

**VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
APRIL 25, 2017**

The Village Board Meeting was called to order at 7:08 p.m. at RedTail Golf Club by President Smith. Present were Trustees Davis, McMahon, Serwatka, and Thomas. Trustees Furey and Iden were absent. Also present were Interim Village Manager Shannon Andrews; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Village Treasurer George Roach; Chief of Police Leigh Rawson; and many members of the public.

PUBLIC COMMENTS: Ken Santowski of 9804 Palmer Drive and 9184 Falcon Green Drive commented on his family's invasion of privacy at Turnberry Country Club where they were conducting impending wedding plans. While the Santowski family was talking to the Turnberry Country Club Manager, Phil Stephan came into the office and started to discuss Turnberry Lake issues. Mr. Santowski did not appreciate Mr. Stephan interrupting a private conversation. Upon expressing his frustrations, Mr. Santowski left the meeting.

Trustee Elect Phil Stephan replied he did not interrupt the Santowski's conversation with the Turnberry Country Club Manager. He came into the Country Club to use the facilities and greeted the Manager and left. It is Trustee Elect Stephan's opinion that Mr. Santowski owes the Board of Trustees an apology for interrupting the Village Board Meeting.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Davis, seconded by Trustee McMahon:

APPROVAL OF MINUTES: April 11, 2017 Budget Public Hearing and April 11, 2017 Regular Village Board Meeting

APPROVAL OF BILL LIST: Accounts Payable Dated April 26, 2017 in the Amount of \$75,522.34

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2016 through March 31, 2017; RedTail Golf Club Financial Statements for the Periods May 1, 2016 through March 31, 2017; and Lake Patrol Financial Statements for the Periods May 1, 2016 through March 31, 2017

APPROVAL OF THE VILLAGE OF LAKEWOOD ARBOR DAY PROCLAMATION

Voting Aye: President Smith and Trustees Davis, McMahon, and Serwatka. Voting Nay: None. Absent: Trustees Furey and Iden. Abstain: Trustee Thomas. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None

Village Board Meeting Minutes
April 25, 2017
Page Two of Six

APPROVAL OF ORDINANCE NO. 2017-13 – AN ORDINANCE AMENDING THE LAKEWOOD ZONING CODE REGARDING ACCESSORY BUILDINGS, STRUCTURES AND USES: President Smith gave a brief highlight of the Planning and Zoning Committee meeting findings. It was the general consensus of the Committee to keep the patio and deck language with the distance requirements in Section 7.5 and the 50% square foot property coverage limitation and stormwater evaluation.

Trustee Davis, seconded by Trustee Thomas, moved to approve Ordinance 2017-13 as amended. Voting Aye: Trustees Davis, McMahan, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried.

APPROVAL OF ORDINANCE NO. 2017-14 – AN ORDINANCE APPROVING BUDGET AMENDMENT NO. 2 FOR FISCAL YEAR 2016-2017: President Smith commented that this is a housekeeping Ordinance for end of the fiscal year budget amendments. These amendments correct minor increases or decrease in the budgeted amounts which are based on the most current actual revenues and expenditures to date.

President Smith thanked Village Treasurer George Roach for his outstanding support to the Village of Lakewood.

Trustee Thomas, seconded by Trustee Davis, moved to approve Ordinance 2017-14. Voting Aye: President Smith and Trustees Davis, McMahan, and Thomas. Voting Nay: Trustee Serwatka. Absent: Trustees Furey and Iden. Motion declared carried.

APPROVAL OF AN EXPENDITURE IN THE AMOUNT OF \$19,780 TO PLOTE CONSTRUCTION FOR WORK ON THE 2017 ROAD IMPROVEMENT PROJECT – PHEASANT ROAD PAVING: Interim Village Manager Shannon Andrews commented that on Tuesday, April 18, 2017, during the milling and pavement preparation process on Pheasant Drive, it was identified that the remaining asphalt was in such poor condition that the previous lifts of asphalt were flaking off as they were being driven over. Borings were taken during the design, but only one of three gave any indication of concern. With the long term condition of the new pavement at risk, the proposed 0.75” of level binder is no longer being recommended by Village engineers Baxter & Woodman. It was suggested to use 2” of N50 binder and place 1.75” of surface course. With the roadway remaining exposed on Wednesday, April 19, 2017, Baxter & Woodman was concerned with delaying the decision to move forward because prolonged open exposure would further compromise the roadway condition. Approval was granted and the roadway was completed on Thursday, April 20. The costs for this project came in under the original engineer’s estimate.

Interim Village Manager Shannon Andrews stated that Village Engineer Baxter & Woodman’s final amount to repair Pheasant Road is actually \$24,690. This figure was given to staff after the Board Packet was compiled. However, we are expecting credits amounting to \$4,000 for

Village Board Meeting Minutes
April 25, 2017
Page Three of Six

driveway repairs that weren't necessary. When the 2017 Village Road Project is completed, there will be a Change Order which should show a sizable savings for the entire project.

Trustee Davis, seconded by Trustee Thomas, moved to approve an expenditure in the amount of \$19,780 to Plote Construction for work on the 2017 Road Improvement Project-Pheasant Road Paving. Voting Aye: Trustees Davis, McMahan, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried.

APPROVAL OF CHANGE ORDER #2 FOR THE EAST SEWER PROJECT IN THE AMOUNT OF \$24,197.53: Interim Village Manager Shannon Andrews commented that a final balancing change order is customary at the conclusion of major projects. Project engineer Strand Associates prepares a final change order, which brings the contract quantities and expenditures for the project into balance. This Change Order includes a detailed description of each of the changes being included in the request. This Change Order will bring the total project cost to \$2,123,764.67 just \$5,977.17 over the original bid amount.

Trustee Thomas, seconded by Trustee McMahan, moved to approve Change Order #2 for the East Sewer Project in the Amount of \$24,197.53 as amended. Voting Aye: Trustees Davis, McMahan, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried.

APPROVAL OF THE PURCHASE OF THE 2018 INTERNATIONAL SERIES 7400 SBA 4x2 TRUCK IN THE AMOUNT OF \$177,428 FROM RUSH TRUCK CENTERS: This item was discussed during the Budget Workshop to replace the 2004 Ford Dump truck which has come to the end of its useful life; repair costs are exceeding the value of the vehicle. The build time on one of these trucks is extensive; around seven plus months.

Trustee Serwatka, seconded by Trustee Davis, moved to table the purchase of the 2018 International Series 7400 SBA 4x2 truck in the amount of \$177,428 from Rush Truck Centers until the May 9, 2017 Board Meeting. Voting Aye: Trustees Davis, McMahan, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried.

APPROVAL OF PAYMENT OF A \$5,000 PERFORMANCE BONUS TO SHANNON ANDREWS FOR SERVING AS INTERIM VILLAGE MANAGER, CONTINGENT UPON CONTINUED EMPLOYMENT THROUGH APRIL 29, 2017: On December 13, 2016 the Board of Trustees approved a Memorandum of Understanding with Shannon Andrews for Village Manager Services. This agreement suggests that Ms. Andrews would receive two \$5,000 bonuses. The first was issued on December 13, 2016 and the second after she filled the position through April 29, 2017.

Trustee Thomas, seconded by Trustee Davis, moved to approve payment of a \$5,000 Performance Bonus to Shannon Andrews for servicing as Interim Village Manager, contingent

Village Board Meeting Minutes
April 25, 2017
Page Four of Six

upon continued employment through April 29, 2017. Voting Aye: President Smith and Trustees Davis, McMahon, and Thomas. Voting Nay: Trustee Serwatka. Absent: Trustees Furey and Iden. Motion declared carried.

DISCUSSION REGARDING COMMUNITY CHALLENGES AND OPPORTUNITIES; QUESTIONS AND ANSWERS BETWEEN THE OUTGOING AND INCOMING BOARDS: President Smith stated that this agenda item is a transfer of knowledge and sharing of information to the new Board. At this time, Trustee Thomas asked President Elect Serwatka what his hopes and plans are for the future of the Village of Lakewood. President Elect Serwatka replied that he has no specific vision at this time but wants to gather information to better benefit the Village residents. He is concerned about the TIF district within the Village. He believes that the Board, at that time, had a vision that residents did not agree with. He commented that Lakewood is a small community with the ability to govern differently than large municipalities. Residents need tax relief not a new Village Hall. He sees development with protective measures to residents that are advantageous to the entire community.

President Smith commented that the Village of Lakewood is limited to a tax cap, with the taxes not covering the cost of public safety. The Village needs commercial development along 47 and 176. It was believed that the proposed Sportsplex would bring in ancillary development. The voluntary annexed boundary agreement properties brought in tax revenue to the Village; but there is a need to diversify our tax base. The TIF district will benefit the Village only if property tax grows to support plans for utilities and improvements of 47/176. The Village Hall sits on valuable property that would benefit a restaurant or for the construction of two homes. President Smith added that the Village's Police Department is non-compliant with State regulations.

President Elect Serwatka commented that the Village Officers could use the police facilities in Crystal Lake. He also added that he believes the voluntary annexations were questionable.

Trustee Davis commented that the strength of the Village is staff that follows directions from the Board which makes a good balance. Village staff has always been conservative, helpful and courteous. With set policies, staff can follow through in every situation. TIF is a good tool and the Board should consider how it will benefit the Village; there is a serious need for sales tax revenue. Trustee Davis would like to sit down and compile a list of the Village's capital needs which will assist the Board to move forward in decision making.

Trustee Elect Stephan is looking for positive future revenue streams and looks forward to the challenge.

Trustee Elect Ritchie commented that there is a lot of misinformation. It is the new Board's duty to dig through the misinformation, look at the details, and come to good conclusions.

Trustee Elect Fues Odom appreciates that the current Board made difficult decisions on touchy subjects.

Trustee McMahon commented that there are many agreements and disagreements. One needs to look at the facts and understand what they are. He would like to get the Village's moneys worth out of the Village Hall property. He also believes that the Board cannot spend reserves, which could be needed for a rainy day.

Village Treasurer George Roach commented reserves are made up of one time fees such as building permits. The Village should have six months of reserves on hand to cover daily expenses. Property tax and income tax are ongoing. He suggested that the Board sit down with the Village engineers, Baxter & Woodman, to find out what funds are needed for roads, infrastructure, etc. The AAA bond rating is a luxury; small villages are susceptible to large expenditures. You never know about State funding and have to be prepared for the unexpected.

APPROVAL OF RESOLUTIONS FOR EUGENE FUREY, KENNETH SANTOWSKI, JEFFREY IDEN, AND BEVERLY THOMAS: President Smith read Trustee Iden and Thomas' Resolutions to the public.

Trustee Davis, seconded by Trustee McMahon, moved to approve Resolutions for Eugene Furey, Kenneth Santowski, Jeffrey Iden, and Beverly Thomas. Voting Aye: President Smith and Trustees Davis, McMahon, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried.

REPORTS: Village Clerk Janice Hansen commented that at the May 9, 2017 Board Meeting the new Officials will be sworn in after the Consent Agenda has been approved.

Village Treasurer George Roach commented that his treasurer functions will end on April 30, 2017.

Village Attorney Michael Smoron commented that on Saturday May 6, 2017, at 8 a.m. at Holiday Inn in Crystal Lake, the Law Office will conduct a newly elected official seminar and all are encouraged to attend.

President Smith thanks everyone within the Village of Lakewood for the opportunity to serve as Village President.

Trustee Davis commented that he would like to pass on a video regarding the Reclamite rejuvenator product discussed at the last meeting.

Trustee Davis would like staff to check water levels along Wedgewood in anticipation of the spring rains. And also check sump pump discharge on the east side of the Village.

Trustee Davis would like staff to move forward with the Broadway life station landscaping.

Village Board Meeting Minutes
April 25, 2017
Page Six of Six

Trustee Thomas would like the Board to remember the people who live in Lakewood homes. Everyone is lucky to live within this Village. Residents need civility. Elected Officials need to hear residents concerns. She is only a phone call away and is willing to hear from residents. It was her privilege to serve as Trustee within the Village.

Trustee Serwatka commented as President Elect he has a learning curve for the newly elected Board. He will give residents good, honest, transparent government with their tax dollars spent to the best use. Please email him or call him any time, he is an open book.

With nothing further to discuss, Trustee Davis, seconded by Trustee McMahan, moved to adjourn the meeting. Voting Aye: Trustees Davis, McMahan, Serwatka, and Thomas. Voting Nay: None. Absent: Trustees Furey and Iden. Motion declared carried. The meeting adjourned at 8:49 p.m.

Janice S. Hansen
Village Clerk

Approved: _____ Dated: May 9, 2017