

VILLAGE OF LAKEWOOD
MINUTES OF THE VILLAGE BOARD MEETING
October 26, 2021

The Village Board Meeting was held in person at Crosspoint Lutheran Church, 8505 RedTail Drive along with Zoom viewing. It was called to order at 7:01 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Babischkin, Barron, Berman, Fischer, and Runge. Absent was Trustee Augustine. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, Administrative Services Manager Sue Villie, and many members of the public.

PRESIDENT'S OPENING REMARKS: President Stavropoulos provided update of the following:

- Together with Village Manager Jean Heckman and Trustee Runge, President Stavropoulos volunteered time on a past Sunday working with members from Friends of the Fen, McHenry County Conservation District, and other numerous volunteers in an effort to clean up the fen located on the west side of Lakewood. Review is being conducted by the Village Attorney in seeking grant funding to help aid in the maintenance of the area.
- Crystal Lake Park District is conducting the first planning meeting for the proposed park at Haligus Road on Wednesday, October 27 at 7:00 pm. The meeting location is Grand Oaks Rec Center in Crystal Lake.
- The Board Meeting Scheduled for Tuesday, December 28th has been cancelled.

PUBLIC COMMENTS: Village Manager Jean Heckman discussed an email she received from resident Tom Tobin. He expressed concern for the condition of Broadway Avenue and would like it to be considered a priority when developing the 5-year Road Program.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Babischkin, seconded by Trustee Barron:

A. Approval of Minutes

1. October 12, 2021 Village Board Meeting

B. Bill Lists

1. Accounts Payable Invoices Dated October 27, 2021 in the Amount of \$129,540.67
2. Accounts Payable RedTail Manual Checks Dated June 30, 2021 in the Amount of \$9,714.78
3. Village Hall Debit Card Activity for June 30, 2021 in the Amount of \$3,540.63
4. RedTail Debit Card Activity for June 30, 2021 in the Amount of \$199.24

Voting Aye: Trustees Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Absent: Trustee Augustine. Motion declared carried.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

PRESENTATION AND CONSIDERATION OF PROSECUTING ATTORNEY MOLLIE DAHLIN: Chief Roth assured the Board the Police Department is pleased with the service received from current representation.

Recent departure from her former employer has created an opportunity for Ms. Dahlin to be available to represent Lakewood. There is an established rapport among the current officers.

Additionally, the fee rate is a decrease of \$25 per hour.

Public Comment: None.

Trustee Runge, seconded by Trustee Fischer moved to approve Mollie Dahlin as the Village Prosecutor for the Police Department. Voting Aye: Trustees Babischkin, Barron, Berman, Fischer, and Runge. Voting Nay: None. Absent: Trustee Augustine. Motion declared carried.

Village Board Meeting Minutes

October 26, 2021

Page 2 of 2

OTHER BUSINESS: The following updates were reviewed by President Stavropoulos:

- Representatives from Schroeder, Plote and HR Green met with Director of Public Works Gary Zickuhr regarding the road condition of the project done at Beaver Pond/Bard Road. Core samples were taken from areas provided by Gary and have been sent to two independent labs.
- The audit continues. The completion is expected to be soon.
- Additional attempts to contact with the property owners of 7116 Inverway continue to remain unanswered. Staff will continue to monitor that the property remains maintained and secured with fencing.
- As recommended per the Earthen Dam Report provided by Baxter & Woodman, Public Works will work on clearing the area in preparation for a visual inspection.
- Village Attorney Scott Puma provided clarification regarding the Code Enforcement Notice To Appear presented at the previous meeting. The Village does not need to create an ordinance authorizing the prosecution of violations. The authority to prosecute is provided under the Municipal Code and State Statute.
- An introduction meeting with Illinois State Representative Joe Sosnowski was held together with Village Manager Jean Heckman. He provided insight to obtaining grant funding.

Public Comment: None.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS: Director of Public Works Gary Zickuhr addressed concern for the need of road patching to be done prior to the season closing of asphalt plants. Three bids were obtained: \$80,000; \$33,000; and \$18,000. Because of time sensitivity, he is asking for Board consensus to proceed with the project prior to formal Board approval.

Village Manager Jean Heckman added the paving project recently done on Warwick was completed under budget, allowing for available funds to cover what is being presented.

Board members provided approval to proceed. Formal approval will be obtained at the next meeting.


Chief Mike Roth recapped the previous weekend activities. Over 56 pounds of medication were turned over to the Lakewood Police Department during the National Take Back Prescription Drug event. Officer Sean McGrath and CSO Jake Bardi represented Lakewood at the Crystal Lake Park District Trunk or Treat Event.

Village Manager Jean Heckman reported the May Financials have been sent to the CPA for review. Questions and discussion will continue with the Treasurer, and together, process and procedure will be formulated to move forward.

Special Thanks was given to Paige Sorensen for her hard work in addressing the past due resident utility accounts. The process began with 95 overdue accounts, and after working through the difficult process, only one account was subject to turn-off. An ongoing monthly procedure is in place to address past due accounts going forward.

With nothing further to discuss, President Stavropoulos moved to adjourn the meeting. Voice Vote: All Ayes: Voting Nay: None. Motion declared carried. The meeting adjourned at 7:22 p.m.

Respectfully Submitted,


Jeanette LoBosco
Village Clerk

Dated: November 9, 2021