

**VILLAGE OF LAKEWOOD  
MINUTES OF THE VILLAGE BOARD MEETING  
MAY 9, 2017**

The Village Board Meeting was called to order at 7:03 p.m. at RedTail Golf Club by President Smith. Present were Trustees Davis, Furey, McMahon, Serwatka, and Thomas. Trustee Iden was absent. Also present were Deputy Village Manager Shannon Andrews; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Chief of Police Leigh Rawson; and many members of the public.

**OATHS OF OFFICE WERE ADMINISTERED BY ATTORNEY SMORON TO PRESIDENT SERWATKA; AND TRUSTEES RITCHIE AND STEPHAN**

**PUBLIC COMMENTS:** Cheryl Nix of 8005 RedTail Drive thanked the newly elected officials on behalf of the Village residents.

**CONSENT AGENDA:** The following were considered and enacted on a single motion by Trustee McMahon, seconded by Trustee Davis:

**APPROVAL OF MINUTES:** April 25, 2017 Planning and Zoning Committee and April 25, 2017 Regular Village Board Meeting

**APPROVAL OF BILL LISTS:** Accounts Payable Dated April 30, 2017 in the Amount of \$14,100.76; Accounts Payable Pre-Paid Invoices for April, 2017 in the Amount of \$2,214.59; and Accounts Payable Invoices Dated April 30, 2017 in the Amount of \$20,455.97

**APPROVAL OF FINANCIAL STATEMENTS:** None

**APPROVAL OF A SPECIAL EVENT PERMIT BY SCHOOL DISTRICT 155 FOR A BASS FISHING INVITATIONAL TOURNAMENT ON JUNE 7, 2017 FROM 6:25 A.M. TO 12:30 P.M. ON CRYSTAL LAKE**

Voting Aye: Trustees Davis, McMahon, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None

**APPROVAL OF A RESOLUTION HONORING PAST PRESIDENT MARY ERIN SMITH:** Trustee Davis read a Resolution Honoring Past President Mary Erin Smith and presented her with a clock memorializing her services.

Trustee Davis, seconded by Trustee McMahon, moved to approve a Resolution Honoring Past President Mary Erin Smith. Voting Aye: Trustees Davis, McMahon, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**APPROVAL OF APPOINTMENTS OF JOHN O'HARA THROUGH APRIL 30, 2020 AND ANDY KNAPP THROUGH APRIL 30, 2018 TO THE PLANNING AND ZONING COMMISSION:** President Serwatka commented that he has had many discussions with these individuals and believes they will bring a new level of expertise and professionalism to the Commission.

Trustee Davis commented that he is the last remaining member of the Planning and Zoning Committee and he believes that this Committee's duties should be reassigned to the Planning and Zoning Commission.

Trustee Stephan, seconded by Trustee Ritchie, moved to approve the appointments of John O'Hara through April 30, 2020 and Andy Knapp through April 30, 2018 to the Planning and Zoning Commission. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**APPROVAL OF THE APPOINTMENT OF JOHN O'HARA AS CHAIRMAN FOR THE PLANNING AND ZONING COMMISSION:**

Trustee McMahan, seconded by Trustee Ritchie, moved to approve the appointment of John O'Hara as Chairman for the Planning and Zoning Commission. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**APPROVAL OF THE PURCHASE OF THE IN-CAR VIDEO CAMERAS IN THE AMOUNT OF \$24,180 FROM WATCH GUARD FOR THE VILLAGE POLICE DEPARTMENT:** Deputy Village Manager Shannon Andrews commented that the current squad car video cameras are over ten years old and the Police Department has been notified by Watch Guard that our system has reached the end of service eligibility and will no longer be supported. The new in-car video camera system will eliminate personnel time to manage the system as the video will automatically download to a secure cloud-based record storage and FOIA responses can be handled via computer, no more DVDs. Should body cameras be incorporated in the future, they will be compatible with the new squad car video system.

There was general discussion regarding Watch Guards capabilities; 180 degree visual, contract includes annual maintenance, and video is uploaded automatically.

Trustee Davis, seconded by Trustee Ritchie, moved to approve the purchase of the in-car video cameras in the amount of \$24,180 from Watch Guard for the Village Police Department. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**APPROVAL OF THE PURCHASE OF THE 2018 INTERNATIONAL SERIES 7400 SBA 4X2 TRUCK IN THE AMOUNT OF \$177,428 FROM RUSH TRUCK CENTERS:** President Serwatka commented that this agenda item was tabled at the last Board Meeting so an informal committee of residents and staff could discuss this item. The informal committee has not been coordinated to date. Individual residents have met with staff to share ideas, such as leasing equipment within Public Works. As an alternate to purchase, staff secured a five year lease proposal from Rush Truck Centers with annual payments of \$39,208.01 for a total cost of the vehicle of \$196,040.05 which exceeds the purchase price by \$18,612.05.

Trustees Ritchie and Stephan were uncomfortable moving forward with this agenda item without additional information from the proposed Public Works Committee experts. Trustee McMahan expressed concern with postponing ordering the truck which could delay delivery and cause added expenses to the maintenance of the existing old truck. Trustee Davis felt that Public Works Foreman Barry Wickersheim was doing an excellent job. The majority needed more information to proceed with this agenda item.

Trustee Ritchie, seconded by Trustee Stephan, moved to table the purchase the 2018 International Series 7400 SBA 4X2 truck in the amount of \$177,428 from Rush Truck Centers until the May 23, 2017 Board Meeting where a vote will be taken. Voting Aye: Trustees Davis, Ritchie, and Stephan. Voting Nay: Trustee McMahan. Motion declared carried.

**APPROVAL OF ORDINANCE NO. 2017-14 – AN ORDINANCE APPROVE A FIVE (5) YEAR LEASE AGREEMENT WITH RUSH TRUCK CENTERS FRO THE 2018 INTERNATIONAL SERIES 7400 SBA 4X2 TRUCK:** This Agenda Item was not considered.

**APPROVAL OF AN AGREEMENT FOR FINANCE DIRECTOR SERVICES WITH HARRY SAKAI:** Deputy Village Manager Shannon Andrews commented that this Agreement includes an hourly rate of \$75 with an anticipated workload of approximately ten hours per week and a maximum of \$4,800 per month. Mr. Sakai will serve as Treasurer which receives an additional \$100 per month according to the Village’s Municipal Code. Mr. Sakai will serve as Finance Director/Treasurer until a full time candidate can be secured.

Trustee Ritchie, seconded by Trustee Stephan, moved to approve an agreement for Finance Director services with Harry Sakai. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**APPROVAL OF THE APPOINTMENT OF VILLAGE TEASURER TO HARRY SAKAI FOR A TERM OF 12 WEEKS:**

Trustee Ritchie, seconded by Trustee Davis, moved for the approval of the appointment of Village Treasurer to Harry Sakai for a term of 12 weeks. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

**REPORTS:** Deputy Village Manager Shannon Andrews commented that she is going to send out a letter to the east side residents requesting them to have their homes inspected for proper plumbing connections to the Village sewer system.

President Serwatka thanked the public at the Meeting for their patience during his first Board Meeting as President.

Trustee Stephan thanked the residents for their support during the election.

With nothing further to discuss, Trustee Davis, seconded by Trustee Ritchie, moved to adjourn the meeting. Voting Aye: Trustees Davis, McMahan, Ritchie, and Stephan. Voting Nay: None. Motion declared carried. The meeting adjourned at 8:01 p.m.

Janice S. Hansen  
Village Clerk

Approved: \_\_\_\_\_ Dated: May 23, 2017

