



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2019 To March, 2020

Permit No. ILR40 0372

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Lakewood Mailing Address 1: 2500 Lake Avenue

Mailing Address 2: \_\_\_\_\_ County: McHenry

City: Lakewood State: IL Zip: 60014 Telephone: (815) 459-3025

Contact Person: Jeannine Smith Email Address: jsmith@village.lakewood.il.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Village of Lakewood

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

*Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))*

Owner Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: 6/1/20

Chief Administrative Officer

Title: \_\_\_\_\_

#### EMAIL COMPLETED FORM TO:

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.



**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
ANNUAL FACILITY INSPECTION REPORT  
NPDES PERMIT FOR STORMWATER DISCHARGES  
FROM MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)**

**VILLAGE OF LAKEWOOD, ILLINOIS**

**2020 ANNUAL FACILITY INSPECTION REPORT  
MARCH 2019 TO FEBRUARY 2020 REPORTING PERIOD**

**A. CHANGES TO BEST MANAGEMENT PRACTICES**

There were no changes to the Best Management Practices during the period for the reporting period.

**B. STATUS OF COMPLIANCE WITH PERMIT CONDITIONS**

The Village of Lakewood committed to a number of stormwater BMPs in order to meet the requirements of the NPDES MS4 program. A Stormwater Management Plan has been developed by the Village and posted to the Stormwater section of the Village's webpage.

For each BMP, the measurable goal, milestones, implementation status, and activities that were performed during the reporting year are summarized below.

**BMP No. A1 Distributed Paper Material**

**Measurable Goal(s), including frequencies:** Publish semi-annual stormwater pollution prevention articles in the Village newsletter.

**Milestones:** Publish two stormwater pollution prevention articles regarding one of the following topics: use and management of household chemicals, the hazards associated with illegal discharges and improper disposal of waste, the importance of green infrastructure, and the impact of climate change. Continue distributing stormwater quality information with each permit application and continue tracking the number of page views on the Stormwater Management page of the Village's website.

**BMP Status:** The Village periodically publishes articles about stormwater pollution prevention in its newsletters that highlight the importance of pollution prevention, natural lawn care practices, green infrastructure and other water quality topics. The Village continues to maintain its Stormwater Management webpage, which contains information about good housekeeping practices, preventing illicit discharges, and drainage on the East Side of the Village.

The Village has begun distributing stormwater quality information in its permit application packets and at community event as they occur. The Village also tracks the number of page views on the Stormwater Management page of the Village's website using Google Analytics.

**BMP No. B4** Public Hearing

**Measurable Goal(s), including frequencies:** Annually present the Village's stormwater management program at one board meeting to seek public input on the program.

**Milestones:** Present the Village's stormwater management program at one board meeting to seek public input on the program.

**BMP Status:** Stormwater management is a regular topic at Village Board meetings, and stormwater quality management is periodically discussed. The Village has established a Stormwater Task Force to inform the Board on stormwater issues. Task Force meetings are advertised and open to the public.

**BMP No. B7** Public Reporting

**Measurable Goal(s), including frequencies:** Continue to inform residents of the existence of the contact number to call for reporting stormwater related issues. Identify any Environmental Justice Areas (EJA) and provide materials in other languages, if needed.

**Milestones:** Continue to inform residents of the contact number.

**BMP Status:** The Village provided a contact number (for Public Works) on its website that residents can use to report stormwater related issues, including ordinance violations, construction site soil erosion and sediment control violations, maintenance issues, and illicit discharges.

The Environmental Justice Areas (EJA) information provided by USEPA has been reviewed.

**BMP No. C1** Storm Sewer Map Preparation

**Measurable Goal(s), including frequencies:** Review the storm sewer map biannually and update the map as needed.

**Milestones:** Review the storm sewer map and update as needed.

**BMP Status:** The Village updates its storm sewer system map with each new development, annexation, or drainage improvement project. The map shows the location all of the outfalls within the Village and identifies the name of all waters that receive discharges from those outfalls.

**BMP No. C2** Regulatory Control Program

**Measurable Goal(s), including frequencies:** Enforce the Illicit Discharge and Connection Ordinance.

**Milestones:** Enforce the Illicit Discharge and Connection Ordinance.

**BMP Status:** The Village of Lakewood amended its Municipal Code on October 10, 2006 to add Chapter 28, Illicit Discharge and Connection. The ordinance prohibits non-stormwater discharges into the Village's stormwater drainage system and includes enforcement and penalties for ordinance violations. The ordinance provides the regulatory framework for the Village's illicit discharge detection and elimination program. The Village continued to enforce the ordinance.

**BMP No. C4** Illicit Discharge Tracing Procedures

**Measurable Goal(s), including frequencies:** Annually trace all illicit discharges detected by resident reporting and by Village employees during regular system maintenance, during the application of mosquito larvicide in drainage structures, during outfall inspections or inspections of RedTail Golf Club and Turnberry Country Club.

**Milestones:** Continue tracing illicit discharges.

**BMP Status:** The Village of Lakewood found no illicit discharges through regular storm sewer maintenance, application of mosquito larvicide in drainage structures, and resident reporting.

**BMP No. C5** Illicit Discharge Removal Procedures

**Measurable Goal(s), including frequencies:** Annually remove all illicit discharges detected by resident reporting and by Village employees.

**Milestones:** Continue removing illicit discharges.

**BMP Status:** The Village found no illicit discharges in the reporting period.

**BMP No. C7** Visual Dry Weather Screening

**Measurable Goal(s), including frequencies:** Annually inspect outfalls along the waterways, including known outfalls to Crystal Lake within Village limits, for illicit discharges.

**Milestones:** Continue inspecting outfalls for illicit discharges.

**BMP Status:** Every known outfall to Crystal Lake within Village limits was inspected by the Village during dry weather conditions. Inspection reports were prepared to document the findings at each outfall. The Village of Lakewood found no illicit discharges.

**BMP No. D1/D2/D3/D4/D6** Construction Site Stormwater Runoff Control

**Measurable Goal(s), including frequencies:** Enforce the County Ordinance and the Village Code.

**Milestones:** Continue to enforce the County Ordinance and the Village Code.

**BMP Status:** The Village of Lakewood adopted the McHenry County Stormwater Management Ordinance and is certified by the County to enforce the Ordinance within Village limits. The Village requires erosion and sediment control BMPs along with the control of construction material debris, and reviews BMP designs prior to construction and inspect sites during construction. Each site was inspected at least once for grading and erosion control.

On February 28, 2012, the Village adopted a BMP Ordinance which requires any development in the R-2 Zoning District resulting in 500 square feet of new impervious area to install stormwater BMPs as part of the project. During the reporting period, the Village did not issue any permits which required BMPs in the R-2 Zoning District.

Construction sites are inspected by the Village Building Inspector. On site BMP implementation issues were addressed through notification and re-inspection.

**BMP No. E2/E3/E4/E5/E6/E.7** Post-Construction Site Stormwater Runoff Control

**Measurable Goal(s), including frequencies:** Enforce the County Ordinance and the Village Code. The Village will begin developing and implementing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects. The Village will begin developing and implementing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects. Information on climate change may be found here: <http://www.epa.gov/climatechange/>.

**Milestones:** The Village will continue enforcing the County Ordinance and the Village Code. The Village will begin developing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects. Information on climate change may be found here: <http://www.epa.gov/climatechange/>.

**BMP Status:** The Village adopted the McHenry County Stormwater Management Ordinance and is certified by the County to enforce the Ordinance within Village limits. The Village requires long-term O&M plans in accordance with the County Ordinance and has the authority to ensure the long-term O&M of privately owned BMPs in cases where they are not being maintained by the property owner. The Village also reviews BMP designs prior to construction and inspect sites during and after construction. The Village will coordinate with the County on any climate change related design or retrofit requirements.

**BMP No. F1** Employee Training Program

**Measurable Goal(s), including frequencies:** Conduct annual employee training to educate staff on prevention and reduction of stormwater pollution from municipal activities.

**Milestones:** Continue formal stormwater pollution prevention training for Village employees.

**BMP Status:** The Village of Lakewood Public Works Department currently conducts regular employee training, including new employee orientation. The Village has a DVD on Stormwater Pollution Prevention for Municipal Operations that has been incorporated into the regular training program.

**BMP No. F2** Inspection and Maintenance Program

**Measurable Goal(s), including frequencies:** Continue to conduct formal maintenance and inspection and evaluate the effectiveness of the program and update as needed.

**Milestones:** Continue conducting formal inspection and maintenance. Review the program for effectiveness and update the program as needed. Begin training employees or contractors in the routine maintenance, repair, or replacement of green infrastructure.

**BMP Status:** The Village has incorporated a formalized program for inspection and maintenance of its facilities and infrastructure. Municipal facilities were inspected for BMP implementation and stormwater runoff concerns. No issues were noted.

**BMP No. F3** Municipal Pollution Prevention Program

**Measurable Goal(s), including frequencies:** Continue to conduct a formalized program to prevent stormwater pollution from municipal operations.

**Milestones:** Review the program for effectiveness and update as needed.

**BMP Status:** The Village evaluates the effectiveness of its stormwater program on an annual basis. No modifications were necessary this reporting year.

Road salt and deicers are stored in permanent structures to prevent exposure to rainfall and runoff.

Vehicle and equipment washing is performed in a designated area within the public works garage.

**BMP No. F6** Other Municipal Operations Controls

**Measurable Goal(s), including frequencies:** The Village will begin evaluating participation in a watershed group, with the goal of participating in the future to assist with the reduction in chloride levels in receiving streams.

**Milestones:** Join / participate in a watershed group.

**BMP Status:** The Village of Lakewood joined the Kishwaukee River Ecosystem Partnership in 2016.

**C. INFORMATION AND DATA COLLECTION RESULTS**

The Village began implementing a Monitoring Plan in May 2010. The Monitoring Plan involves monthly sampling of Turnberry Lakes from mid-May to late-October. The drainage area to Turnberry Lakes is approximately 373 acres (12% of the Village) and is believed to be representative of the entire Village. Samples have been tested for orthophosphate, which is used as a surrogate for the Village's primary pollutant of concern – phosphorus. Sample results are available upon request.

The Village will continue to monitor levels of orthophosphate at this location to determine if there are significant changes in levels that would merit communicating directly with the management of the Country Club.

**D. SUMMARY OF NEXT REPORTING PERIOD STORMWATER ACTIVITIES**

The Village plans to undertake the following activities during the next reporting period:

**BMP No. A1 Distributed Paper Material**

**Measurable Goal(s), including frequencies:** Publish semi-annual stormwater pollution prevention articles in the Village newsletter. Distribute stormwater quality information with each permit application. Annually track the number of page views on the Stormwater Management page of the Village's website.

**Milestones:** Publish two stormwater pollution prevention articles regarding one of the following topics: use and management of household chemicals, the hazards associated with illegal discharges and improper disposal of waste, the importance of green infrastructure, and the impact of climate change. Continue distributing stormwater quality information with each permit application and continue tracking the number of page views on the Stormwater Management page of the Village's website.

**BMP No. B4 Public Hearing**

**Measurable Goal(s), including frequencies:** Annually present the Village's stormwater management program at one board meeting to seek public input on the program.

**Milestones:** Present the Village's stormwater management program at one board meeting to seek public input on the program.



**BMP No. B7** Public Reporting

**Measurable Goal(s), including frequencies:** The Village will begin identifying environmental justice areas; if applicable, the Village will begin identifying appropriate public involvement/participation, which may include providing notices to residents written in Spanish (or other applicable language) and/or providing a translator at a public meeting held annually. Continue to inform residents of the contact number to call to report stormwater related issues.

**Milestones:** Identify any environmental justice areas within the Village using the website link: <http://epa.gov/environmentaljustice/>. Continue to inform residents of the contact number to call for reporting stormwater related issues.

**BMP No. C1** Storm Sewer Map Preparation

**Measurable Goal(s), including frequencies:** Review the storm sewer map bi-annually and update the map as needed.

**Milestones:** Review the storm sewer map and update as needed.

**BMP No. C2** Regulatory Control Program

**Measurable Goal(s), including frequencies:** Enforce the Illicit Discharge and Connection Ordinance.

**Milestones:** Enforce the Illicit Discharge and Connection Ordinance.

**BMP No. C4** Illicit Discharge Tracing Procedures

**Measurable Goal(s), including frequencies:** Annually trace all illicit discharges detected by resident reporting and by Village employees during regular system maintenance, during the application of mosquito larvicide in drainage structures, during outfall inspections or inspections of RedTail Golf Club and Turnberry Country Club.

**Milestones:** Continue tracing illicit discharges.

**BMP No. C5** Illicit Source Removal Procedures

**Measurable Goal(s), including frequencies:** Annually remove all illicit discharges detected by resident reporting and by Village employees.

**Milestones:** Continue removing illicit discharges.

**BMP No. C7** Visual Dry Weather Screening

**Measurable Goal(s), including frequencies:** Annually inspect outfalls along the waterways, including known outfalls to Crystal Lake within Village limits, for illicit discharges.

**Milestones:** Continue inspecting outfalls for illicit discharges.

**BMP No. D1/D2/D3/D4/D6** Construction Site Stormwater Runoff Control

**Measurable Goal(s), including frequencies:** The Village will continue to Enforce the County Ordinance. The Village will continue to require erosion and sediment control BMP's and inspect construction sites.

**Milestones:** Continue to enforce the County Ordinance and the Village Code.

**BMP No. E2/E3/E4/E5/E6/E7** Post-Construction Site Stormwater Runoff Control

**Measurable Goal(s), including frequencies:** Enforce the County Ordinance and the Village Code. The Village will begin developing and implementing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects. The Village will begin developing and implementing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects. Information on climate change may be found here: <http://www.epa.gov/climatechange/>.

**Milestones:** The Village will continue enforcing the County Ordinance and the Village Code. The Village will begin developing a process to assess the impacts of global climate change in the design of all new and retrofit flood management projects.

**BMP No. F1** Employee Training Program

**Measurable Goal(s), including frequencies:** Conduct annual Public Works Department employee training to educate staff on prevention and reduction of stormwater pollution from municipal activities.

**Milestones:** Continue annual stormwater pollution prevention training for Public Works Department employees.

**BMP No. F2** Inspection and Maintenance Program

**Measurable Goal(s), including frequencies:** Continually inspect and maintain the storm sewer system. Evaluate the effectiveness of the maintenance program annually and update the program as needed. Begin training employees in the routine maintenance, repair, or replacement of green infrastructure.

**Milestones:** Continue conducting formal inspection and maintenance. Review the program for effectiveness and update the program as needed. Begin training employees or contractors in the routine maintenance, repair, or replacement of green infrastructure.

**BMP No. F3** Municipal Pollution Prevention Program

**Measurable Goal(s), including frequencies:** Continue to conduct a formalized program to prevent stormwater pollution from municipal operations. The Village currently stores deicing material in a permanent building. The Village will continue to store deicing material in this manner.

**Milestones:** Continue to conduct a formalized program to prevent stormwater pollution from municipal operations. Continue to store deicing material in a permanent building.

**BMP No. F6** Other Municipal Operations Controls

**Measurable Goal(s), including frequencies:** The Village will begin selecting a watershed group(s) in which to participate, in order to assist with the reduction in chloride levels in receiving streams within the watershed. Begin participating in watershed group(s) to reduce chloride levels in receiving streams.

**Milestones:** Continue watershed group participation and participating in efforts to assist with the reduction in chloride levels in receiving streams.

**E.** **NOTICE OF RELIANCE ON ANOTHER GOVERNMENT ENTITY**

The Village of Lakewood is not relying on any other government entity to satisfy permit obligations.

**F. CONSTRUCTION PROJECTS CONDUCTED DURING REPORTING PERIOD**

During the reporting period, the Village initiated and/or completed the following construction projects that were greater than one (1) acre in size.

- 2019 Streets Improvement Program