

**VILLAGE OF LAKEWOOD
VILLAGE BOARD MEETING MINUTES
FEBRUARY 13, 2018**

The Village Board Meeting was called to order at 7:01 p.m. at Turnberry Country Club by President Serwatka. Present were Trustees McMahon, Odom, Rexroat, and Stephan. Trustees Davis and Ritchie were absent. Also present were Chief Administrative Officer Jeannine Smith; Village Attorney Michael Smoron; Police Chief Michael Roth; Treasurer Jean Heckman; Public Works Water/Wastewater Operator Gary Zickuhr and a few members of the public.

PUBLIC COMMENTS: Abbey Eisenhower of 8950 Lynnwood Road gave an update from the Woods of Turnberry annual meeting in December 2017. The Woods of Turnberry conducted a survey regarding the potential closing of Columbine Road/Longmoor Roads. Ms. Eisenhower read proposed solutions to the traffic and safety issues within their subdivision. The Village Board of Trustees will take this under advisement and will discuss this item at a future meeting.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee McMahon, seconded by Trustee Stephan:

APPROVAL OF MINUTES: January 23, 2018 Regular Village Board Minutes

APPROVAL OF BILL LISTS: Accounts Payable Invoices Dated February 14, 2018 in the Amount of \$489,688.54 and Accounts Payable Pre-Paid Invoices Dated January, 2018 in the Amount of \$32,884.84

APPROVAL OF FINANCIAL STATEMENTS: None

Voting Aye: Trustees McMahon, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None

SMOKE TESTING PRESENTATION: Public Works Water/Wastewater Operator Gary Zickuhr gave an overview of the December 18, 2017 east sewer smoke testing. There were 54 defects from sanitary manholes and a few defects within catch basins, storm manholes, and lids that were not sealed properly. Lake Avenue was televised on February 12, 2018 to locate additional deficiencies. Residents will be notified of violations and deficiencies within a week.

Mr. Zickuhr discussed the east sewer project timeline. The projected cost to fulfill these issues is \$10,000; 24 manhole frames and lids are the main cause of water insufficiencies. This project will need an estimated in house 120 man hours. The project is scheduled to begin May 1, 2018 with a completion date of no later than July 31, 2018.

President Serwatka commented that he would like this to be a priority and begin work as soon as the ground thaws with a strong effort to finish much sooner than July.

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Trustee Stephan stated that sump pump deficiencies cannot be detected by smoke testing. There needs to be a door to door exploration of all sump pumps on the east side of the Village.

APPROVAL OF RESOLUTION NO. 2018-R07 – A RESOLUTION ENDORSING THE METROPOLITAN MAYORS CAUCUS’ GREENEST REGION COMPACT: Chief Roth stated that the Police Department is looking to replace current AED units by applying for a grant through ComEd. Areas of the Village to be equipped with AED’s would include the Village Hall, Public Works Facility, RedTail Golf Club, and a unit to be placed in a squad car while on patrol. To be qualified for this grant, the municipality must pass a resolution endorsing the Greenest Region Compact 2, which is recommended by the Metropolitan Mayors Caucus. The goals of this initiative are to improve quality of life for residents; and protection and stewardship of the environment and sustainable economic vitality.

Trustee Stephan, seconded by Trustee Rexroat, moved to approve Resolution 2018-R07. Voting Aye: Trustees McMahan, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried.

APPROVAL OF ORDINANCE NO. 2018-08 – AN ORDINANCE AUTHORIZING THE SALE OR DISPOSAL OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF LAKEWOOD: Chief Roth remarked that the Police Department is looking to see two squad cars through Obenauf Auction Service from Round Lake, Illinois. They are no longer of use to the Department and there is no need to retain these cars.

President Serwatka inquired about the mileage and blue book value of the two squad cars. Chief Roth replied the 2010 squad car has an estimated 85,000 miles with a value of \$4,400 to \$5,900. The 2012 squad has an estimated 63,000 miles with a value of \$9,000 to 10,500.

Trustee Stephan, seconded by Trustee Rexroat, moved to approve Ordinance 2018-08. Voting Aye: Trustees McMahan, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried.

REQUEST FOR PROPOSAL EMPLOYEE ASSISTANCE PROGRAM (INFORMATIONAL): Chief Administrative Officer Jeannine Smith commented that the Village is seeking proposals from mental health agencies that are qualified providers of Employee Assistance Programs (EAP). The Village is required to participate in an EAP as mandated by the federal government through the Drug-Free Workplace Act because we receive federal funds. Staff will present their findings and make a contract recommendation to the Board of Trustees at the first meeting in March.

REPORTS: Chief Roth commented he is looking into hosting a National Night Out at Lakewood Commons. The Village has never held this event.

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President Serwatka commented about a recurring problem with certain Trustees missed meetings without notifying him or staff in advance. There have been past meetings only to find a lack of quorum and staff has had to begin calling Board members to avoid cancelling the meeting. President Serwatka also commented about a problem with some Trustees not checking their official Village emails for important communications from staff. A few of the Trustees have repeatedly stated that they do not regularly check their Village emails for communications. All Trustees must take responsibility in checking their official Village emails in a timely manner. Village emails can be received on smart phones and can also be forwarded to personal or business emails to assure they have received official communications in a timely fashion.

Trustee McMahon would like to discuss Trustee communication regarding the RedTail Golf Club renovation. He has asked staff for the renovation budget and what funds have been currently spent. This will also be discussed at the February 27, 2018 Board Meeting.

EXECUTIVE SESSION: At 7:47 p.m. Trustee Stephan, seconded by Trustee Rexroat, moved to enter into Executive Session. Voting Aye: Voting Aye: Trustees McMahon, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried.

Discussion regarding Personnel; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, including hearing testimony on a complaint lodged against an employee to determine its validity.

Trustee Stephan, seconded by Trustee Rexroat, moved to exit Executive Session. Voting Aye: Voting Aye: Trustees McMahon, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried. At 8:33 p.m. Executive Session adjourned and returned to the regular Board Meeting.

REPORTS AND/OR ACTIONS FROM EXECUTIVE SESSION: None

With nothing further to discuss, Trustee Stephan, seconded by Trustee Rexroat, moved to adjourn the meeting. Voting Aye: Voting Aye: Trustees McMahon, Odom, Rexroat, and Stephan. Voting Nay: None. Absent: Trustees Davis and Ritchie. Motion declared carried. The meeting adjourned at 8:35 p.m.

Jean Heckman
Village Treasurer

Approved: _____ February 27, 2018