

VILLAGE OF LAKEWOOD

MINUTES OF THE VILLAGE BOARD MEETING

JULY 22, 2014

The Village Board Meeting was called to order at 7:00 p.m. by President Smith at RedTail Golf Club. Present were Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Also present were Village Manager Catherine Peterson; Village Clerk Janice Hansen; Village Attorney Michael Smoron; Deputy Village Manager Shannon Andrews; Chief of Police Leigh Rawson; and a few members of the public.

PUBLIC COMMENTS: Trevor O'Donnell of 332 Wiltshire questioned the Village's roofing shingle material requirements. He believes that the weight and mile per hour restrictions are too restrictive. Trustee Davis commented that the Architectural Task Force is currently reviewing this issue and agrees that an adjustment is needed. Deputy Village Manager Shannon Andrews added that this revision will be recommended to the Board of Trustees in two to three months. It is the general consensus of to waive the current roofing shingle requirements and use the Architectural Task Force recommendations to use architectural style singles.

CONSENT AGENDA: The following were considered and enacted on a single motion by Trustee Furey, seconded by Trustee Sexson II:

APPROVAL OF MINUTES: July 8, 2014 Regular Board Meeting

APPROVAL OF BILL LIST: Removed

APPROVAL OF FINANCIAL STATEMENTS: Village Financial Statements for the Periods May 1, 2014 through May 31, 2014; RedTail Golf Club Financial Statements for the Periods May 1, 2014 through May 31, 2014; Lake Patrol Financial Statements for the Periods May 1, 2014 through May 31, 2014; Village Financial Statements for the Periods May 1, 2014 through June 30, 2014; RedTail Golf Club Financial Statements for the Periods May 1, 2013 through June 30, 2014; and Lake Patrol Financial Statements for the Periods May 1, 2014 through June 30, 2014

Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

ITEMS REMOVED FROM THE AGENDA: **Accounts Payable Invoices Dated July 23, 2014 in the Amount of \$437,938.65.** Trustee Iden inquired about a bill from Master's Restaurant Group in the amount of \$14,750. Village Manager Catherine Peterson replied that this item is a solicitation for renderings for a restaurant at the Village Hall site. President Smith commented

that if the project does not transpire, the Village will own the site plan. It was the general consensus of the Board of Trustees to remove this item from the bill list and discuss the topic at the next Board Meeting.

Trustee Iden, seconded by Trustee Davis, moved to approve the Accounts Payable Invoices Dated July 23, 2014 in the amount of \$423,188.65 (removing \$14,750 for Master's Restaurant Group). Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

APPROVAL OF FOR A PARTIAL PAYMENT TO GESKE AND SONS, INC. FOR THE 2014 STREET IMPROVEMENT PROGRAM IN THE AMOUNT OF \$308,952.13: President Smith commented that Village engineers have reviewed all work pertinent to this project which has been completed satisfactorily and recommend partial payment.

Trustee Thomas, seconded by Trustee Sexson II, motioned to approve a partial payment to Geske and Sons, Inc. for the 2014 Street Improvement Program in the Amount of \$308,952.13. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

APPROVAL OF A FIVE YEAR LICENSE AGREEMENT WITH FOX VALLEY INTERNET, INC. FOR INTERNET SERVICE EQUIPMENT LOCATED ON WATER TOWER #2: Deputy Village Manager Shannon Andrews commented that the Five Year Agreement ends July 21, 2019 unless there is a 30 day written termination notice. Rent is \$300 per month for the first year with a 5% increase for each year thereafter. Fox Valley has agreed to provide basic internet service to both the Public Works/Wastewater Facility and the Water Treatment Plant.

Trustee Iden, seconded by Trustee Furey, moved to approve a five year license agreement with Fox Valley Internet, Inc. for internet service equipment located on Water Tower #2. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

REPORTS: Trustee Davis commented that the Architectural Task Force is progressing in developing a more concise, usable, and understandable review process and introducing new building products.

Trustee Furey inquired about the Village's tree removal/replacement policies. Village Manager Catherine Peterson stated that the Village follows best management practices and residents rarely question the requirements.

Trustee Sexson II complimented Village Manager Catherine Peterson on a job well done in hiring good employee replacements in recent months.

Trustee Thomas inquired about the parkway trees along Broadway. Village Manager Catherine Peterson commented that she will follow up with Public Works Foreman Barry Wickersheim. Also, in the near future this area may be restructured into a bio-swale.

Trustee Iden commented on overgrown vegetation along corner lots within the Village. Village Manager Catherine Peterson stated that staff sends out letters to residents to remedy the situation. If they do not comply, Public Works or an outside vender takes care of the situation and the lot is sent a bill or lien.

Village Manager Catherine Peterson suggested that the Village engage architectural services for a new Village Hall. There is a need for a space analysis and construction design for the proposed project. Trustee Iden commented that staff should contact other municipalities who have built new village halls in the last year or two and mimic their size and designs. Trustee Furey would like to know the estimated cost and how the project will be funded. Trustee Iden would like to set a guideline checklist and budget for the project over the next two years.

Manager Peterson received an inquiry to purchase Bard Road property from a landscape tree company. There is a concern about aesthetics. It is suggested that the prospective purchaser submit a rendering of the proposed structure before proceeding with the project.

Manager Peterson commented that Phase I of the Route 47 and 176 improvement project is nearing completion of Phase I and staff is working diligently to secure funding for Phase II.

Manager Peterson stated that the cleaning of Water Tower #2 has been completed. There are some rust spots and there will be a need to repaint this Tower next year.

EXECUTIVE SESSION: At 8:33 p.m., Trustee Davis, seconded by Trustee Iden, moved to enter into Executive Session. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

Discussion ensued regarding personnel.

Trustee Davis, seconded by Trustee Thomas, moved to exit Executive Session. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried. At 9:12 p.m. the Executive Session adjourned and the Regular Board Meeting resumed.

REPORTS AND/OR ACTIONS FROM EXECUTIVE SESSION: Trustee Davis, seconded by Trustee Furey, moved to approve a salary adjustment for Village Manager Catherine Peterson of \$4,000 (\$129,500 + \$4,000 = \$133,500) and a one time bonus of \$2,500 effective May 1, 2014. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried.

With nothing further to discuss, Trustee Furey, seconded by Trustee Sexson II, moved to adjourn the meeting. Voting Aye: Trustees Davis, Furey, Iden, Santowski, Sexson II, and Thomas. Voting Nay: None. Motion declared carried. The meeting adjourned at 9:13 p.m.

Janice S. Hansen

Village Clerk

Approved: _____ Dated: August 12, 2014