

**VILLAGE OF LAKEWOOD
BOARD MEETING MINUTES
SEPTEMBER 26, 2023**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 Redtail Drive, along with Zoom viewing. It was called to order at 7:00 p.m. by President Stavropoulos. Present at Crosspoint Lutheran Church were Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and RedTail Golf Club General Manager Kenny Goodwin.

Total in-person public attendance were approximately 6 participants, which included members of the Village staff.

Zoom attendance averaged 2 participants throughout the evening.

PLEDGE OF ALLEGIANCE

President Stavropoulos led in the reciting of the Pledge of Allegiance.

PRESIDENT'S OPENING REMARKS

President Stavropoulos announced the reschedule date for the RedTail Construction Groundbreaking is Tuesday, October 3rd at 5:30 PM.

President Stavropoulos examined the importance of the Freedom of Information Act (FOIA). He read the entirety of one of two lengthy FOIA requests recently submitted to the Village. He supports the efforts municipalities make to maintain transparency, although at times efforts in doing so can burden a limited staff.

PUBLIC COMMENTS

No Public Comment was made.

APPROVAL OF CONSENT AGENDA

The following were considered and enacted on a single motion by Trustee Jeschke, seconded by Trustee Fischer:

A. Request Approval of Meeting Minutes

1. August 29, 2023 Special Village Board Meeting
2. September 12, 2023 Village Board Meeting

B. Request Approval of Bill Lists

1. Accounts Payable Invoices Dated September 27, 2023 in the Amount of \$45,286.97
2. Village Hall Debit Card Activity Dated August 31, 2023 in the Amount of \$2,537.05
3. RedTail Golf Club Debit Card Activity Dated July 31, 2023 in the

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Amount of \$843.53

4. RedTail Golf Club Debit Card Activity Dated August 31, 2023 in the Amount of \$1,990.58

5. RedTail Manual Checks Dated August 31, 2023 in the Amount of \$6,990.11

C. Request Approval of the Village of Lakewood's Recommended Halloween Trick or Treat Hours for Tuesday, October 31, 2023 from 4 p.m. to 7 p.m.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the Consent Agenda.

CONSIDERATION OF 7355 BANNOCKBURN CIRCLE ROOF REPAIR REQUEST

President Stavropoulos stated the homeowner has requested to reschedule the presentation to a later date.

Public Comment

No Public Comment was made.

CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT WITH CRYSTAL LAKE AND CRYSTAL LAKE PARK DISTRICT REGARDING LAKE SAFETY AND ECOLOGY FEES

Chief Roth stated the Intergovernmental Agreement recently passed approval with the City of Crystal Lake and the Crystal Lake Park District. He highlighted the noted changes of the increase to Ecology Fee and the transfer of collecting user fees will be from the City of Crystal Lake to the Park District. A benefit to Village staff there is no longer a need for manual data entry; the Park District will be capturing boat decal registration information.

Village Manager Heckman confirmed the financial health of the Boat Patrol fund account does not require an increase to Lake Safety Fee.

Public Comment

Cal Skinner stated all users of the lake that benefit from the ecology maintenance should pay into the fund; including swimmers.

Trustee Runge, seconded by Trustee Wayne moved to approve the Intergovernmental Agreement Regarding Lake Safety and Ecology Fees for Users of Crystal Lake as presented.

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Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF ORDINANCE NO. 2023 – 18 AMENDING CHAPTER 2, SECTION 2.12 REGARDING MEETING ATTENDANCE

Village Manager Heckman stated the amendment is in response to the recently updated Open Meeting Act reasons to attend meetings remotely.

Attorney Puma added language was updated to include audio or video conference connection rather than telephonic and the deletion of the limited amount of such participation.

Public Comment

No Public Comment was made.

Trustee Babischkin, seconded by Trustee Wayne moved to Ordinance No. 2023 – 18 amending Chapter 2, Section 2.12 regarding meeting attendance as presented.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

CONSIDERATION OF CATALIS WEBSITE AGREEMENT

Village Manager Heckman presented a summary of the proposed agreement for the Village website design and data storage services.

Discussion concluded to further pursue and evaluate other agreements.

Trustee Babischkin offered to lead a website committee to offer recommendations for the service relative the Village website.

Public Comment

No Public Comment was made.

Trustee Babischkin, seconded by Trustee Jeschke moved to table the consideration of the Catalis Website agreement.

Roll call vote: Ayes: Trustees Babischkin, Fischer, Jeschke, Runge, and Wayne.

Nays: Trustee Delzell.

Absent: None.

Motion declared carried.

CONSIDERATION OF REDTAIL TORO REELMASTER 3555 MOWER AND TORO GTX EFI WORKMAN

General Manager Goodwin reviewed the equipment need. He also stated the equipment was budgeted for the current fiscal year.

Village Manager addressed a \$10 discrepancy in the savings noted for the Bunker Rake and Roller/Brush.

In response to the financing proposals submitted for the Toro Reelmaster, Village Manager Heckman will request a resubmission from Wintrust Bank to reflect a higher down payment total.

Public Comment

No Public Comment was made.

Trustee Babischkin, seconded by Trustee Wayne moved to approve the three-year financing agreement with Huntington Bank for the lease to own purchase of the Toro Workman GTX EFI; for an amount not to exceed \$14,859.00 using funds from Capital Equipment Lease 94-50-8706-000 with payments beginning May 1, 2024, FY 2024/2025 and table the consideration of the Toro Reelmaster 3555 Mower.

Roll call vote: Ayes: Trustees Babischkin, Delzell, Fischer, Jeschke, Runge, and Wayne.

Nays: None.

Absent: None.

Motion declared carried.

PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES

President Stavropoulos reported there has not been an update provided by the Crystal Lake Fire Department's attorney regarding their review of the draft complaint.

Public Comment

No Public Comment was made.

PRESENTATION OF REDTAIL ONGOING MATTERS

President Stavropoulos summarized the following updates:

Groundbreaking Ceremony is rescheduled for Tuesday, Oct 3rd at 5:30 PM

Five RedTail Clubhouse trailers have been staged for removal

Laub has addressed safety concerns of the construction site

Working towards a foundation permit

Due to recent rainy weather, site excavation is To Be Determined

Continuation of weekly update meeting with Minutes provided

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President Stavropoulos disclosed a cursory review he requested for the plumbing and mechanical bids through resources available to him personally. He also thanked Chairman John O'Hara for his review of the electrical bid. All reviews received were positive.

Public Comment

No Public Comment was made.

PRESENTATION OF TURNBERRY LAKES AND PARK MATTERS

President Stavropoulos stated there are no new updates to report.

Public Comment

No Public Comment was made.

PRESENTATION OF FINANCIALS

1. Village Financial Statements for the Periods of May 1, 2022 through April 30, 2023
2. RedTail Golf Club Financial Statements for the Periods of May 1, 2022 through April 30, 2023

No comments or concerns were addressed.

Public Comment

No Public Comment was made.

OTHER

Trustee Delzell extended her appreciation and acknowledged Village Staff for the level of work performed.

REPORTS AND COMMENTS FROM DEPARTMENT HEADS

President thanked and expressed appreciation to the team performance of staff while working together on the RedTail construction.

General Manager Goodwin extended his appreciation to Director Zickuhr and his staff for their hard work and support during the construction project.

He reported RedTail Golf Club continues to remain busy with extended league play and over 20 event bookings are schedule through year's end. The RedTail team is excited for the future!

Chief Roth confirmed the addition of two officers active on patrol duty; Austin DeBaets recently graduated from the police academy and Russ Will, a retiree from Crystal Lake Police with over 20 years experience.

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He recognized the accomplishment of the approval from McHenry County for the department's first Emergency Operations Plan (EOP).

Chief Roth reviewed recent traffic safety markers installed near Huntley Road and Oakwood Drive that were a result of a resident driven request.

Director Zickuhr acknowledged General Manger Goodwin's appreciation and thanked both RedTail and Public Works staff for their continued hard work.

He provided the following department updates:

Fall road patching continues

Brush pick-up begins Oct 16th

Hydrant flushing continues

Electronic recycling is Oct 7th

Meeting is scheduled with Crystal Lake to plan the 'pine-in-pipe' repair

Baxter & Woodman is handling the warranty road repair at Beaver Pond

Village Manager Heckman reviewed the following projects:

IDOT audit

Fiscal year-end audit

Wintrust bank conversion

Pre-budget department meetings

RedTail Construction

EXECUTIVE SESSION

Executive Session was not called.

With nothing further to discuss, Trustee Babischkin, seconded by Trustee Runge moved to adjourn the meeting.

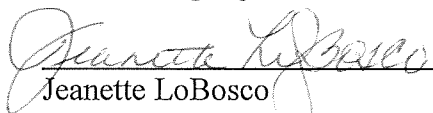
Voice vote: All Ayes.

Nays: None.

Absent: None.

Motion declared carried.

The meeting adjourned at 8:33 p.m.



Jeanette LoBosco
Village Clerk
October 10, 2023