

**VILLAGE OF LAKEWOOD**  
**MINUTES OF THE VILLAGE BOARD MEETING**  
**June 22, 2021**

The Village Board Meeting was held in-person at RedTail Golf Club along with Zoom streaming. It was called to order at 7:00 p.m. by President Stavropoulos. Present at RedTail Golf Club were Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Absent was Trustee Runge. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and many members of the public. Present via Zoom was RedTail General Manager Kenny Goodwin.

**PRESIDENT'S OPENING REMARKS.** President Stavropoulos asked the audience to refrain from making comment while the Board is discussing agenda items amongst themselves. Time is allowed for public comment throughout the meeting. Direction was given to residents to frequent the Village website for important updates. Chief Roth was asked to address the repair status of the storm siren located on Turnberry Trail along with the traffic study on Lake Avenue.

**PUBLIC COMMENTS.** Prior to opening the meeting for discussion from those in attendance, President Stavropoulos read emails from Doug Bober and Tracey Chain regarding their thoughts on the proposed golf cart ordinance, and from Michael Stich regarding the building inspector.

Phil Lambruschi addressed the Board with concerns of the road conditions of Turnberry Trail and Dairy Lane. His thought of the structure erected at Turnberry Country Club should not have originally been allowed, but going forward, something should be designed to block it's street view. He concluded with asking for a plan addressing unauthorized fishing at Turnberry Lakes.

President Stavropoulos responded with agreement that roads are an issue within the Village and hopes for formulating a long term strategic plan can be addressed at future Town Hall Meetings. The structure at Turnberry occurred during tenure of previous administration and is currently being reviewed and will be addressed upon completion of such. The matter regarding fishing was turned over to Chief Roth and Turnberry Property Association President Andy Knapp. Confirmation was given that the matter is being addressed and a plan is being formulated.

Pat McGinnis voiced his concern of the change regarding the building inspection. He addressed the obstacles that occurred and has hopes going forward these will be resolved.

Amy Odom requested further pursuit of clarification regarding invoices for services provided by legal representation from Zukowski, Rogers, Flood, and McArdle. She submitted documentation for reference.

**CONSENT AGENDA.** The following were considered and enacted on a single motion by Trustee Barron, seconded by Trustee Augustine. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

1. Approval of Minutes

- A. April 27, 2021 Village Board Meeting, as amended per Trustee Barron
- B. May 11, 2021 Village Board Meeting
- C. June 08, 2021 Village Board Meeting

2. Request Approval of Bill Lists

- A. Accounts Payable Invoices Dated April 30, 2021 in the Amount of \$58,217.39 (Full Payment of Previously Requested Short Payment to Zukowski, Rogers, Flood, and McArdle for Invoices 146980, 148592, and 149307; Check No. 83667 in the Amount of 33,458.95)
- B. Accounts Payable Invoices Dated April 30, 2021 in the Amount of \$5,660.29
- C. Accounts Payable Invoices Dated June 23, 2021 in the Amount of \$163,272.35
- D. Accounts Payable Prepaid Invoices Dated April 30, 2021 in the Amount of \$15,705.22
- E. Accounts Payable Prepaid Invoices Dated May 31, 2021 in the Amount of \$176,263.00
- F. Village Hall Debit Card Activity for March 31, 2021 in the Amount of \$2,502.25
  
- G. RedTail Debit Card Activity for March 31, 2021 in the Amount of \$6,949.52
- H. Accounts Payable RedTail Manual Checks Dated March 31, 2021 in the Amount of \$6,135.29

3. Request Approval of Financial Statements

- A. Village Financial Statements for the Periods of May 1, 2020 through January 31, 2021
- B. RedTail Golf Club Financial Statements for the Periods May 1, 2020 through January 31, 2021
- C. Lake Patrol Financial Statements for the Periods May 1, 2020 through January 31, 2021
- D. Village Financial Statements for the Periods of May 1, 2020 through February 28, 2021
- E. RedTail Golf Club Financial Statements for the Periods May 1, 2020 through February 28, 2021
- F. Lake Patrol Financial Statements for the Periods May 1, 2020 through February 28, 2021
- G. Village Financial Statements for the Periods of May 1, 2020 through March 31, 2021
- H. RedTail Golf Club Financial Statements for the Periods May 1, 2020 through March 31, 2021
- I. Lake Patrol Financial Statements for the Periods May 1, 2020 through March 31, 2021

**ITEMS REMOVED FROM THE CONSENT AGENDA.**

- 4. Revenue and Expenditure Year Ending April 30, 2021 – DRAFT
- 5. Revenue and Expenditure May 31, 2021 – DRAFT

Trustee Babischkin requested for the removal of Items 4 and 5 from the Consent Agenda due to the reports being Draft status.

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**PRESENTATION AND CONSIDERATION OF PLANNING AND ZONING COMMISSIONER BRIAN MATTICK.** President Stavropoulos asked the Board Members to table this agenda item until the meeting being held on July 13, 2021 in order for Mr. Mattick to be present.

*Public Comment:* None.

Trustee Berman, seconded by Trustee Barron moved to table. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION OF BAXTER & WOODMAN AS VILLAGE ENGINEERS WITH ADVICE AND CONSENT OF THE BOARD.** President Stavropoulos narrated the process that led to bringing Baxter & Woodman for consideration as Village Engineers before the Board. Extensive discussion resulted between members of the Board. Concern involved comparison between the proposed and previous firms, and the addition of a separate contractor to perform building permit applications and inspections. Clarification was given that HR Green will continue to serve as representative for the work being performed on Haligus Road.

*Public Comment:* Cheryl Lockwood, while attending previous Board Meeting, she recalls Baxter & Woodman being present on many occasions. She agrees they are well respected. She believes HR Green had “revolutionary approach” and “interesting new ideas” in finding a solution to the water issue in the area of the Gates.

Marty Moister, was concerned that the Village is without an engineering firm.

Trustee Babischkin, seconded by Trustee Fischer moved to approve Baxter & Woodman as Village Engineers. Voting Aye: None. Voting Nay: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Absent Trustee. Runge. Voting Motion declared failed.

**PRESENTATION AND CONSIDERATION OF ORDINANCE NO. 2021-18 – AN ORDINANCE AMENDING CHAPTER 15, TRAFFIC REGULATIONS, SECTION 16, OPERATION OF GOLF CARTS ON VILLAGE STREET, AND CHAPTER 8 REDTAIL GOLF CLUB, SECTION 8.02, PRIVATELY OWNED GOLF CARTS.** President Stavropoulos expressed concern relative to viewing golf carts driven on roadways, frequently by unsupervised minors. Additional concerns recently were brought to Chief Roth’s attention, which escalated the review on the current ordinances regarding golf carts. It was determined the ordinance presented needed further legal review.

*Public Comment:* Multiple residents were present to address the Board in favor of the proposed ordinance. Comments and concerns were voiced of support, with stress to having clear definitions and regulations in place.

President Stavropoulos concluded the discussion by inviting board members and residents to forward thoughts, comments, and concerns to Village staff within the next week or two.

Trustee Berman, seconded by Trustee Augustine moved to table Ordinance No. 2021-18. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING REDTAIL GOLF CLUB NO SHOW**

**CANCELLATION POLICY.** RedTail General Manager Kenny Goodwin addressed the Board proposing a 'No Show Cancellation Policy.' As stated, current operation does not allow any repercussions for those who do not cancel tee time or just no show. This is a similar policy to that of on-line booking through GolfNow.

*Public Comment:* None.

Trustee Babischkin, seconded by Trustee Augustine moved to approve the Cancellation Policy for RedTail Golf Club as presented. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING REDTAIL GENERAL MANAGER**

**INCENTIVE PLAN.** As follow-up from previous Board discussion, staff met with General Manager Kenny Goodwin in order to develop an incentive plan. Dialogue between Board Members and Kenny led to positive feedback in regards to fairness, personal and revenue growth. Concerns regarding factors that may impact the movement between tiers were addressed and concluded with a suggested amendment. The following modifications were requested: 1) Capitalized purchases will not negatively impact the incentive plan. 2) If the tier profit is achieved but the GP% is not achieved then the bonus will be awarded minus the difference of the GP% goal.

*Public Comment:* None.

Trustee Fischer, seconded by Trustee Barron moved to approve RedTail General Manager Incentive Plan as amended. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING REDTAIL HEAD GOLF PRO INCENTIVE**

**PLAN.** As a continuum from previous Board discussion, an incentive plan is being proposed. Village Manager Jean Heckman spoke of the plan with an aim for continued success and growth of the golf program. Consideration of Covid was given while factoring the plan. General Manager Kenny Goodwin concurred with the plan and addressed consideration for retroactive pay. The incentive plan was amended to: 1) Approve retroactive pay to previous lessons in 2021. 2) If the next tier is attained then the percentage difference will be applied to previous lessons earning and paid retroactively. Prepayment for golf lessons is to be applied going forward.

*Public Comment:* None.

Trustee Augustine, seconded by Trustee Fischer moved to approve RedTail Head Golf Pro Incentive Plan as amended. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING REDTAIL GOLF CLUB LOGO.**

**A. Legacy Logo**

**B. Annual 'New' Logo**

RedTail General Manager Kenny Goodwin discussed the decision to introduce the new Hawk's Nest branding image and the positive feedback that was received in doing so. A compromise was reached to continue the use of the new image on Golf Shop products and scorecards, while the 'soaring hawk' image will remain on the website, correspondence and social media. The ability to modify the image each season was granted with consideration maintaining awareness to the audience.

*Public Comment:* None.

Trustee Fischer, seconded by Trustee Augustine moved to approve the RedTail Golf Club image as presented. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING BID FOR SERVICE TO REMOVE DEAD TREES IN THE VILLAGE.** Throughout the Village can be found numerous trees that have died due to disease or an assumption that there is not a tolerance to a high water table during flooding years. Clarification to address clean-up procedures and removal schedule was given by Public Works Director Gary Zickuhr.

Attention to a current issue arising among evergreens trees was discussed as a side note. Recommendation to seek advice from an arborist was advocated to help prevent future loss.

*Public Comment:* Cheryl Lockwood inquired if the Village has a staff arborist. She offered a reference should a need for one arises.

Trustee Babischkin, seconded by Trustee Barron moved to approve Sunset Tree Service for the removal of the dead trees, with a cost not to exceed \$18,000. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION AND CONSIDERATION REGARDING SERVICES TO REPLACE DISSOLVED OXYGEN SENSORS AT THE WASTEWATER TREATMENT PLANT.** Review of treatment plant equipment involving dated oxygen sensors was given by Public Works Director Gary Zickuhr. Conversation as to the pros and cons to proceed with the proposed replacement was discussed. Due to the uniqueness of the system, there are limitations to other options.

*Public Comment:* None.

Trustee Augustine, seconded by Trustee Barron moved to approve the proposal from Hach Company in the amount of \$15,663.050 Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried.

**PRESENTATION OF RESIDENT LIAISON, LIZ DELZELL.** President Stavropoulos introduced Liz Delzell. Ms. Delzell submitted her desire to be considered for the vacancy in the Planning and Zoning Committee. Based on conversations with her, it was determined her skills were well suited to be a catalyst in driving for an increase in community participation.

Liz Delzell spoke of her excitement of the opportunity to participate and become more involved in the community. She spoke of personal and professional qualifications.

*Public Comment:* None.

**PRESENTATION REGARDING TOWN HALL MEETING TO BE HELD ON AUGUST 2, 2021 AT RAUE CENTER FOR THE ARTS, CRYSTAL LAKE.** A tentative date to conduct a Town Hall meeting is scheduled for Monday, August 2, 2021. A proposed strategic plan and timeline was presented and discussed. Plans are in a developmental stage. Residents are encouraged to participate and help identify issues and concerns within the village.

*Public Comment:* None.

**PRESENTATION OF FINANCIAL REVIEW COMMITTEE STATUS.** Village Manager Jean Heckman reported the progress of a large amount of documentation that has begun to be delivered to committee members in order to prepare for the full financial review. There is prospect of announcing a CPA by next meeting

*Public Comment:* None.

**CRYSTAL LAKE FIRE DEPARTMENT HISTORICAL TAX LEVY PRESENTATION.** President Stavropoulos commented that the presentation is a continuation from the last meeting addressing this item. The material presented at this time was for information purposes and to be considered when analyzing and deciding the tax levy.

*Public Comment:* None.

**PRESENTATION OF THE VIDEO GAMING REPORT FOR REDTAIL GOLF CLUB, FISCAL 2021/2021.** President Stavropoulos presented to the Board the revenue generated from operating video gaming machines in Lakewood. Revenue is not only generated from usage at RedTail Golf Club, but also from Crystal Woods Golf Club and Turnberry Country Club. Covid may have altered the results, therefore a review of the revenue will be revisited and the end of the fiscal year.

*Public Comment:* None.

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**PRESENTATION OF REDTAIL GOLF CLUB PREVIOUSLY PROPOSED IRRIGATION WELL STATUS.** Documentation was provided regarding previous Board approval for an irrigation well to be drilled. The well was not drilled during the approved fiscal year due to weather conditions. The expenditure was not included in the current 2021/2022 budget. Historical research documentation provided results to previous attempts to drill. Conclusion leaned to the transfer system currently working, together with an established relationship of staff between the Village and Turnberry Country Club. President Stavropoulos confirmed it is not a settled issue but one that will be part of a long term strategic plan.

*Public Comment:* John Schrauf approached the Board and offered his history review of test wells and transfer system. He asked the Board to continue working with Turnberry Country Club in maintaining a positive product and perhaps an inspection by a qualified inspector for the dam should be performed.

With nothing further to discuss, Trustee Berman, seconded by Trustee Augustine, moved to adjourn the meeting. Voting Aye: Trustees Augustine, Babischkin, Barron, Berman, and Fischer. Voting Nay: None. Absent: Trustee Runge. Motion declared carried. The meeting adjourned at 10:22 p.m.

Respectfully Submitted,  
Jeanette LoBosco  
Village Clerk

Approved: \_\_\_\_\_ Dated: July 13, 2021