in the Amount of \$50,284.11; and Accounts Payable Dated November 9, 2016 in the Amount of \$74,410.10

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2016 through August 31, 2016; RedTail Golf Club Financial Statements for the Periods May 1, 2016 through August 31, 2016; and Lake Patrol Financial Statements for the Periods May 1, 2016 through August 31, 2016

APPROVAL OF 2016 LAKE PATROL ACTIVITY SUMMARY

APPROVAL OF THE 2017 VILLAGE BOARD MEETING CALENDAR

Voting Aye: Trustees Davis, Furey, Iden, and Santowski. Voting Nay: Trustee Serwatka. Absent: Trustee Thomas. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA:

SEPTEMBER 27, 2016 REGULAR VILLAGE BOARD MEETING MINUTES: Trustee Serwatka asked that this item be removed from the Consent Agenda because he is concerned that no one mentioned that they were missing for the September 27, 2016 Board Packet and the Board voted to approve this item. President Smith responded that this was in done error and staff has corrected this omission.

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Trustee Davis, seconded by Trustee Furey, moved to approve the September 27, 2016 Regular Village Board Meeting Minutes. Voting Aye: Trustees Davis, Furey, Iden, and Santowski. Voting Nay: Trustee Serwatka. Absent: Trustee Thomas. Motion declared carried.

DISCUSSION REGARDING EAV CHANGES AND TAX LEVY PLANNING FOR 2016: Village Treasurer George Roach commented that it is estimated that the Village may have an increase in comparison to the total EAV in 2015. There has been new construction within the Village during 2016 and these new properties require the same services that the existing residences receive. Treasurer Roach asked for the Board's intent for the 2016 Tax Levy; keep it flat or approve an estimated .7% COLA increase.

All Trustees agreed that the proposed Levy should capture new growth. Also discussed was the fact that fire service fees and employee insurance fees will increase. It was the general consensus of the Village Board to capture new growth but not increase the CPI.

APPROVAL OF ORDINANCE 2016-27 – AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION WATERWORKS AND SEWERAGE REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016, OF THE VILLAGE OF LAKEWOOD, MCHENRY COUNTY, ILLINOIS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,700,000 FOR THE PURPOSE OF REFUNDING THE VILLAGE'S OUTSTANDING TAXABLE GENERAL OBLIGATION WATERWORKS AND SEWERAGE BONDS (ALTERNATE REVENUE SOURCE), SERIES 2010A AND PAYING FOR COSTS RELATED THERETO: Village Treasurer George Roach commented that ICE Miler, who is serving as bond counsel, has prepared this Ordinance authorizing the issuance of refunding bonds in an amount not to exceed \$1,700,000 with interest rates not to exceed 5% and an overall present value savings of at least 3%. This will give flexibility in going to market with the bond refunding in an efficient and timely manner and allow the Village to capture the best pricing on the refunding bonds. The final bond order will be presented at a future meeting.

Trustee Iden, seconded by Trustee Santowski, moved to approve Ordinance 2016-27. Voting Aye: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Voting Nay: None. Absent: Trustee Thomas. Motion declared carried.

APPROVAL OF A PURCHASE FROM SEWER EQUIPMENT COMPANY FOR REPLACEMENT PARTS FOR JETTER IN THE AMOUNT OF \$10,620.37: Interim Village Manager Shannon Andrews commented that the Village's 1997 Sniper 747 Sewer Jetter performs routine maintenance and/or cleaning of the sewer collection system and is also used by RedTail Golf Club for maintenance on bunkers. Replacement of the unit would cost approximately \$80,000. Staff is recommending the replacement of a new pump, fly wheel, drive belt and miscellaneous parts for \$10,620.37 with staff doing the repair work.

Trustee Davis, seconded by Trustee Furey, moved to approve the purchase from Sewer Equipment Company for replacement parts for the Jetter in the Amount of \$10,620.37. Voting Aye: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Voting Nay: None. Absent: Trustee Thomas. Motion declared carried.

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APPROVAL OF RESOLUTION 2016-R28 – A RESOLUTION FOR CONSTRUCTION ON STATE HIGHWAY: Interim Village Manager Shannon Andrews stated that every two years Illinois Statutes require the Village desiring to do work on State maintained right-of-way must obtain a written permit from the Illinois Department of Transportation and secure a surety bond. This Resolution is acceptable in lieu of the surety bond.

Trustee Iden, seconded by Trustee Davis, moved to approve Resolution 2016-R28. Voting Aye: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Voting Nay: None. Absent: Trustee Thomas. Motion declared carried.

APPROVAL OF ORDINANCE 2016-29 – AN ORDINANCE AMENDING THE WATER AND SEWER TAPPING FEES WITHIN CHAPTER 25 OF THE LAKEWOOD MUNICIPAL CODE: Interim Village Manager Shannon Andrews noted that on April 8, 2014 the Board approved a 15% reduction in water and sewer tap on fees to encourage additional housing starts within the Village which expires on December 31, 2016. Staff is recommending extending this provision through June 20, 2017. In encouraging new housing starts, the extension provides the opportunity to monitor the operational costs associated with increased flow from East Sewer, which was switched over to Lakewood Utilities on October 7, 2016. The rates will be re-evaluated prior to June 30, 2017 to determine whether any further adjustments are needed.

Trustee Furey, seconded Iden, moved to approved Ordinance 2016-29. Voting Aye: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Voting Nay: None. Absent: Trustee Thomas. Motion declared carried.

APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF MCHENRY, THE CITY OF CRYSTAL LAKE, THE CITY OF HARVARD, THE CITY OF MARENGO, THE CITY OF MCHENRY, THE CITY OF WOODSTOCK, THE VILLAGE OF HUNTLEY, THE VILLAGE OF JOHNSBURG, THE VILLAGE OF RINGWOOD, AND THE VILLAGE OF LAKEWOOD FOR GENERAL PUBLIC DIAL-A- RIDE TRANSIT SERVICE IN 2017: Each municipality in this Agreement pays an amount not to exceed \$1.31 per capita, which equates to \$4,992 for Lakewood. This is a change from \$2 in previous years (\$7,622), but offered the Village a reduction based on 25% of the grant funds. The contract for the County bears the risks and rewards of the grant funding.

There was discussion regarding the duplication of public transportation offered by townships and individual municipalities. Algonquin Township is not covered by PACE services; all other townships are included with PACE boundaries.

Trustee Davis, seconded by Trustee Iden, moved to approve an Intergovernmental Agreement between the County of McHenry, the City of Crystal Lake, the City of Harvard, the City of Marengo, the City of McHenry, the City of Woodstock, the Village of Huntley, the Village of Johnsburg, the Village of Ringwood, and the Village of Lakewood General Public Dial-A-Ride Transit Service in 2017. Voting Aye: None. Voting Nay: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Absent: Trustee Thomas. Motion failed.

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DISCUSSION REGARDING THE COMPILATION OF THE VILLAGE BOARD PACKETS:

Interim Village Manager Shannon Andrews highlighted the board packet process. Options for discussion included: Revert back to the old process of scanning and posting the Board Packet – limited to no search capability; scan the packet in its entirety, but optimize the entire document – slightly enhances search capability; continue to save the agenda, minutes, accounts payable and financials to PDF format, scan the remainder of the packet and then optimize the entire document – significantly enhances search capability; and determine whether to continue the practice of password protecting the document.

President Smith commented that she favors the packet to be password protected so it cannot be manipulated or changed. Trustee Furey commented he also favors a password so financial documents could not be altered.

It was the general consensus of the Board of Trustees to scan the packet in its entirety, optimize the document and retain password protection.

REPORTS: Interim Village Manager Shannon Andrews commented that the East Sewer Project engineers Strand Inc. has a huge list of items to address; estimated costs for regrading, control panel issues, staining cement manhole covers, etc. There will be a meeting the first or second week in December to update residents.

Interim Village Manager Shannon Andrews stated that the Lake Avenue 80/20 STP match funding for the 2017 Road Program has been approved.

Trustee Santowski asked the Village Board for their opinions regarding having the Grafton Township Assessor attend a future Board Meeting. After much discussion, it was the general consensus of the Board that this was not a good idea at this time.

Trustee Santowski commented that he will recycle election signs and on December 10, 2016 the McHenry County Defenders in Woodstock collect recyclable materials.

Trustee Santowski stated that on Thursday, November 10, 2016, McCog will hold an IDOT meeting for local road projects.

With nothing further to discuss, Trustee Davis, seconded by Trustee Furey, moved to adjourn the meeting. Voting Aye: Trustees Davis, Furey, Iden, Santowski, and Serwatka. Voting Nay: None. Absent: Trustee Thomas. Motion declared carried. The meeting adjourned at 8:49 p.m.

Janice S. Hansen
Village Clerk

Approved: _____ Dated: November 22, 2016

