

**VILLAGE OF LAKEWOOD
BOARD MEETING MINUTES
OCTOBER 24, 2023**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 Redtail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and RedTail Golf Club General Manager Kenny Goodwin.

Additional Village staff included RedTail Project Manager Jen Gatti, Sgts. McGrath and Doherty, Deputy Village Clerk Lisa Harenza, and Planning and Zoning Chairman John O'Hara.

Total in-person public attendance were approximately six participants.

Zoom attendance averaged three participants throughout the evening.

PLEDGE OF ALLEGIANCE

President Stavropoulos led in the reciting of the Pledge of Allegiance.

PRESIDENT'S OPENING REMARKS

Opening Remarks were not discussed.

PUBLIC COMMENTS

No Public Comment was made.

APPROVAL OF CONSENT AGENDA

The following were considered and enacted on a single motion by Trustee Wayne, seconded by Trustee Fischer as presented:

A. Request Approval of Meeting Minutes

1. October 3, 2023 Special Village Board Meeting
2. October 10, 2023 Village Board Meeting

B. Request Approval of Bill Lists

1. Accounts Payable Invoices Dated October 25, 2023 in the Amount of \$135,846.27
2. Accounts Payable Invoices – RedTail Construction Project Dated October 25, 2023 in the Amount of \$548,044.25
3. RedTail Golf Club Debit Card Activity Dated September 30, 2023 in the Amount of \$1,917.18
4. RedTail Manual Checks Dated September 30, 2023 in the Amount of \$5,344.92

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

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ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda.

CONSIDERATION OF ORDINANCE 2023 – 21 APPROVING A PERMANENT CONSTRUCTION AND ACCESS EASEMENT AT 7411 FAIRWAY DRIVE

Village Manager Heckman stated the homeowner was not available to attend this portion of the meeting; however, he conveyed via email acceptance of the agreement.

She reviewed the history of the homeowner request, proposed easement, and project scope of work.

Director Zickuhr stated the project is estimated to cost \$6,000 and will be scheduled for Spring 2024 should funds remain in this year's budget.

Public Comment

No Public Comment was made.

Trustee Babischkin, seconded by Trustee Runge moved to approve Ordinance No. 2023-21, approving a permanent construction and access easement; and to repair the drainage pipe under the driveway at 7411 Fairway Drive as presented.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF ORDINANCE 2023 – 22 AMENDING CHAPTER 3, SECTION 3.01 OF THE VILLAGE CODE REGARDING CHANGE ORDERS

President Stavropoulos discussed the suggested changes requested to the previously passed amendment to Chapter 3.

Attorney Puma incorporated the suggestions.

Village Manager Heckman confirmed no change orders relative to the RedTail Construction Project were made since the last meeting.

Public Comment

No Public Comment was made.

Trustee Jeschke, seconded by Trustee Wayne moved to approve Ordinance No. 2023-22, amending Chapter 3, Section 3.01 of the Village Code regarding change orders as presented.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF ORDINANCE 2023 – 23 AMENDING CHAPTER 19 OF THE VILLAGE CODE REGARDING BUILDING CODE

Village Manager reviewed the prior approval of the update to the Village Building Code (August 29, 2023). After an additional review, Village Plan Reviewer, Brian Fragassi suggested Village specific code amendments.

Brian Fragassi was in attendance via Zoom and available to address comments and concerns, of which there were none.

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Public Comment

No Public Comment was made.

Trustee Runge, seconded by Trustee Wayne moved to approve Ordinance No. 2023-23, amending Chapter 19 of the Village Code regarding the 2018 Building Code as presented.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

PRESENTATION OF 2023 LAKE PATROL ACTIVITY

Chief Roth presented the activity report for the 2023 Lake Patrol Season.

He gave recognition to Ed Kisman for his leadership in helping to secure another successful season. He also acknowledged patrol staff Michael Babischkin and Justin Obaldo.

Chief Roth recommends continuing with a buoy replacement schedule. He confirmed the final payment for the purchase of the patrol boat was made April 2023 and does not recommend pursuing a replacement; he rather increase the budgeted amount for boat maintenance and continue to build reserves provided through registration fees for when a replacement is needed.

PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES

President Stavropoulos reported Village Prosecutor Mollie Dahlin is attempting to finalize the complaint with Crystal Lake legal representatives.

Village Manager Heckman reported of a fire alarm response the previous day to the property. She will be contacting the Crystal Lake Fire Department regarding an undoubted new sense of urgency to resolve the issues.

PRESENTATION OF REDTAIL ONGOING MATTERS

President Stavropoulos provided a brief overview of meetings that were held the prior few days. He and Village Manager Heckman met individually with trustees to discuss the status, delays, and other issues of the RedTail Construction Project.

An extensive discussion occurred addressing correspondence from Laub Construction seeking direction to decisions required to proceed in order to finalize contracts and continue moving the project forward.

Consensus of the Board gave the following direction: order three buildings from FBI Building Company with Hardie siding (colors previously chosen), the use of Perma Columns at the clubhouse construction site, and the maintenance building will be built in accordance of obtaining an occupancy certificate.

PRESENTATION OF TURNBERRY LAKES AND PARK MATTERS

President Stavropoulos confirmed the park and boat launch signs have been installed. The No Parking signs along Turnberry Trail still need to be installed.

OTHER

Trustee Runge discussed a recent Fall Eco-Restoration Kick Off event held at the Kishwaukee Fen located in Lakewood by The Friend of the Kishwaukee Fen. She encouraged participation at future events.

She also asked that Village projects continue to be mindful of possible effects to the fen.

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REPORTS AND COMMENTS FROM DEPARTMENT HEADS

Director Zickuhr stated Public Works staff continue to flush hydrants, road patch, and prepare equipment for the winter season.

He anticipates an update of the State Bid relative to salt pricing soon.

Village Manager Heckman stated she will be attending two meetings with Chief Roth the next day and will provide updates afterwards. The first is with the Crystal Lake Park District to review the changes to the boat decal structure. The second is with the grant writers to review status of submitted grant applications and discuss a strategy plan for next year.

She also announced a Special Planning and Zoning Commission Meeting will be held on Monday, October 30th at the Public Works Maintenance Building.

President Stavropoulos added the process of review has begun for the insurance renewal.

EXECUTIVE SESSION

At 9:00 p.m. President Stavropoulos asked for a motion to enter into closed session for the following purposes:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, including hearing testimony on a complaint lodged against an employee to determine its validity; in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting

Trustee Wayne, seconded by Trustee Jeschke moved to enter into Executive Session.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

At 9:36 p.m. the Village Board returned to the regular Village Board Meeting.

With nothing further to discuss, Trustee Babischkin, seconded by Trustee Wayne moved to adjourn the meeting.

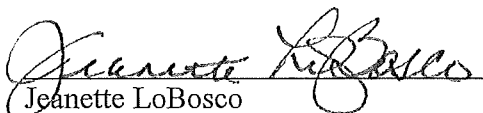
Voice vote: All Ayes.

Nays: None.

Absent: None.

Motion declared carried.

The meeting adjourned at 9:36 p.m.


Jeanette LoBosco

Village Clerk

November 14, 2023