

**VILLAGE OF LAKEWOOD
VILLAGE BOARD MEETING MINUTES
JANUARY 9, 2018**

The Village Board Meeting was called to order at 7:00 p.m. at Turnberry Country Club by President Serwatka. Present were Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Also present were Chief Administrative Officer Jeannine Smith; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Police Chief Michael Roth; Jason Fluhr of Baxter and Woodman; and many members of the public.

PUBLIC COMMENTS: None

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Davis, seconded by Trustee Ritchie:

APPROVAL OF MINUTES: December 18, 2017 Continued December 12, 2017 Meeting; December 18, 2017 Special Village Board Meeting; December 18, 2017 Executive Session Meeting, December 12, 2017 Special Meeting Before Board of Trustees; and December 12, 2017 Regular Village Board Meeting

APPROVAL OF BILL LISTS: Accounts Payable Invoices Dated January 10, 2018 in the Amount of \$190,693.55; Accounts Payable Pre-Paid Invoices Dated December, 2017 in the Amount of \$26,678.62; and Accounts Payable Invoices Dated December 27, 2017 in the Amount of \$46,643.18

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2017 through November 30, 2017; RedTail Golf Club Financial Statements for the Periods May 1, 2017 through November 30, 2017; and Lake Patrol Financial Statements for the Periods May 1, 2017 through November 30, 2017

Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None

ACKNOWLEDGMENT OF OFFICER STEVEN KAPSALIS' TENURE WITH THE VILLAGE OF LAKEWOOD: Chief Roth commented that Officer Kapsalis' last day was Friday, January 5, 2018. He has worked 38 years in law enforcement with 15 years within the Village of Lakewood. Officer Kapsalis is a loyal hard worker with a great sense of humor. He is a dependable employee who would work all shifts to ensure maximum coverage within the Police Department. Officer Kapsalis will continue to work within the Police Department on a part-time basis until a suitable replacement is . Chief Roth presented Officer Kapsalis a plaque of recognition.

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Officer Kapsalis commented on the big changes within the Police Department since the election of President Serwatka. He stated that with the promotion of Chief Roth, the Department has finally reached a professional level and is a great place to work.

APPROVAL OF RESOLUTION NO. 2018-R01 – A RESOLUTION ADOPTING AN ANTI-HARASSMENT POLICY: Village Attorney Michael Smoron commented that Illinois Legislature has mandated each that each municipality passes this policy. This policy sets a professional working environment for Village employees so they can carry out their duties in productive and positive surroundings. The Village wants to protect its employees from abuse and to prevent conduct from becoming severe or pervasive as to alter the conditions of an employee's employment, create an abusive, intimidating or hostile working environment, or result in a noticeable employment action.

Trustee Ritchie, seconded by Trustee Stephan, moved to approve Resolution 2018-R01. Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

APPROVAL OF ORDINANCE NO. 2018-02 – AN ORDINANCE APPROVING BUDGET AMENDMENT NO. 1 FOR FISCAL YEAR 2017-2018: Chief Administrative Officer Jeannine Smith commented that State law provides municipalities to adjust their budget through this housekeeping Ordinance. These amendments correct minor increases or decreases in the budgeted amounts which are based on the most current actual revenues and expenditures to date. Items of interest are an increase in the Village Hall siding project with an addition of window replacement. Also, there is an addition of \$27,250 in Engineering Services for the 2018 Road Program which was not in the original budget.

Trustee Stephan, seconded by Trustee Davis, moved to approve Ordinance 2018-02. Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

Chief Administrative Officer Jeannine Smith commented that at the November 14, 2017 Board Meeting, the 2018 Street Improvement Program was presented. The proposed program consisted of resurfacing North and South Muirfield Lane, Broadway and Beaver Pond Court. The cost is estimated to be \$250,000 for construction and \$27,500 for engineering fees, for a total cost of \$277,500. The goal is to begin design work early this winter so that the project can be bid in late January/early February to take advantage of favorable pricing. CAO Smith suggested to defer the resurfacing of Beaver Pond Court until next fiscal year for a savings of \$82,600 and wait for MFT funds.

Trustee Davis stated that Broadway resurfacing should be deferred until all stormwater adjustments are made.

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APPROVAL TO AUTHORIZE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE AN ILLINOIS DEPARTMENT OF TRANSPORTATION MAINTENANCE ENGINEERING TO BE PERFORMED BY A CONSULTING ENGINEER BLR 05520:

Trustee Stephan, seconded by Trustee Rexroat, moved to approve the Chief Administrative Officer to execute Illinois Department of Transportation maintenance engineering to be performed by a consulting engineer not to exceed \$200,000. BLR 05520. Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

APPROVAL TO AUTHORIZE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE ILLINOIS DEPARTMENT OF TRANSPORTATION MUNICIPAL ESTIMATE OF MAINTENANCE COSTS BLR 14331:

Trustee Davis, seconded by Trustee Ritchie, moved to approve to authorize Chief Administrative Officer to execute Illinois Department of Transportation municipal estimate of maintenance costs to include North and South Muirfield. BLR 14331. Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

APPROVAL TO AUTHORIZE THE VILLAGE CLERK TO EXECUTE ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE BLR 14220:

Trustee Davis, seconded by Trustee McMahon, moved to authorize the Village Clerk to execute Illinois Department of Transportation Resolution for maintenance under the Illinois highway code not to exceed \$200,000. BLR 14220. Voting Aye: Trustees Davis, McMahon, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried.

REPORTS: Chief Administrative Officer Jeannine Smith commented that the old siding at RedTail Golf Club has been removed and the new will be installed by this Friday.

The Police Department answered a call concerning a car that slide off the road at Ackman and Lakewood Roads.

Public Works shut off water service at a vacant home in Georgetown due to a burst pipe

Chief of Police Roth stated that his Department finished 700 pages of Police Policies; this task has not been addressed in decades. Now his Department will implement training, vehicle maintenance and event calendars. He also commented that he is executing a “use at your own risk” policy for those who ice fish on Crystal Lake.

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Trustee Stephan complimented Public Works on a good snow job removal during the last event. CAO Smith commented that they altered their removal procedure which saved salt and overtime.

With nothing further to discuss, Trustee McMahan, seconded by Trustee Davis, moved to adjourn the meeting. Voting Aye: Trustees Davis, McMahan, Odom, Rexroat, Ritchie, and Stephan. Voting Nay: None. Motion declared carried. The meeting adjourned at 7:28 p.m.

Janice S. Hansen
Village Clerk

Approved: _____ January 23, 2018