

**VILLAGE OF LAKEWOOD
VILLAGE BOARD MEETING MINUTES
DECEMBER 11, 2018**

The Village Board Meeting was called to order at 7:09 p.m. at RedTail Golf Club by President Davis. Present were Trustees Augustine, McMahon, Odom, Rexroat, Stephan, and Ulrich. Also present were Chief Administrative Officer Jeannine Smith; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Village Treasurer Jean Heckman; Business Analyst Sue Villie; and a few members of the public.

PUBLIC COMMENTS: Kevin Costello of 346 Cumberland commented that he is attending this meeting to listen to the results from the Stormwater Task Force Report. His home has had water issues in 2017 and 2018. He is happy that the Village Board is taking this issue seriously. He would like a discussion of a cost sharing program to remedy Village water concerns. He thanked the Board for their time.

John Kavalunas of 8790 Shade Tree Circle is also happy to hear that the Board of Trustees are addressing stormwater matters. He feels that the Village should reach out to the Crystal Lake Park District and the City of Crystal Lake to share knowledge in relieving flooding issues. Mr. Kavalunas has solar panels on his house that have been operating wonderfully for the past two years. He asked the Board of Trustees not to be too restrictive when considering a text amendment to the Village Code.

Tom Latos of 10740 Foster, Huntley, Illinois, commented on the 1998 Special Use Ordinance granted to Ozinga which expires at the end of 2018. He is asking the Board of Trustees to enforce the Village's Zoning Ordinances.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Stephan, seconded by Trustee McMahon:

APPROVAL OF MINUTES: November 27, 2018 Regular Village Board Meeting as amended

APPROVAL OF BILL LISTS: Accounts Payable Invoices Dated December 12, 2018 in the Amount of \$115,295.44; Accounts Payable Pre-Paid Invoices Dated November, 2018 in the Amount of \$10,467.25; RedTail Golf Club Debit Card Activity for October, 2018 in the Amount of \$728.64; RedTail Golf Club Manual Checking Accounts Payable for October, 2018 in the Amount of \$1,944.56; and Debit Card Activity for October, 2018 in the Amount of \$1,563.50

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2018 through October 31, 2018; RedTail Golf Club Financial Statements for the Periods May 1, 2018 through October 31, 2018; and Lake Patrol Financial Statements for the Periods May 1, 2018 through October 31, 2018

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Voting Aye: Trustees Augustine, McMahon, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None

APPROVAL OF A PROPOSAL FOR INSURANCE FOR CALENDAR YEAR 2019 FROM GALLAGHER, WILLIAMS-MANNY IN AN AMOUNT NOT TO EXCEED \$82,468 AND AUTHORIZE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE NECESSARY DOCUMENTS: Business Analyst Sue Villie commented that the Village has had another positive year in terms of claims. The overall 2019 premium has decreased by \$13,780 or 16.71%. When going out to bid, Travelers Insurance came back \$1,111 less than the Argonaut renewal. Also, Travelers policy increased the General Liability Aggregate from \$1M to \$2M and the General Loss of Business Income from \$100,000 to \$500,000. Workers Compensation companies are providing rate stabilization and decreases which helped reduce the Village's Workers Compensation premium by \$4,368. Due to the Village's excellent claims experience IPRF increased the safety grant from \$3,213 to \$3,766 for education and/or safety resources to be used before December 1, 2019. The 2018 grant funds were used to purchase 7 ergonomic chairs, a fire proof chemical cabinet, hydraulic office equipment dolly, safety vests, gloves, hard hats, eyewash kits, first aid kits and safety signs.

Trustee Stephan, seconded by Trustee Ulrich, moved to approve a proposal for Insurance for calendar year 2019 from Gallagher, Williams-Manny in an amount not to exceed \$82,468 and authorize The Chief Administrative Officer to execute necessary documents. Voting Aye: Trustees Augustine, McMahon, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried.

APPROVAL OF THE RENEWAL OF AETNA HEALTH INSURANCE FOR CALENDAR YEAR 2019 AND TO AUTHORIZE CHIEF ADMINISTRATIVE OFFICER TO EXECUTE NECESSARY DOCUMENTS: Business Analyst Sue Villie commented that competitive bids were sought for the Village's health insurance which expires December 31, 2018. The renewal rates for the current carrier Aetna, two other carriers responded; Blue Cross and Blue Shield quote was 22.1% over current rates, United Healthcare was 18.2% over current rates, and Humana did not submit a quote. A straight renewal with Aetna, including rate relief, is an increase of \$14,066.64 or 8.6%. The increase is within the PPO Plan, which 14 out of 15 employees participate. The only change in the plan is the Office Visit/Specialist co pay decreases from \$30/\$75 to \$25/\$50.

Trustee Stephan, seconded by Trustee Ulrich, moved to approve the renewal of Aetna health insurance for calendar year 2019 and to authorize Chief Administrative Officer to execute necessary documents. Voting Aye: Trustees Augustine, McMahon, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried.

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DISCUSSION TO PRESENT SOLAR PANEL TEXT AMENDMENT TO THE VILLAGE OF LAKEWOOD PLANNING AND ZONING COMMISSION: Chief Administrative Officer Jeannine Smith commented that the Planning and Zoning Commissioners have casually been discussing the need for regulations permitting solar energy systems within the Village. While the conversations have been exclusively solar farms, the general consensus is that residential systems need to be addressed as well. Recently the Building Department has received a request for a photovoltaic roof system and staff is unable to proceed with permitting as the Village has not addressed this topic and has no regulations.

President Davis commented that solar energy should be controlled and encouraged. He would like to start with residential first and address the location of the panels. The Village cannot prohibit the use but can control the size and placement. He would like the Planning and Zoning Commissioners to talk to the Village Architect regarding solar panel regulations and the Village Building Inspector to discuss state energy codes.

The Trustees discussed the regulations for the installation of solar panel should be user friendly including whether the panels are considered an accessory use within the Lakewood Zoning Code or just require a building permit for electrical work.

Chief Administrative Officer Smith commented that the impact on the community needs to be considered as to create no shadows on neighbors or impacting a homeowners sun light.

Village Attorney Smoron commented that building permits, accessory use, and the footprint of the homeowners property should all be considered.

It was the general consensus of the Board of Trustees to have this proposed text amendment go before the Planning and Zoning Commissioners before any formal vote by the Trustees.

DISCUSSION REGARDING THE VILLAGE OF LAKEWOOD STORMWATER STRATEGIC IMPLEMENTATION REPORT: Chief Administrative Officer Jeannine Smith stated that during the budget process the Village Board approved the expenditure for a Stormwater Strategic Implementation Report to be completed by Village Engineers Baxter & Woodman.

Village Engineer Jason Fluhr of Baxter & Woodman commented that they have spent the last six months researching prior plans and documents and investigating topography, water sources and infrastructure relevant to stormwater within the Village and have met with the resident Stormwater Task Force on several occasion to obtain information, opinions and ultimately feedback on the draft report. This is a draft version of the report suggesting strong education with the residents and a baseline for priorities. The Village has accomplished many suggested tasks to address the east side water issues; such as overhead sewers, lining sewer pipes, etc.

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Trustee Rexroat would like more diagrams and maps in the report; he believes visuals are helpful.

Trustee Ulrich asked how many inches of rain constitutes a flooding situation.

Trustee McMahon stated during a recent site visit with Public Works Foreman Barry Wickersheim and a representative from Crystal Lake, they found a significant amount of storm water from a Crystal Lake storm sewer pipe flowing into the Riverside and Broadway structure. This additional flow could cause backups in the Broadway storm sewers and become detrimental to Lakewood residents. Trustee McMahon believes that the City of Crystal Lake and the Village of Lakewood should work together to resolve this issue.

Engineer Jason Fluhr commented that better protection should be provided by updating the maps to evaluate rainfall totals.

President Davis stated that coordination with the City of Crystal Lake will help with Village issues. He also believes that the Planning and Zoning Commissioners should look into lot ratio strategy.

Trustee Augustine would like to have the Village Engineer visit residences to access their individual situations. Sewerage matters are a huge issue which hamper Village residents home values. Engineer Fluhr commented that residents should not pump stormwater into the sanitary sewer system.

Trustee Odom is pleased with what has been done on the east side of the Village to help with stormwater matters.

Chief Administrative Officer Smith commented that there is a need to form a policy on how to determine who can have the Village Engineers evaluate each home with stormwater matters.

DISCUSSION REGARDING 2018 TAX LEVIES: The Board of Trustees have discussed the 2018 Tax Levies at the last two meetings. The general consensus of the Board is to approve the proposed levies, as is, at the December 18, 2018, Special Village Board Meeting.

REPORTS: Treasurer/Interim Golf Manager Jean Heckman commented that she has been going through the Golf Course budget and she will review permanent member list, vendors, review tee times, and analyze the impact the weather has on RedTail's revenues.

President Davis commented that perhaps a Golf Course Committee could be beneficial to RedTail. Ms. Heckman replied that she would look into this suggestion after the budget process and the golf course has a capital plan in place.

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Chief Administrative Officer Jeannine Smith commented that she has completed the MFT 5 year audit and all went well.

At 8:36, Trustee Stephan, seconded by Trustee Rexroat, moved to enter into Executive Session. Voting Aye: Trustees Augustine, McMahan, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried.

Discussion ensued regarding setting the price for sale or lease of real property by the public body.

At 8:52, Trustee Stephan, seconded by Trustee Rexroat, moved to exit Executive Session and return to the Regular Board Meeting. Voting Aye: Trustees Augustine, McMahan, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried.

With nothing further to discuss, Trustee Stephan, seconded by Trustee Augustine, moved to adjourn the meeting. Voting Aye: Trustees Augustine, McMahan, Odom, Rexroat, Stephan, Ulrich. Voting Nay: None. Motion declared carried. The meeting adjourned at 8:53 p.m.

Janice S. Hansen
Village Clerk

Approved: _____ Dated: December 18, 2018