

VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
August 10, 2021

The Village Board Meeting was held in person at RedTail Golf Club along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at RedTail Golf Club were Trustees Augustine, Babischkin, Barron, Berman and Fischer. Absent was Trustee Runge. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and many members of the public.

PRESIDENT'S OPENING REMARKS: None.

PUBLIC COMMENTS: There were no public comments made by those present in the audience. However, an email submitted by resident Judy Minsley was reiterated by Village Manager Jean Heckman. Judy Minsley was grateful for the speed decrease and addition of crosswalks implemented on Lake Avenue recently.

Chief Roth provided a brief update of the traffic pattern of Lake Avenue. An official study has not been performed, but he has observed a decrease in vehicle speed.

CONSENT AGENDA. The following were considered and enacted on a single motion by Trustee Augustine, seconded by Trustee Barron:

A. Approval of Minutes

- i. April 13, 2021 Village Budget Workshop, as amended removing Trustee Barron from attendance.
- ii. April 13, 2021 Village Board Meeting
- iii. July 13, 2021 Village Board Meeting

B. Bill Lists:

- i. Accounts Payable Invoices Dated August 11, 2021 in the Amount of \$237,896.22
- ii. Accounts Payable Prepaid Invoices Dated July 31, 2021 in the Amount of \$42,675.69
- iii. Village Hall Debit Card Activity for April 30, 2021 in the Amount of \$3,335.00
- iv. RedTail Debit Card Activity for April 30, 2021 in the Amount of \$3,279.32
- v. Accounts Payable RedTail Manual Checks Dated April 30, 2021 in the Amount of \$8,449.43

D. Request Approval of a Special Event Permit Application from Woods of Turnberry HOA on Sunday, August 22, 2021 from 12:00 p.m. to 6:00 p.m. for Woods of Turnberry Block Party.

E. Request Approval of a Special Event Permit Application from Crystal Lake Half Marathon/Denise Smith on Sunday, September 5, 2021 from 7:00 a.m. to 12:00 p.m. for a marathon race.

Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: Trustee Berman requested the removal in entirety of 6.C. He recommends the Financial Statements should be readdressed once the Village Treasurer has completed his review and acknowledges approval.

President Stavropoulos acknowledge that going forward, together with reviews completed by the Treasurer, Financial Review Committee and a CPA firm, there will be plenty of checks and balances, creating a comfort level for Board approval.

Trustee Babischkin, seconded by Trustee Barron moved to approve: **C. Financial Statements:** i. Village Financial Statements for the Periods of May 1, 2020 through April 30, 2021; ii. RedTail Golf Club Financial

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Statements for the Periods of May 1, 2020 through April 30, 2021: iii. Lake Patrol Financial Statements for the Periods of May 1, 2020 through April 30, 2021.

Voting Aye: Trustee Babischkin. Voting Nay: Augustine, Barron, Berman, and Fischer. Absent: Trustee Runge. Motion declared not carried.

DISCUSSION AND CONSIDERATION OF ORDINANCE NO. 2021-21 ESTABLISHING A MORATORIUM FOR SHORT TERM RENTALS. The Village was approached regarding a home being purchased for the sole purpose of creating a short term rental property.

President Stavropoulos suggested the moratorium so that the Planning and Zoning Commissioners can do their due diligence, and in turn make their recommendation to the Board.

Trustee Augustine noted that allowing time to review, gather and discuss resident feedback will need to be taken into consideration before creating something long-term. Along with Trustee Babischkin, clarification was given in regards to readdressing the topic prior to six months.

Public Comment: None.

Trustee Babischkin, seconded by Trustee Barron moved to approve a six month moratorium of short term rentals in the village. Voting Aye: Trustees Augustin, Babischkin, Barron, Berman and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

DISCUSSION OF HALIGUS ROAD PROJECT UPDATE: President Stavropoulos reported the project is just about complete and will finish roughly \$88,000 under budget. The funds will remain in MFT to be utilized next year.

Trustee Berman commended that the previous administration started the project and the current administration for overseeing the completion. There was a continuance of government leading to a smooth project.

Public Comment: None.

DISCUSSION OF HALIGUS PARK PROJECT UPDATE: President Stavropoulos reported soil sample testing still needs to be completed. The opportunity for grant funding has expired for 2021. Crystal Lake Park District will propose various park renditions, which in turn will be presented to the Village of Lakewood residents at Town Hall Meetings.

Public Comment: None.

DISCUSSION OF ROUTE 47/ROUTE 176 OASIS UPDATE: President Stavropoulos indicated the scheduled meeting between himself, Village Manager Jean Heckman, representatives from Baxter & Woodman, and developers needed to be rescheduled. However, there is still an open issue regarding the wetlands. Village Manager Jean Heckman has reached out to Senators Wilcox and DeWitte for assistance and guidance for the expansion project with IDOT.

Public Comment: None.

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DISCUSSION OF TOWN HALL UPDATE: As a result of a meeting between himself, Village Manager Jean Heckman, Resident Liaison Liz Delzell, and Trustee Runge, President Stavropoulos indicated prior to Town Hall meetings beginning, meetings with Department Heads will be conducted first. Discussions will be conducted prior to Board Meetings in September, October, November, and December. Residents are encouraged to participate, ask questions, and offer comments. Once information has been gathered, Town Hall meetings will begin in January based on the information presented.

Resident Liaison Liz Delzell continued by emphasizing this is also an educational opportunity and encourages all residents to participate. She added the Village of Lakewood is comprised of many neighborhood communities, each with their own set of concerns, with an opportunity to come together.

Public Comment: None.

DISCUSSION OF FINANCIAL REVIEW COMMITTEE UPDATE: Village Manager Jean Heckman reported as of date, the CPA has not started. The Committee was provided with some financial spreadsheets. As additional updates become available, they will be forwarded to the Committee as preparation for the audit continues.

Trustees Babischkin and Barron commented on their beginning reviews of Special Service Areas (SSA's). Ensuring SSA's are being charged appropriately is an area requiring further review.

Public Comment: None.

DISCUSSION OF AUDIT UPDATE: As indicated by Village Manager Jean Heckman, preparation for the audit has begun. On-site work will begin August 26th. The goal for the completion is October.

Public Comment: None.

DISCUSSION OF BAXTER AND WOODMAN EARTHEN DAM REVIEW: President Stavropoulos reiterated the meeting with Baxter and Woodman was delayed.

Village Manager Jean Heckman commended the efforts of Jose "Lupe" Reyes, RedTail Golf Course Maintenance Supervisor, along with his team, on the work they performed in cleaning up the area near the spillway.

Public Comment: None.

DISCUSSION OF BARD ROAD AND BEAVER POND UPDATE: President Stavropoulos recapped the condition of the road project completed last year and the current state of deterioration. Representatives for those agencies involved on the project have been contacted to formulate a plan of repair.

Public Comment: None.

DISCUSSION OF WARWICK/HAMPSHIRE ROAD PAVING BID RESULTS: President Stavropoulos pointed out the prior administration had approved the paving project and current administration is following

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through on that process. Once Baxter and Woodman review the bid proposals, the next process of approval will be brought before the Board.

Public Comment: None.

DISCUSSION OF KPI'S UPDATE: President Stavropoulos participated in a monthly Department Heads meeting where he discussed developing Key Performance Indicators, KPI's. He would like to report updates back to the Board on a Quarterly basis

Public Comment: None.

DISCUSSION OF ZERO BALANCE BUDGETING: President Stavropoulos briefed the Board about Zero Balance Budgeting. It will be implemented as the Village moves towards the budgeting process next year, with future discussion at that time. The approach is that it leads toward financial transparency, strategic priorities, optimizing efficiencies, and valued based spending.

Public Comment: None.

DISCUSSION OF PMA BONDS: President Stavropoulos provided a recap of his meeting with PMA. They are a company that underwrites the bonds for the Village. He indicated the Village AAA Bond Rating is based on the wealth of the community.

Public Comment: None.

DISCUSSION TO ESTABLISH ROAD COMMISSION: President Stavropoulos would like have a Road Commission established. It would be a Commission created by volunteer residents tasked with rating the roads and recommending a road improvement schedule. Guidelines would be in place aiding in a transparent process.

Trustee Augustine responded that the methodology leading to the road maintenance schedule will also allow for education as to how the schedule is created.

Public Comment: None.

DISCUSSION OF ZUKOWSKI, ROGERS, FLOOD AND MCARDLE REQUEST STATUS: President Stavropoulos updated the Board regarding the transition from prior attorney representation, ZRFM. To date, the transition is not complete. The Village has no open invoices due.

Public Comment: None.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS

Chief Roth indicated the golf cart registration plates have not arrived from the vendor. There have been six scheduled inspections. He also brought attention to the positive community involvement and support arising from the last round of rain storms that created damage throughout the Village.

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Public Works Director Gary Zickuhr addressed the evening's rainy weather conditions are leading to another busy night and any areas that need to be addressed are being tended to by Public Works employee, Dan Morrison.

He then reported crosswalk painting on Lake Avenue is complete and staff will continue the street sign maintenance. The cost per sign is generally \$450.

Village Manager Jean Heckman updated the status regarding signage for Turnberry Lakes. Four signs will be erected. Village Code, along with violation fines posted will help aid the Police Department in enforcing lake usage.

Trustee Fischer addressed if the signage referenced "Private Property" as some residents reached out with concern of their property being entered upon.

Andy Knapp, President of Turnberry Property Association, suggested homeowners concerned with trespassing on private property can post signage indicating such on their own property.

With nothing further to discuss, Trustee Augustine, seconded by Trustee Barron, moved to adjourn the meeting. Voice Vote: All Ayes: Voting Nay: None. Absent: Trustee Runge. Motion declared carried. The meeting adjourned at 8:13 p.m.

Respectfully Submitted,
Jeanette LoBosco
Village Clerk

Approved: _____ Dated: August 24, 2021