

VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
November 9, 2021

The Village Board Meeting was held in person at Crosspoint Lutheran Church, 8505 RedTail Drive along with Zoom viewing. It was called to order at 7:06 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, RedTail Golf Club Manager Kenny Goodwin, and a few members of the public.

PRESIDENT'S OPENING REMARKS: None.

PUBLIC COMMENTS: Resident Liaison Liz Delzell spoke of the importance in attending the Departmental and Board Meetings. She encourages members of the board and community to take advantage of the information that is available. The meetings provide the knowledge to understand the big decisions the Village is faced with.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Berman, seconded by Trustee Fischer:

A. Approval of Minutes

1. October 26, 2021 Public Works Department Meeting
2. October 26, 2021 Village Board Meeting

B. Bill Lists

1. Accounts Payable RedTail Manual Checks Dated July 31, 2021 in the Amount of \$18,328.95
2. Village Hall Debit Card Activity for July 31, 2021 in the Amount of \$6,547.71
3. RedTail Debit Card Activity for July 31, 2021 in the Amount of \$36,521.92

Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

PRESENTATION AND CONSIDERATION FOR ORDINANCE NO. 2021-27 – AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF LAKEWOOD: Golf Manager Kenny Goodwin explained the items presented for surplus sale have exceeded usefulness and repair parts are difficult to find. One item is an original piece when the golf club was purchased.

Attorney Puma confirmed there is no statutory requirement prohibiting the sale of the equipment as proposed.

Public Comment: None.

Trustee Berman, seconded by Trustee Babischkin moved to approve the sale of the RedTail surplus equipment to the interested party for \$1,200 for the three pieces. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Motion declared carried.

PRESENTATION AND CONSIDERATION FOR ORDINANCE NO. 2021-28 – AN ORDINANCE AMENDING CHAPTER 4 OF THE VILLAGE CODE TO ESTABLISH THE STRUCTURE OF THE POLICE DEPARTMENT: Chief Roth introduced the formation of creating an approved organizational structure that defines Chain of Command for the Police Department. To date, the department does not have one in place.

In addition, the position count allows for movement within the ranks. Equally important to note is that all positions do not have to be filled.

Trustee consensus was to include “up to” in the description of duties found under A. Deputy Chief 1. There shall be *up to* one deputy chief of the police department. The additional wording would create consistency throughout the rank and position duties descriptions.

Public Comment: None.

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Trustee Augustine, seconded by Trustee Runge moved to approve Police Department Ranks as amended. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Motion declared carried.

PRESENTATION AND CONSIDERATION OF REDTAIL 2022 APPAREL LOGO: Village Manager Jean Heckman revealed as to where the design logos submitted originated, verifying none were in violation of copyright infringement.

Golf Club Manager Kenny Goodwin added to the discussion his choice, Option 4, providing an addition of font clearly identifying RedTail Golf Club needed to be added. Manager Goodwin will finalize the logo.

The logo will be used for apparel and Golf Shop products that will be available for the next season. This is in-line with the approval granted on June 22, 2021 for the ability to modify the image each season.

Public Comment: None.

Trustee Barron, seconded by Trustee Augustine moved to approve Logo Option #4, with the font addition to include RedTail Golf Club identification; and validation no license or copyright violation will occur. Voting Aye: Trustees Augustine, Barron, Berman, Fischer, and Runge. Voting Nay: Trustee Babischkin. Motion declared carried.

PRESENTATION AND CONSIDERATION FOR SERVICES TO PATCH VARIOUS STREET LOCATIONS: As follow-up to the Board consensus approval given at the meeting held October 26, 2021, Director of Public Works Gary Zickuhr presented the proposals for asphalt patch service.

Funds remaining from the Warwick Paving Project will be used to improve the prioritized roads. The roads scheduled for repair will be added to the Home Page of the Village website.

Public Comment: Resident Barbara Holt, Broadway Avenue, inquired as to the status of repair addressing the condition of Broadway.

President Stavropoulos reiterated Broadway provides a unique situation in that the repair to the sewer system should be completed prior to repaving effects to Broadway. Direction from Baxter and Woodman Engineering regarding a plan for the Village is anticipated to be received shortly.

Village Manager Jean Heckman will contact Baxter and Woodman in regards to an update and forward the information to the Board.

Trustee Runge, seconded by Trustee Barron moved to the proposal submitted from Hastings to patch designated areas on the locations provided with a cost not to exceed \$20,000.00. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Motion declared carried.

PRESENTATION OF FINANCIALS: The following were presented:

- Village Financial Statements for the periods of May 1, 2021 through May 31, 2021
- RedTail Golf Club Statements for the periods of May 1, 2021 through May 31, 2021
- Lake Patrol Financial Statements for the periods of May 1, 2021 through May 31, 2021
- Village Financial Statements for the periods of May 1, 2021 through June 30, 2021
- RedTail Golf Club Statements for the periods of May 1, 2021 through June 30, 2021
- Lake Patrol Financial Statements for the periods of May 1, 2021 through June 30, 2021

Village Manager Jean Heckman confirmed for Trustees that the items presented will be posted to the Village Website following the meeting. In addition, the outside CPA is in the process of reviewing the May Financials and anticipated comment is believed to be possibly implement some procedural changes to the way some items are being booked.

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A negative balance being reflected in the General Capital Fund Account may be due to the timing in which money transferred is being reflected. Village Manager Heckman will confirm with Treasurer Aronson and forward the response to the Board.

OTHER BUSINESS: The following updates were reviewed by President Stavropoulos:

- ComEd will begin implementing a program to replace streetlights with LED lights. No specific timeline has been given.
- As staff prepares for benefits renewal, it became known that due to the requirement to offer benefits to retirees, as placed by IMRF, many carriers will not offer quotes. The possibility to pool with other municipalities was questioned as a way to attract other offers.
- Village Auditors have applied for an extension with the State. Village Manager Heckman explained having to recalculate the opening balances contributed to part of the delay. The previous auditors only provided data in PDF format. In addition, extensive work to recreate an asset depreciation spreadsheet was recently completed by Administrative Services Sue Villie.
- Village Manager Heckman will be reviewing with the Financial Review Committee the Tax Levy. Presentation to the Board will be at the next Board Meeting to be held on November 23, 2021.
- Village Manager Heckman has been diligently working on applying for grants available through McHenry County. Two areas of concentration are; a utility extension along Route 47, and infrastructure upgrade to the sewer system effecting drainage on Broadway Avenue.
- Results from the road samples taken regarding the condition of the road project of Beaver Pond/Bard Road have been received. Director Zickuhr reported the results were within the specifications for compaction. The issue may be cosmetic, possibly due to asphalt cooling. The parties involved, Plote Construction, Schroeder Asphalt Services, and the Village of Lakewood, appear to be willing to work together to resolve to issue.
- Direction from Baxter and Woodman engineers regarding both the spillway and earthen dam has been received. Prior to establishing a start date, Director Zickuhr would first like to receive opinions from a tree removal service before work begins.

Public Comment: None.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS: Chief of Police Mike acknowledged the recent retirement of Sergeant Jeff Winters. He had a career of over 30 years, the last three being with the Village.

RedTail Golf Club Manager Kenny Goodwin reports that small changes will begin to be made on the course as the season comes to an end.

RedTail Golf Club will be the final Department Meeting Presentation on Dec 14, 2021.

Village Manager Jean Heckman reported Jason Herbster, Executive Director of the Crystal Lake Park District, has offered to speak to the Board regarding any questions there are regarding the proposal for lake maintenance.

Reminder was also given to the upcoming Planning and Zoning Commission Meeting to be held on Monday, November 15th at RedTail Golf Club. A presentation for development ideas to the club will be discussed.

Prior to concluding the meeting, Trustee Barron questioned the status of an agenda item which was tabled on September 28, 2021; *Consideration of Ordinance No. 2021-(23) Granting Certain Variances For The Property at 7508 Bonnie Ridge Road.*

Village Attorney Scott Puma informed the Board that the matter shall be presented at the November 23rd meeting. Additional time is needed to review the appeal.

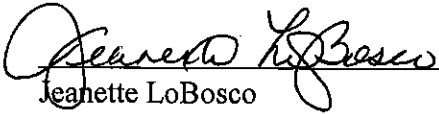
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President Stavropoulos added there was hope for an amicable resolution for both the Village and resident to address safety issues, however, it did not develop into a successful agreement.

With nothing further to discuss, Trustee Babischkin, seconded by Trustee Barron moved to adjourn the meeting. Voice Vote: All Ayes: Voting Nay: None. Motion declared carried. The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Jeanette LoBosco".

Jeanette LoBosco
Village Clerk

Dated: November 23, 2021