

**VILLAGE OF LAKEWOOD  
MINUTES OF THE BOARD MEETING  
FEBRUARY 14, 2023**

The Village Board Meeting was held in-person at Crosspoint Lutheran Church, 8505 RedTail Drive, along with Zoom viewing. It was called to order at 7:03 p.m. by President Stavropoulos. Present at Crosspoint Church were Trustees Augustine, Babischkin, Barron, and Fischer. Absent were Trustees Berman and Runge. Also present were Village Manager Jean Heckman, Village Attorney Scott Puma, Village Clerk Jeanette LoBosco, Chief of Police Mike Roth, Director of Public Works Gary Zickuhr, and a few members of the public.

**PRESIDENT'S OPENING REMARKS:** President Stavropoulos spoke of attending the Crystal Lake Chamber of Commerce State of the Community event held on February 3<sup>rd</sup>. A booklet copy of the Village of Lakewood presentation can be viewed on the Village website and Facebook page.

Wednesday, February 8, President Stavropoulos, Village Manager Heckman, Chief Roth, and many members of the McHenry County Council of Governments traveled to Springfield to meet key legislative leaders and staff. Time was spent discussing Local Government Distributed Fund (LGDF) and impact to budgets from unfunded mandates.

In addition, together with Representative Suzanne Ness, they had an opportunity to meet with Speaker of the Illinois House of Representatives Chris Welch to discuss the Village of Lakewood, highlighting the positive impact of water and sewer extension to the area of Routes 47/176 would create for the Village and surrounding municipalities.

**PUBLIC COMMENTS:** None.

**APPROVAL OF CONSENT AGENDA:** The following were considered and enacted on a single motion by Trustee Augustine, seconded by Trustee Barron:

**A. Request Approval of Meeting Minutes**

1. January 24, 2023 Village Board Meeting

**B. Request Approval of Bill Lists**

1. Accounts Payable Prepaid Invoices Dated January 31, 2023 in the Amount of \$120,062.41
2. Accounts Payable Invoices Dated February 15, 2023 in the Amount of \$205,084.80
3. RedTail Manual Checks Dated October 31, 2022 in the Amount of \$13,150.36
4. Village Hall Debit Card Activity Dated October 31, 2022 in the Amount of \$4,942.79
5. RedTail Golf Club Debit Card Activity Dated October 31, 2022 in the Amount of \$1,599.56
6. RedTail Manual Checks Dated November 30, 2022 in the Amount of \$3,856.90
7. Village Hall Debit Card Activity Dated November 30, 2022 in the Amount of \$4,409.97

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8. RedTail Golf Club Debit Card Activity Dated November 30, 2022 in the Amount of \$353.02
9. RedTail Manual Checks Dated December 31, 2022 in the Amount of \$803.05
10. Village Hall Debit Card Activity Dated December 31, 2022 in the Amount of \$2,846.51
11. RedTail Golf Club Debit Card Activity Dated December 31, 2022 in the Amount of \$495.00

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**ITEMS REMOVED FROM CONSENT AGENDA:** None.

**CONSIDERATION 2023 ROAD PROJECT:** Village Manager Heckman discussed the results of the February 2, 2023 bid opening for the 2023 Street Improvement Project. An engineer's opinion was received from Baxter and Woodman recommending Geske and Sons, Inc.

Geske and Sons, Inc. has been awarded the project. They will also be completing the 2022 project which was delayed due to the Local 150 strike last summer.

A decision regarding the balance of remaining funds from the 2022/2023 Budget will be discussed at a later date.

*Public Comment:* None.

Trustee Barron, seconded by Trustee Babischkin moved to approve Geske and Sons, Inc. bid for the 2023 Road Project, in an amount not to exceed \$222,989.42 utilizing funds from the Motor Fuel Tax (MFT) and Rebuild Illinois accounts.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**CONSIDERATION OF BAXTER AND WOODMAN WORK ORDER, ENGINEER'S PROJECT NO. 221354.40, FOR FAIRWAY DRIVE STORMWATER IMPROVEMENTS:** Village Attorney Puma indicated additional investigation relative to the agenda item needs to be conducted, therefore the item was tabled.

**CONSIDERATION OF BAXTER & WOODMAN WORK ORDER, ENGINEER'S PROJECT 230188.90, FOR 2023 NPDES MS4 PHASE II PERMIT ASSISTANCE:** Village Manager Heckman reported the work order is a yearly requirement from the Illinois Environmental Protection Agency relative to stormwater management.

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The Village, together with services provided by Baxter and Woodman, is licensed to do stormwater permitting.

*Public Comment:* None.

Trustee Fischer, seconded by Trustee Barron moved to approve Village Manager Heckman to execute the 2023 NPDES MS4 Phase II Permit Assistance Work Order; not to exceed \$4,500.00 using funds from General Ledger 10-21-8435-035.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**CONSIDERATION OF ASBESTOS REMEDIATION AT 11717 PLEASANT VALLEY ROAD:** Village Manager Heckman discussed the condition of the property owned by the Village located at 11717 Pleasant Valley Road. Asbestos remediation is required prior to removal or destruction of the building.

Multiple quotes were requested, with only one being returned.

*Public Comment:* None.

Trustee Babischkin, seconded by Trustee Augustine moved to approve Vanguard Building Services to perform the asbestos remediation to the property located at 11717 Pleasant Valley Road, for an amount not to exceed \$5,980.00. A Budget Amendment to General Ledger 10-21-8414 will be required.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE ILLINOIS OFFICE OF THE COMPTROLLER AND THE VILLAGE OF LAKEWOOD REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM:** Village Manager Heckman discussed the outstanding balances for utility services by former residents and the ability to collect funds through a program offered by the Illinois Comptroller's Office. There is no fee for this service.

*Public Comment:* None.

Trustee Augustine, seconded by Trustee Barron moved to approve Village Manager Heckman to execute the Local Debt Recovery Program agreement with the State of Illinois Comptroller for the collection of outstanding utility service charges.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**CONSIDERATION OF INTERGOVERNMENTAL AGREEMENT WITH CRYSTAL LAKE FOR STORM WATER SEWER WORK AT OXFORD AND BROADWAY:** Village Manager Heckman provided a recap of the discovery of “a pipe in a pipe” issue effecting a storm pipe located at Oxford Lane and Broadway Avenue.

A collaborative effort between the Village, the City of Crystal Lake, and Baxter & Woodman developed a plan to resolve the issue.

The City of Crystal Lake will lead the project all the while keeping the Village updated. For safety concerns, the work will be outsourced. The cost will be a 50/50 share.

*Public Comment:* None.

Trustee Babischkin, seconded by Trustee Barron moved to approve the Intergovernmental Agreement between the City of Crystal Lake and the Village of Lakewood relative to construction of sanitary and storm sewer improvements near Broadway Avenue and Oxford Lane.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

**PRESENTATION OF UPDATE REGARDING STATUS OF TURNBERRY GOLF CLUB ORDINANCE ISSUES:** President Stavropoulos reported the only movement relative to the court matter is that it has been rescheduled to early Spring.

*Public Comment:* None.

Being that the following four Presentation Items are related to one another, Chief Roth requested to make one collective presentation:

- **PRESENTATION OF POTENTIAL PURCHASE OF FOUR (4) MOBILE DATA TERMINALS:**
- **PRESENTATION OF POTENTIAL PURCHASE OF AXON EVIDENCE REDACTION SOFTWARE:**
- **PRESENTATION OF POTENTIAL PURCHASE OF FOUR (4) AXON SQUAD CAR CAMERAS:**
- **PRESENTATION OF POTENTIAL PURCHASE OF EIGHT (8) AXON BODY WORN CAMERAS:**

Chief Roth discussed the obstacles and requirements that are affecting the police department relative to technology: aging squad car computer equipment; a tedious, time-consuming redaction process; failing squad car camera equipment; mandated compliance of body worn cameras.

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He outlined the benefits for acquiring the redaction software, car cameras, and body worn cameras through one vendor, Axon Enterprise, Inc. Mr. Brayden Herrera from Axon joined the presentation via Zoom to address comments and concerns specific to the products.

The Axon product is widely used throughout the police industry, making it highly compatible with the surrounding agencies and interfacing with the State's Attorney's Office.

Chief Roth will prepare a bundle-type package to present for consideration of the Axon equipment.

All equipment discussed for purchase is to be reflected in the 2023/2024 Fiscal Year.

*Public Comment:* None.

**OTHER BUSINESS:** President Stavropoulos introduced samples of signage to be considered at locations leading into the Village.

Director Zickuhr added some locations require a Sign Permit from Illinois Department of Transportation, therefore the design is limited.

Trustees were requested to forward recommendations to Village Manager Heckman so that a formal consideration can be made.

*Public Comment:* None.

**REPORTS AND COMMENTS FROM DEPARTMENT HEADS:** Village Manager Heckman reported the first payroll has been successfully run on the new software package. Major benefits have been instantaneous: general ledger journal entries have a time decrease from typically a three-day manual task to minutes; real time financials can be seen by department managers.

She also stated a new HVAC system was installed recently at RedTail Golf Clubhouse. The new system will be able to be reinstalled and used with the tent when a redeveloped clubhouse is completed.

**Director Zickuhr** stated his department is ready and prepared for the anticipated snow forecast later in the week. Truck 120 is back in service to aide as well.

He addressed the following:

Trustee Augustine noticed a signage discrepancy found between postings of Cumberland Lane and Cumberland Drive on Lake Avenue.

Trustee Fischer inquired to the status of the implementation of the plan to add minerals to wells as approved a few months prior.

Trustee Barron inquired if consideration has been made to adjusting the location of the Barn Quilt found on the maintenance barn.

**EXECUTIVE SESSION:** At 8:08 p.m. President Stavropoulos asked for a motion to convene into closed session for the purpose to discuss:

1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, including hearing testimony on a complaint lodged against an employee to determine its validity;

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4) litigation, when an action against, affecting or on behalf of the Village has been filed and pending before a court or administrative tribunal, or when the Village finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Trustee Babischkin, seconded by Trustee Barron moved to enter into Executive Session.

Roll call vote: Ayes: Trustees Augustine, Babischkin, Barron, and Fischer.

Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

At 8:32 p.m. the Village Board returned to the regular Village Board Meeting.

With nothing further to discuss, Trustee Babischkin, seconded by Trustee Barron moved to adjourn the meeting.

Voice vote: All Ayes.


Nays: None.

Absent: Trustees Berman and Runge.

Motion declared carried.

The meeting adjourned at 8:32 p.m.

Respectfully Submitted,



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Jeanette LoBosco

Village Clerk

Dated: February 28, 2023