

**VILLAGE OF LAKEWOOD  
MINUTES OF THE VILLAGE BOARD MEETING  
AUGUST 9, 2016**

The Village Board Meeting was called to order at 7:00 p.m. by President Smith at RedTail Golf Club. Present were Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Trustee Furey was absent. Also present were Village Manager Catherine Peterson; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Deputy Village Manager Shannon Andrews; Chief of Police Leigh Rawson; and many members of the public.

**PUBLIC COMMENTS:** Mike Rea of 494 Warwick thanked the Board of Trustees for disconnecting the east side of the Village from Crystal Lakes sewage system. Mr. Rea commented on his concern of poor soil quality in the restoration along resident's property and the bike path. He believes the soil has an undesirable mixture.

Bob Telmanik of 9303 Scots Circle would like the Board of Trustees to consider his request for the construction of a pool on his corner lot favorably.

Cheryl Lockwood, President of the homeowners association who lives at 9517 Lenox commented on a list of projects that the Village needs to address within the Georgetown subdivision.

**CONSENT AGENDA:** The following were considered and enacted on a single motion by Trustee Santowski, seconded by Trustee Davis:

**APPROVAL OF MINUTES:** July 12, 2016 Regular Village Board Meeting

**APPROVAL OF BILL LISTS:** Accounts Payable Dated July 27, 2016 in the Amount of \$154,356.13; Accounts Payable Pre-Paid Invoices for July, 2016 in the Amount of \$40,729.24; RedTail Golf Club Accounts Payable Invoices Dated July 31, 2016 in the Amount of \$10, 410.82; and Accounts Payable Dated August 10, 2016 in the Amount of \$146,821.66

**APPROVAL OF FINANCIAL STATEMENTS:** Village Financial Statements for the Periods May 1, 2016 through May 31, 2016; RedTail Golf Club Financial Statements for the Periods May 1, 2016 through May 31, 2016; Lake Patrol Financial Statements for the Periods May 1, 2016 through May 31, 2016; Village Financial Statements for the Periods May 1, 2016 through June 30, 2016; RedTail Golf Club Financial Statements for the Periods May 1, 2016 through June 30, 2016; and Lake Patrol Financial Statements for the Periods May 1, 2016 through June 30, 2016.

**APPROVAL OF ORDINANCE NO. 2016-20 – AN ORDINANCE AUTHORIZING THE SALE OR DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF LAKEWOOD**

Voting Aye: Trustees Davis, Iden, and Santowski. Voting Nay: Trustee Serwatka. Absent: Trustee Furey. Abstain: Trustee Thomas. Motion declared carried.

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None

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**APPROVAL OF ORDINANCE NO. 2016-19 – AN ORDINANCE GRANTING A VARIATION FROM THE LAKEWOOD ZONING CODE TO ALLOW FOR THE CONSTRUCTION OF A GARAGE ADDITION TO THE SINGLE-FAMILY HOME AT 5840 HIGHLAND LANE:** Village Manager Catherine Peterson commented that on July 18, 2016 the Planning and Zoning Commission met to hold a public hearing to consider a request by Tom and Jen Allen for a variance of the Village’s Zoning Code to reduce the rear yard setback from thirty feet to fifteen feet in order to construct a garage and addition to the single family home. The Planning and Zoning Commission voted unanimously to adopt the Findings of Fact and to recommend approval of the variance. There were no objections from the neighbors and the Brighton Oaks Homeowner Association had no objections to the proposal.

Trustee Thomas, seconded by Trustee Davis, moved to approve Ordinance 2016-19. Voting Aye: Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Voting Nay: None. Absent: Trustee Furey. Motion declared carried.

**MOTION TO APPROVE ORDINANCE NO. 2016-22 – AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO AN AGREEMENT WITH FRANK PRESTIA FOR THE SALE OF VILLAGE PROPERTY LOT 12 (8116 REDTAIL DRIVE) IN AN AMOUNT OF \$19,134:** Mr. and Mrs. Prestia have extended a cash offer and are willing to close quickly. It is their intent to build their home in 2018 which will generate real estate taxes, permit fees, and tap on fees.

Trustee Santowski, seconded by Trustee Iden, moved to approve Ordinance 2016-22. Voting Aye: President Smith; Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Voting Nay: None. Motion declared carried.

**MOTION TO APPROVE A SPECIAL EVENT PERMIT FOR THE LOU MALNATI’S DEEP DISH DASH EVENT ON AUGUST 21, 2016:** This request is for an event consisting of a 5K run/walk and a raffle to be held at Lou Malnati’s restaurant on Sunday morning August 21, 2016 from 7 a.m. to 9 a.m. The event will take place in the parking lot of the restaurant at 8515 RedTail Drive and will include food service, tents, and sound amplification. The route for the 5K run/walk will include RedTail Drive to Bardwell Lane, Pheasant Drive to Bard Road, Loch Glen Drive to RedTail Drive and back to the restaurant. Two police officers and event volunteers will be on site for run safety and traffic control. Event organizers are anticipating approximately 500 participants.

Trustee Iden, seconded by Trustee Davis, moved to approve a Special Event Permit for the Lou Malnati’s Deep Dish Dash event on August 21, 2016. Voting Aye: Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Voting Nay: None. Absent: Trustee Furey. Motion declared carried.

**APPROVAL OF ORDINANCE NO. 2016-21 – AN ORDINANCE ACCEPTING LOTS 6, 11, 17, 22, AND 24 IN TURNBERRY UNIT NO. 8 RESUBDIVISION AND APPROVAL OF A PROPOSAL FROM HARRISON & ASSOCIATES, INC. TO CONDUCT APPRAISALS ON THESE PROPERTIES IN AN AMOUNT NOT TO EXCEED \$1,500:** Village Manager Catherine Peterson stated that Mr. Kovanic has offered to donate five vacant properties along RedTail Drive. This offer had been previously discussed with the Board of Trustees and staff was given direction to being the steps necessary to accept the donation. The first step in the sale process is to obtain a written MAI certified appraisal which has to be available for public inspection. Given their experience with the area

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and our positive experience, staff recommends that the Harrison & Associates, Inc. conduct appraisals on the properties.

Trustee Davis, seconded by Trustee Thomas, moved to approve Ordinance 2016-21 and approval of a proposal from Harrison & Associates, Inc. to conduct appraisals on these properties in an amount not to exceed \$1,500. Voting Aye: Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Voting Nay: None. Absent: Trustee Furey. Motion declared carried.

**INFORMAL DISCUSSION REGARDING POTENTIAL VARIANCE AT 9903 SCOTS CIRCLE:**  
Mr. and Mrs. Telmanik of 9903 Scots Circle are considering a variance to construct a pool on their corner lot. As proposed, the swimming pool would be located in a yard adjacent to the street (Turnberry Trail). From a space and engineering perspective, it is not possible to relocate the proposed pool to the west of the property; hence a variance would be needed. The residents have indicated a willingness to install whatever landscaping/screening is necessary to screen the pool from Turnberry Trail.

President Smith commented that the Board of Trustees should consider the ordinance itself and the petitioner must prove a hardship to keep the proposed pool behind the home and screened. All the Trustees agreed that screening is essential and Mr. Telmanik should talk to his neighbors to ensure that there are no objections.

**REPORTS:** Village Manager Catherine Peterson commented that the Village's audit will be presented in September, 2016.

Trustee Santowski commented that the Village's Board Packet process has been working well over the past 4 years and he would not like to see it changes. It has reduced staff time and Village expenses and is a convenient and reliable way to receive the packet.

Trustee Serwatka commented that packets need to be in a "searchable PDF document" format rather than as a "scanned image." Searchable PDF's promote transparency by allowing board members as well as the public to more easily search through hundreds of pages for specific topics or terms.

Trustee Serwatka commented that he was disappointed to see a motion at the last meeting to remove Village Manager Catherine Peterson's bonus from the bill list even though this line item did not exist. Village Manager Catherine Peterson took responsibility for the mistake as she thought the item had been included and requested this motion to her email message to the Board. Trustee Santowski apologized for his mistake in referencing this line item. Trustee Serwatka expressed concern that he may be receiving a different version of the Board Packet than other Board members. President Smith reassured Trustee Serwatka that this is not the case as Board Packets are provided to Trustees simultaneously through a shared Dropbox. She further indicated that the mistake was the result of conflicting information between the bill list and the email request.

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President Smith commented on the resignation of Village Manager Catherine Peterson. She thanked Manager Peterson for her many years of service and her countless financial accomplishments. President Smith stated her intention to propose for consideration at the next Board Meeting that Deputy Manager Shannon Andrews be appointed Interim Village Manager since the contract term for a new Village Manager cannot extend beyond the Village President's term. President Smith also commented that while she was not confident an Executive Session would be needed before this vote as no compensation changes will be considered, she would request that one be placed on the agenda in case any Trustee believes this is necessary. She commented that the law permits Executive Session to provide an opportunity to discuss protected personnel information such as performance feedback in a professional and responsible manner and that an Executive Session will be needed if compensation changes are considered at a later date. She added that Executive Session to discuss employee performance ensure that all Board members have an opportunity to provide constructive feedback to personnel.

With nothing further to discuss, Trustee Davis, seconded by Trustee Iden, moved to adjourn the meeting. Voting Aye: Trustees Davis, Iden, Santowski, Serwatka, and Thomas. Voting Nay: None. Absent: Trustee Furey. Motion declared carried. The meeting adjourned at 7:49 p.m.

Janice S. Hansen  
Village Clerk

Approved: \_\_\_\_\_ Dated: August 23, 2016