

**VILLAGE OF LAKEWOOD  
VILLAGE BOARD MEETING MINUTES  
JANUARY 23, 2018**

The Village Board Meeting was called to order at 7:03 p.m. at Turnberry Country Club by President Serwatka. Present were Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Trustee McMahon was absent. Also present were Chief Administrative Officer Jeannine Smith; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Police Chief Michael Roth; RedTail Golf Manager Christopher Neuhart, and a few members of the public.

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** The following were considered and enacted on a single motion by Trustee Ritchie, seconded by Trustee Stephan:

**APPROVAL OF MINUTES:** January 9, 2018 Regular Village Board Meeting and January 16, 2018 Special Board Meeting

**APPROVAL OF BILL LIST:** Accounts Payable Invoices Dated January 24, 2018 in the Amount of \$101,890.73

**APPROVAL OF FINANCIAL STATEMENTS:** Village Financial Statements for the Periods May 1, 2017 through December 31, 2017; RedTail Golf Club Financial Statements for the Periods May 1, 2017 through December 31, 2017; and Lake Patrol Financial Statements for the Periods May 1, 2017 through December 31, 2017

Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None

**APPROVAL OF ORDINANCE NO. 2018-04 – AN ORDINANCE AMENDING CHAPTER 34, SOLICITORS, OF THE LAKEWOOD MUNICIPAL CODE:** Chief Roth commented that the Village of Lakewood and the Village of Algonquin share the same code for solicitation. After speaking with representatives from the Village of Algonquin, it was determined that the Village of Lakewood should change their process for solicitor registration. The change would require a fingerprinting fee of \$39 per person; increased fees per solicitor per day from \$5 to \$25; and a 45 day response time.

Chief Roth stated that he has talked to many residents and they all dislike solicitors coming to the homes; they find it disturbing.

Attorney Smoron commented that this Ordinance is a good start to deter solicitation within the Village.

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Chief Administrative Officer Jeannine Smith suggested that solicitors wear badges when walking door to door within the Village.

Village Treasurer Jean Heckman suggested that text alerts via Textcaster should be sent to notify residents of solicitors in their neighborhood.

Trustee Stephan, seconded by Trustee Davis, moved to approve Ordinance No. 2018-04. Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried.

**APPROVAL OF ORDINANCE NO. 2018- 05 – AN ORDINANCE AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF LAKEWOOD AND HUNTLEY COMMUNITY UNIT SCHOOL DISTRICT 158:** Chief Roth commented that Village of Lakewood residents who live on Vida and Galena Streets attend Huntley School District. This Agreement was proposed more than a year ago but not presented to the Board. Chief Roth commented that in the three years as an Officer within the Village there have been no issues, this is just a formality.

Trustee Ritchie, seconded by Trustee Rexroat, moved to approve Ordinance No. 2018-05. Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried.

**APPROVAL OF ORDINANCE NO. 2018-06 – AN ORDINANCE AMENDING SECTION 8.01, FEES, OF THE LAKEWOOD MUNICIPAL CODE (ESTABLISHING GOLF COURSE RATES FOR REDTAIL GOLF CLUB FOR THE 2018 SEASON):** Golf Manager Chris Neuhart commented that there are some changes to the 2018 golf rates where he had conducted a local and public golf market study. There are two rate increases; \$1 for 9 hole fees and \$4 for 18 hole weekend midday fee; this will put RedTail's rates in line with our main competitors. There is a \$1 increase in pull cart fees, a \$.50 increase for small basket of range balls, a \$1 increase for a large basket of range balls, and a \$5 increase in the cost of a RedTail ID Card.

RedTail Golf Club has the most comprehensive membership options in the area. It offers a mix of "full fee" membership programs, as well as "low barrier entry" memberships that are less expensive, but give members reduced, fixed, rates for the entire golf season.

The biggest increase is in the "full fee" membership category for the Individual 7 day membership with an increase of 10% over 2017, which still puts RedTail in line with most competitive golf courses.

The Platinum Card replaces the Senior Card and Associate Membership for \$9.

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A new membership proposed is the Primetime Membership which gives members free green fees with a cart seven days a week but is valid from May 14<sup>th</sup> through August 19<sup>th</sup>. It is geared toward the educational professional market, at a cost of \$975.

Trustee Stephan, seconded by Trustee Davis, moved to approve Ordinance 2018-06. Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried.

**APPROVAL OF AN OFF CYCLE BONUS OF \$5,000 FOR CLERK HANSEN:** President Serwatka remarked that Clerk Janice Hansen made herself available during the transitional period when the Village did not have administrative help for two and half months. Clerk Hansen proved herself when she stepped up to assist the Village at a time when the Village needed administrative leadership. President Serwatka commented that this is a deserving incentive for an employee's notable performance.

Trustee Stephan, seconded by Trustee Ritchie, moved to approve an off cycle bonus of \$5,000 for Clerk Hansen. Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried.

Village Clerk Janice Hansen thanked President Serwatka and the Trustees for their generosity in acknowledging her efforts. "In my tenure as Clerk, I have never actually been recognized for my work".

**REPORTS:**

Village Clerk Janice Hansen remarked that at the January 9, 2018 the December 18, 2017 Board Minutes were approved. The comment from Andy Knapp should have stated that while he is in favor of the reduced budget, he doesn't like that the modified budget is being promoted as a tax cut to the residents. Trustee Davis, seconded by Trustee Stephan, moved to approve this amendment to the December 18, 2017 Regular Board Minutes. Voice Vote: All Ayes. Nays: None. Motion declared carried. President Serwatka remarked that this was in fact a tax cut.

Chief Administrative Officer Jeannine Smith stated that the 2018/2019 Budget Calendar was placed in the Board of Trustees packet. She commented that the results from the east side smoke testing will be presented at the February 13, 2018 Board Meeting.

Chief Roth remarked that Sergeant Richardson and Sergeant Olszak have completed the Police Department's 700 page Policy Manual, which has been long overdue.

Treasurer Jean Heckman commented that working with Village staff has been great. She is finding processing improvements which staff has been open to changes.

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With nothing further to discuss, Trustee Stephan, seconded by Trustee Ritchie, moved to adjourn the meeting. Voting Aye: Trustees Davis, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Absent: Trustee McMahon. Motion declared carried. The meeting adjourned at 7:35 p.m.

Janice S. Hansen  
Village Clerk

Approved: \_\_\_\_\_ February 13, 2018